

**SITE PLAN APPLICATION
BOROUGH OF HO-HO-KUS**

Fourteen (14) copies of this application must be submitted to the Board Secretary at least fourteen (14) days prior to a regular meeting of the Board at which consideration is desired.

Please include a cover letter explaining the project.

Requirements for subdivision plats are contained in the Land Use Procedure Ordinance (Chapter 32A), Land Subdivision and Site Plan Review Ordinance (Chapter 32B) and Zoning Ordinance (Chapter 85) which may be found on the Borough's website.

Date of Filing: _____

Application Fee Paid: \$ _____

Escrow Fee Paid: \$ _____

TO BE COMPLETED BY APPLICANT

Applicant hereby applies for:

☐ **Minor Site Plan Approval**

Application Fee: \$300.00

Escrow: \$600.00

☐ **Preliminary Major Site Plan Approval**

Application Fee: \$500.00

☐ **Final Major Site Plan Approval**

Escrow: \$600.00

*At time of filing a sketch plat for a subdivision or site plan involving property on which wetlands are located, the applicant shall deposit with the Borough Clerk a filing fee of \$500, by check made payable to the Borough of Ho-Ho-Kus, to cover administrative and engineering costs of the Borough. Said amount shall be in addition to any fees required to be deposited pursuant to this section.

Name of Owner: _____

Street Address of Owner: _____

Email Address of Owner: _____

*If a Corporation or Partnership, please attach a list of the current officers or partners.

Name and address of applicant:

Name: _____

Address: _____

If applicant is not record owner, describe applicant's interest: _____

Description of land to be developed:

- (a) Tax Block _____ Lot _____
- (b) Street Location: _____
- (c) Lot size: _____
- (d) Size of building in square feet: _____
- (e) Stories of building: _____
- (f) On how many streets does property face? _____
- (g) Is the subject property on a county road? _____
- (h) Is the subject property located within 200 feet of a municipal boundary? _____
- (i) Are there any existing structures on the property? _____
- (j) What is the zoning of the property? _____

Building to be _____ Constructed _____ Renovated

Subject building will be _____ Single Occupancy
_____ Multiple Occupancy

Yard Dimensions:

- (a) Zone _____
- (b) Minimum Lot requirements: (sq. ft.) _____
Frontage: _____ Depth: _____
- (c) Proposed yard dimensions: Principal building:
Front: _____ Rear: _____ Side: 1. _____ 2. _____
Accessory buildings: Rear _____ Side _____
- (d) Maximum building height: Stories _____ Feet _____
- (e) Maximum lot coverage _____
- (f) Principal building % coverage _____
- (g) Accessory building % coverage _____

If application is for waiver, modification or amendment of an existing site plan, explain request: _____

Proposed land use: _____

11. Number of parking spaces required: _____

12. Number of parking spaces provided on lot: _____

13. Buffer requirement: _____

14. Buffer provided: _____

15. Description of proposed operations, including days and hours of operation: _____

16. If proposal is for residential construction, state number of dwelling units: _____

Type of ownership: _____

17. Are any deed restrictions applicable to the proposed use known or contemplated?

Yes _____ No _____ If yes, attach copy.

18. Is dedication of land for road or other reason required?

Yes _____ No _____ If yes, complete the following:

Name of roads: _____

Number of feet: _____ Remarks: _____

19. Previous action by Planning Board: Date: _____

Details: _____

Amendment requested: _____

Does this development plan include or require a simultaneous application for another borough approval? Yes _____ No _____
If yes, state type of additional approval being sought: _____

Does the proposed site plan conform with all requirements of the Zoning Ordinance? Yes _____ No _____ If not, identify the variances required indicated specific sections of the ordinance pertaining thereto: _____

Does the proposed site plan conform with all requirements of the Land Subdivision and Site Plan Review Ordinance? Yes _____ No _____. If not, identify the waivers required indicating specific sections of ordinance pertaining thereto: _____

The last deed of record for premises which are the subject of this application is dated _____ which is recorded in Deed Book _____ pages _____ thru _____. (Attach copy of the deed).

Has application been made to any other governmental bodies in relation to this application? Yes _____ No _____. If yes, attach copies of application forms and any and all correspondence.

Correspondence and notices should be sent to:

Name: _____

Address: _____

Telephone No. _____

Signature of Owner (and Applicant)

Signature of Applicant

(Insert title of Corporation or Partnership)

NOTE: If applicant is not record owner, complete the following:

The undersigned being the record
owner of the property in question
hereby consents to this application.

Date

Record Owner