

**SUBDIVISION APPLICATION
BOROUGH OF HO-HO-KUS**

Eighteen (18) copies of this application must be submitted to the Board Secretary at least fourteen (14) days prior to a regular meeting of the Board at which consideration is desired.

Please include a cover letter explaining the project.

Requirements for subdivision plats are contained in the Land Use Procedure Ordinance (Chapter 32A), Land Subdivision and Site Plan Review Ordinance (Chapter 32B) and Zoning Ordinance (Chapter 85) which may be found on the Borough's website.

Date of Filing: _____

Application Fee Paid: \$ _____

Escrow Fee Paid: \$ _____

TO BE COMPLETED BY APPLICANT

Applicant hereby applies for:

☐ **Minor Subdivision Approval**

Application Fee: \$350.00

Escrow Fee: \$500.00 per each lot created

☐ **Preliminary Major Subdivision Approval**

Application Fee: \$500.00 + \$100 per each lot created

Escrow Fee: \$500.00 per each lot created

☐ **Final Major Subdivision Approval**

*At time of filing a sketch plat for a subdivision or site plan involving property on which wetlands are located, the applicant shall deposit with the Borough Clerk a filing fee of \$500, by check made payable to the Borough of Ho-Ho-Kus, to cover administrative and engineering costs of the Borough. Said amount shall be in addition to any fees required to be deposited pursuant to this section.

Name of Owner: _____

Street Address of Owner: _____

Email Address of Owner: _____

*If a Corporation or Partnership, please attach a list of the current officers or partners.

Name of Applicant: _____

Street Address of Applicant: _____

Email Address of Applicant: _____

If applicant is not record owner, describe applicant's interest:

Description of land to be subdivided:

- (a) Tax Block _____ Lot _____
- (b) Street Location: _____
- (c) Give size of original lot(s) _____
- (d) Give size of lots after subdivision _____
- (e) On how many streets does property face? _____
- (f) Is the subject property located on a county road? _____
- (g) Is the subject property located within 200 ft. of a municipal boundary? _____
- (h) What is the zoning of the property? _____
- (i) Are there any existing structures on the property? _____
- (j) If structures are on the property, what are their uses? _____
- _____
- _____

Name and address of person preparing plat:

Name: _____

Address: _____

Tel.No.: _____

Does the applicant or owner of the property, which are the subject of this application, own any contiguous property which is not the subject of this application? _____ Yes _____ No

(If yes, identify same by block, lot and address)

The last deed of record for premises which are the subject of this application is dated _____ which is recorded in

Deed Book _____ pages _____ thru _____. (Attach copy of the deed).

Development plans:

- (a) Sell lots only? _____ Yes _____ No
(b) Construct houses for sale? _____ Yes _____ No
(c) Other: _____

Correspondence and notices should be sent to:

Name: _____
Address: _____
Tel. No: _____

Signature of Owner (and Applicant)

Signature of Applicant

(Insert title of Corporation or Partnership)

NOTE: If applicant is not record owner, complete the following:

The undersigned being the record owner of the property in question hereby consents to this application.

Date

Record Owner