

BOROUGH OF Ho-Ho-Kus

Street Tree Pruning Permit

--This form is for line clearing work being done on Borough trees by Utility Companies only--

PERMIT # _____	DATE: _____
Approved by _____	Signature _____

Date: _____	
Name of Utility Company requesting work _____	
Authorized Representative _____	
Address _____	
Telephone: _____	Email: _____
Reason for pruning _____	

Name of Company performing pruning _____		
Crew supervisor/title _____		
Address _____		
Telephone _____	Cell # _____	Email _____

Location(s) to be pruned (complete addresses required)

1. _____
2. _____
3. _____
4. _____
5. _____

☐ Detailed map and schedule attached instead of above written locations

Date work is to commence (72 hours notice required as specified below): _____

Estimated completion date: _____ (permit valid for 30 days)

Crew supervisor must arrange to meet on-site with a town representative prior to starting work and each day work is to be done.

NOTE: All pruning will be done in accordance with the applicable pruning standards for Shade Trees as established by the National Arborist Association's most current guidelines.

After Borough approval is obtained, a signed copy of this permit will be returned to the applicant and is valid for 30 days. **Permit must be submitted no less than 3 business days before work is to commence and a copy must be with work crew at all times.** Work may not start until permit is returned to applicant. Failure to fill out form completely will delay response. If a new company starts mid-work, a new permit must be filled out

Return this form filled out completely to Borough of Ho-Ho-Kus, 333 Warren Avenue Ho-Ho-Kus, NJ 07423
201-652-4400 ex 221 or email to STC@ho-ho-kusboro.com