

CERTIFIED COPIES:**BIRTH:** \$20.00**MARRIAGE:** \$20.00**DEATH:** \$15.00

☐ I would like a Certified Copy . (Quiero una copia certificada.) ☐ I will be forwarding the Certified Copy for an Apostille Seal . (Enviaré esta copia certificada para ser Apostillada.) ☐ I would like a Certification . (Quiero una certificación.)			Preferred format (If available): (Prefero:) ☐ Computer-Generated copy of original. (Copia del Original-Generado por Computadora) ☐ Digital Image/Photocopy of original. (Imagen Digital/Fotocopia del Original)		
Name of Applicant (Nombre de Apicante)		Relationship to person on record (Proof is required if certified copy requested.) (Relación al individuo (Prueba es requerida para copia certificada.))		Reasons for Request: (Motivo de solicitud) ☐ Passport (Pasaporte) ☐ Driver's License (Licencia de Conducir) ☐ School/Sports (Escuela/Deportes) ☐ Veterans' Benefits (Beneficios veteranos) ☐ Social Security Card (Tarjeta Seguro Social) ☐ Social Security Disability (SSI / Incapacidad) ☐ Other SS Benefits (Otros beneficios de seguro social) ☐ Medicare (Medicare) ☐ Welfare (Asistencia Pública) ☐ Other (Otro)	
Current Mailing Address (Must Match address on ID) (Dirección Postal (Debe coincidir con identificación))					
City (Ciudad)	State (Estado)	Zip Code (Codigo Postal)	Daytime Telephone Number (Número Telefónico)		
Applicant's Signature (Firma del Apicante)			Date of Application (Fecha)		

☐ BIRTH (NACIMIENTO)	Full Name of Child at Time of Birth (Nombre Completo al Nacer)		No. Requested Copies (No. de Copias)
	Place of Birth (City, Town) (Lugar de Nacimiento (Ciudad, Pueblo))	County (Condado)	Exact Date of Birth (Fecha de Nacimiento)
	Full Name of Child's Parent A (List name given at birth or on birth certificate) (Nombre completo de Padre/Madre A (Inscrito en el acta de nacimiento))		
	Full Name of Child's Parent B (If on record) (List name given at birth or on birth certificate) (Nombre completo de Padre/Madre B (si el registro) (Inscrito en el acta de nacimiento))		
	If the Child's Name was Changed, Indicate New Name and How it was Changed: (Si el nombre del niño fue cambiado, indique el nuevo nombre y como fue cambiado):		
☐ MARRIAGE (MATRIMONIO) ☐ CIVIL UNION (UNIÓN CIVIL) ☐ DOMESTIC PARTNERSHIP (SOCIEDAD DOMÉSTICA)	Full Name of Spouse A/Partner A (List name given at birth or on birth certificate) (Nombre de Esposo/Pareja (Inscrito en el acta de nacimiento))		No. Requested Copies (No. de Copias)
	Full Name of Spouse B/Partner B (List name given at birth or on birth certificate) (Nombre de Esposo/Pareja (Inscrito en el acta de nacimiento))		Exact Date of Event (Fecha Exacta del Evento)
	Place of Event (City, Town) (Lugar del Evento (Ciudad, Pueblo))		County (Condado)
☐ DEATH (DEFUNCIÓN)	Name of Deceased Individual (Nombre del Fallecido)		
	Exact Date of Death (Fecha Exacta del Evento)		No. Requested Copies (No. de Copias)
	Place of Event (City/Town) (Lugar del Evento (Ciudad, Pueblo))		County (Condado)
	Full Name of Deceased Individual's Parent A (List name given at birth or on birth certificate) (Nombre completo de Padre/Madre A) (Inscrito en el acta de nacimiento)		Full Name of Deceased Individual's Parent B (List name given at birth or on birth certificate) (Nombre completo de Padre/Madre B) (Inscrito en el acta de nacimiento)

PLEASE COMPLETE THE APPLICATION FOR CERTIFIED COPY OF VITAL RECORDS AND MAIL BACK TO US ALONG WITH THE FOLLOWING. IN ACCORDANCE WITH **N.J.S.A. 47:1A**

make checks or money orders payable to Ho-Ho-Kus Borough

- A SELF-ADDRESSED STAMPED **ENVELOPE.**
(THE ADDRESS MUST BE THE SAME ON THE ID AND RETURN ENVELOPE)

BIRTH \$20.00 MARRIAGE \$20.00 DEATH \$15.00

- A COPY OF CURRENT VALID **PHOTO DRIVER'S LICENSE OR 2 VALID IDS AS FOLLOWS.**

1. A VALID PHOTO DRIVER'S LICENSE OR VALID PHOTO NON-DRIVER'S LICENSE CURRENT ADDRESS.

OR

2. A PHOTO ID AND 1 ALTERNATE FORM OF ID WITH CURRENT ADDRESS

OR

3. 2 ALTERNATE FORMS OF ID, ONE MUST HAVE A CURRENT ADDRESS

LIST OF ALTERNATE FORMS OF ID:

- NON-PHOTO DRIVER'S LICENSE
- VEHICLE REGISTRATION
- VEHICLE INSURANCE CARD
- VOTER REGISTRATION
- US/FOREIGN PASSPORT
- PERMANENT RESIDENT CARD (GREEN CARD)
- FEDERAL/STATE ID
- BANK STATEMENT (WITHIN 90 DAYS)
- UTILITY BILL (WITHIN 90 DAY)
- COUNTY ID
- SCHOOL ID
- UTILITY BILL
- TAX RETURN OR W-2 FOR CURRENT/PREVIOUS YEAR

COPIES OF DOCUMENTS PROVING YOUR RELATIONSHIP TO THE PERSON NAMED ON THE RECORD. YOUR APPLICATION WILL BE RETURNED IF YOU DO NOT SEND IN ALL REQUIRED INFORMATION.

MAIL TO:

BORO OF HO-HO-KUS

333 WARREN Ave.

HO-HO-KUS, NJ 07423