



Office of the Borough Clerk  
Borough of Ho-Ho-Kus

Permit No: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION FOR FILMING PERMIT**

Company Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Local Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Date of Filming: \_\_\_\_\_ Hours of Filming: \_\_\_\_\_

Location and Nature of Filming (Describe in detail including whether interior or exterior, day or night)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\$1,000 Bond: Check: \_\_\_\_\_ Bonding Company: \_\_\_\_\_

- Will residents or businesses be affected by filming? Yes \_\_\_ No \_\_\_  
(A copy of letter(s) to be sent to affected individual(s) and addresses of same must accompany this application; proof of service also to be provided)
- Do you have a licensed electrician on staff? Yes \_\_\_ No \_\_\_
- Are existing power lines to be utilized? Yes \_\_\_ No \_\_\_
- Will traffic be affected as a result of filming: Yes \_\_\_ No \_\_\_  
(If Yes, a Police Officer is required)
- Have you ever been denied a filming permit? Yes \_\_\_ No \_\_\_  
(If so please attach a statement of reasons)
- If applicant is filming on private property, attach a Letter from owner granting permission to film.

**I HEREBY APPLY FOR A PERMIT AND TENDER THE BASIC FILMING FEE OF \$\_\_\_\_\_ AND DAILY FILMING FEE OF \$\_\_\_\_\_**

**AND AGREE TO BE BOUND BY ALL PROVISIONS OF HO-HO-KUS ORDINANCE NO. 843**

**FILMING APPLICATION FEE \$100**

**DAILY FILMING \$500**

**CERTIFICATE OF LIABILITY FOR \$1,000,000 MUST BE FILED WITH THE APPLICATION**

\_\_\_\_\_  
Date of Approval

\_\_\_\_\_  
Signature of Applicant or Authorized Representative

\_\_\_\_\_  
Borough Clerk

\_\_\_\_\_  
Chief of Police

MAIL TO: Joan Herve, Borough Clerk, 333 Warren Avenue, Ho-Ho-Kus, NJ 07423

PHONE: (201) 652-4400X223    FAX: (201) 612-8734    EMAIL: clerk@ho-ho-kusboro.com

**FOR INTERNAL USE ONLY**

_____	Total Fees	_____	Hold Harmless
_____	Certificate of Insurance	_____	Cash or Bond for
_____	Police Officer	_____	Maintenance Guaranty
_____	Approved Permit sent to Police	_____	Electrician Required
	And Fire Dept., New Jersey Film Commission		

**HOLD HARMLESS AGREEMENT**

The undersigned applicant for a filming permit in the Borough of Ho-Ho-Kus does hereby agree to indemnify and hold harmless the Borough of Ho-Ho-Kus, its public officials, agents and employees from and against any claims, demands, lawsuits, liability, damages and reasonable attorneys fees and costs in connection with all filming activities as set forth in the application for filming permit.

DATE: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant