

HO-HO-KUS PLANNING BOARD
NEW BUSINESS /CHANGE OF OWNERSHIP APPLICATION: FEE: \$150

Name of Applicant: _____

Applicant Address: _____

Phone #: _____

Emergency Phone #: _____

Email Address: _____

Property Owner's Name: _____

Property Owner's Address: _____

Property Owner's Phone #: _____

D/B/A: _____

Type of Business: _____

Property Address of Business: _____

Location of Business: ___ **Industrial Park** ___ **General Bus. District** ___ **GB/IR***

Suite/Unit #: _____ **Floor:** _____

Block: _____ **Lot:** _____

Previous Tenant and Use: _____

***Applicants in the GB/IR Zone (614 N. Maple Avenue, Block 1015, Lot 9) must obtain permits for employee parking at a nearby municipal lot per the Planning Board Resolution adopted on March 12, 2020.**

Hours of Operation:

Monday through Friday: _____ **AM** **to** _____ **PM**

Saturday: _____ **AM** **to** _____ **PM**

Sunday: _____ **AM** **to** _____ **PM**

Number of Employees: _____

Outside Lighting proposed?: _____ YES _____ NO

If yes, will Lighting be on a timer?: _____ YES _____ NO

Is any Signage proposed?
(New, or alteration of existing sign) _____ YES _____ NO

➤ *NOTE: If "Yes", please submit a Sign Application to the Board Secretary.*

Number of Off-Street Parking Spaces Provided: _____

Square Feet of Tenant Space: _____

Signature of Applicant (must be the same as "Name of Applicant")

Signature (Applicant)

Print Name (Applicant)

***Property Owner's Authorization**
(If applicant is other than the property owner listed on first page)

I hereby authorize _____ as the applicant listed on this application, to act as my agent in matters pertaining to this application.

Signature (Property Owner)

Print Name (Property Owner)

In lieu of the property owner's signature, a letter from the property owner stating the above will be accepted. Letter should be submitted on property owner's stationery.

PLEASE NOTE: ALL NEW BUSINESSES MUST REGISTER WITH THE FIRE PREVENTION OFFICER

Date application received by Board Secretary: _____

Fee Collected: _____ Cash _____ Check (# _____)

Date Forwarded to PB: _____

Docket #: _____