

HO-HO-KUS FIRE DEPARTMENT

RAPID ENTRY SYSTEM LOCK BOXES by Kidde

The Ho-Ho-Kus Fire Department is pleased to announce that we have established a building lock box program for merchants and commercial businesses. The program utilizes the Kidde Supra lock box system which has been used by many area fire departments for years. It gives business owners the opportunity to purchase secure lock boxes where building keys can be stored for emergency use exclusively by the Ho-Ho-Kus Fire Department.



Photo from lockbox.shopkidde.com

In an emergency, a rapid entry system is critical to the success of first responders. Kidde Supra Lock Boxes eliminate barriers, reduce injuries and minimize property damage. The Lock Box is mounted securely near a building's front or main door. At night or after hours if a fire alarm sounds or other emergency occurs such as an odor of gas or smoke, fire personnel have immediate access to the building. There is no need to wait for a keyholder to arrive on scene or do damage to a costly door or window to gain access for a routine investigation. It is recommended that buildings that have a monitored fire alarm have a Lock Box. Buildings containing an elevator should have a Lock Box also so fire personnel have access to the elevator control room and the required elevator door key which is kept there. Kidde Supra Lock Boxes are made of steel construction with locking systems designed to withstand attack. Optional tamper switches can be integrated into a building's alarm system. Boxes come with basic mounting hardware, but optional mounting systems and hardware are available at the below website. It will be your responsibility to install the Lock Box. You can install the Lock Box yourself or have your handyman or contractor do it for you.

Here is how the Rapid Entry System works:

1. The Ho-Ho-Kus Fire Department has registered with Kidde Supra and received a unique, one of kind set of keys that will open only Lock Boxes in Ho-Ho-Kus.
2. Merchants and building owners wishing to obtain and install one on their building can go to the following website to read about the Kidde Supra Lock Box System and order one if interested.

lockbox.shopkidde.com

When filling in the information to open an account and order a Lock Box, specify that the fire department name the Lock Box is for is: **HO HO KUS FIRE DEPT** (no hyphens)

3. Once the above information is filled in, the application will give options on which Lock Boxes and mounting systems are available. The most commonly ordered ones are: SupraSafe 2HS which is a surface mount and will hold several keys. The SupraSafe 2HSR is the same box but can be flush mounted in a pocket in a wall. (A pocket or hole in the outside wall must be created to install this box by someone capable of doing such.)
4. The Lock Box will be shipped directly to the purchaser with the door open.
5. **It is imperative that after you receive the Lock Box, but before you install it, you contact the Ho-Ho-Kus Fire Official's Office at 201-652-4400 ext. 219. This is so a Fire Department Representative can meet with you and go over the best location for the Lock Box. Typically Lock Boxes are installed at eye level near the front or main door to a building. But each installation will be on a case by case basis.**
6. Once the Lock Box has been mounted and you have the key or keys you want to be placed in the Box, contact the Fire Official's Office who will send a Fire Department Representative to secure the cover of the Lock Box. Check and label the keys prior to putting them in the Lock Box. If you change locks in the building, notify the Fire Official so you can put the new keys in the Lock Box.