

BOROUGH OF HO-HO-KUS

MAYOR AND COUNCIL PUBLIC MEETING

DECEMBER 16, 2014- 8:00 P.M.

I OPEN MEETING STATEMENT - ROLL CALL

Mayor Randall opened the meeting at 8:00 PM and asked the clerk to read the opening statement.

Roll Call:

Mayor Randall	Present
Councilmember Troast	Present
Councilmember Lennon	Present
Councilmember Shea	Present
Councilmember Rorty	Present
Councilmember Weiss	Absent
Councilmember Shell	Present

Also present were Borough Administrator Donald Cirulli and Borough attorney David Bole.

Mayor Randall introduced new Library board member Caroline Woods Richards.

II. PLEDGE OF ALLEGIANCE

Mayor Randall led all in the pledge of allegiance

III. APPROVAL OF MINUTES

1. November 25, 2014 Public Meeting

2. November 25, 2014 Closed Session

Councilmember Rorty approved the minutes, seconded by Councilmember Lennon

All ayes

Absent: Cn: Troast

IV. COMMITTEE REPORTS

A. FINANCE

Finance Officer's Report –Nov 2014

B. PUBLIC SAFETY

1. Police Report – Nov 2014

2. Court Report – Nov 2014

C. PUBLIC WORKS & PROPERTIES

1. Supt. of Public Works – Nov 2014

2. Construction Office Report – Nov 2014

D. WATER

1. Water Supt. Report – Nov 2014

2. Water Registrar's Report– Nov 2014

- E. FIRE**
 - 1. Fire Dept. Report – Nov 2014
 - 2. Fire Prevention Bureau – Nov 2014

- F. COMMUNITY RELATIONS**
 - 1. Library – Nov 2014
 - 2. Ambulance Report – Nov 2014

- V. ADMINISTRATOR’S REPORT**
 - 1. Borough administrator Donald Cirulli commended DPW department for the beautiful holiday decorations at Borough Hall entrance.
 - 2. The borough will be refunded from FEMA for our flood insurance.
 - 3. Borough administrator Donald Cirulli, along with OEM Coordinator, Jay Ludwig, Planning Board Chairman John Hanlon will be attending a meeting at Bergen County for a meeting that is held by FEMA to discuss the changes to flood maps, and what needs to be done to inform the residents about the changes.

- VI. PUBLIC DISCUSSION**

None

- VII. A. CORRESPONDENCE**
 - 1. Letter from Stanley Kober re: Thank you CERT Storage Shed

- B. Ordinances and Resolutions Other Towns.**

None

- C. Bergen County.**

Board of Chosen Freeholders.

 - 1. Establish the Salary of the Surrogate of the County of Bergen

- D. League of Municipalities.**
 - 1. Annual Mayor’s Legislative Day- February 4, 2015
 - 2. Weekly Policy Update
 - 3. Municipal Leaders Thank Senate President Sweeney for Leadership on Local Transportation Aid

- E. State of New Jersey.**

None

- VIII. INTRODUCTION OF ORDINANCES**

None

- IX. FINAL PASSAGE OF ORDINANCES**

None

- X. RESOLUTIONS**

None

XI.

CONSENT RESOLUTION

1. # 14-145 CDBG: Municipal Building ADA Warren Avenue Access

WHEREAS, a Bergen County Community Development grant of \$30,000.00

has been proposed by the Borough of Ho-Ho-Kus

for **Municipal Building ADA Access from Warren Avenue**

in the municipality of Ho-Ho-Kus, and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body, and

WHEREAS, the aforesaid project is in the best interest of the people of the Borough of Ho-Ho-Kus, and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Ho-Ho-Kus hereby confirms endorsement of the aforesaid project, and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

2. # 14-146 Inter-local Court Agreement- Allendale

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Ho-Ho-Kus, County of Bergen, State of New Jersey, that it hereby authorizes the Mayor and Council and the Municipal Clerk to sign the Interlocal Court Agreement of 65%/35%.

BE IT FURTHER RESOLVED that the Borough of Ho-Ho-Kus contributes 65% of all cost and the Borough of Allendale contribute 35% of all cost.

3. # 14-147 Solid Waste Fee Increase

Whereas, because the contract with our solid waste/recycling pick-up company comes to an end on December 31, 2014, the Borough of Ho-Ho-Kus was obligated to seek new bids for this work as of 2015 and beyond; and

Whereas, Suburban Disposal is the company with which we have executed a new contract effective January 1, 2015, and their fees for 2015 and beyond are higher than in the past.

Now, Therefore Be It Resolved by the Mayor & Council of the Borough of Ho-Ho-Kus that the following new per annum fees are established: District 1- \$584, and District 2 - \$612.

4. # 14-148 Appt. Board of Trustees Caroline Wood Richards

Whereas, the Board of Trustees of the Worth-Pinkham Memorial Library in Ho-Ho-Kus has requested that a new member be appointed to the Board to replace a former member who retired recently; and

Whereas, Councilman Kevin Shea, the Council's liaison to the Library Board of Trustees has recommended that Ms. Caroline Wood Richards, a resident, be appointed to the Board.

Now, Therefore Be It Resolved by the Mayor and Council of the Borough of Ho-Ho-Kus that Ms. Caroline Wood Richards is hereby appointed to the Board of Trustees of the Worth-Pinkham Memorial Library.

5. # 14-149 Award Contract- True Green Lawn Service

Whereas, each year it is necessary that the Borough of Ho-Ho-Kus, in conjunction with the Recreation Department, executes an agreement with a commercial lawn service company for the application of fertilizer, various types of weed control, aeration and grass seeding for North Field; and

Whereas, after acquiring bids from such companies, Trugreen Commercial was found to be the least expensive at the annual fee of \$5,805.

Now, Therefore Be It Resolved by the Mayor & Council of the Borough of Ho-Ho-Kus that a contract will be executed with Trugreen Commercial in the amount of \$5,805.

6. # 14-150 Transfer of Funds

	FROM.	TO.
A & E (O.E)	9,700.00	
Roads (O.E.)		5,000
Shade Tree (O.E)		2,700
Engineering (O.E)		2,000
Totals	9,700	9,700

7. # 14-151 Cancellation of Taxes- 188 Franklin Turnpike

WHEREAS, the Borough of Ho Ho Kus here by authorize the Collector of Taxes to cancel all 2014 Real Estate Taxes on the following property located at 188 E. Franklin Turnpike, Block 1016 Lot 6; otherwise known as Boro H-H-K, C/O Sanzari Bldg Corp as per latest Tax Duplicate, WHEREAS, this parcel is a Borough owned property and is currently with no signed lease agreement in place; and

BE IT RESOLVED, by the Governing Body of the Borough Of Ho-Ho-Kus that the Tax Collector is hereby authorized to process, without any further action on the part of Governing Body, the cancellation of all real estates on said property both current and any future taxes due;

BE IT FURTHER RESOLVED, that a certified Copy of this Resolution be provided by the Municipal Clerk to the Tax Collector and the Chief Financial Officer.

8. # 14-152 Payment of Vouchers

WHEREAS, claims have been submitted to the Borough of Ho-Ho-Kus in the amount of \$1,970,541.96.

WHEREAS, such claims have been listed according to Department and account number with corresponding vouchers to be reviewed and approved by the Mayor and Council; and,

WHEREAS, the CFO has determined that the funds have been properly appropriated for such purposes and are available, in the Borough of Ho-Ho-Kus and that the claims specified on the schedule attached hereto, following examination and approval by the Mayor and Council, be paid and checks issued accordingly; and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ho-Ho-Kus that the claims totaling **\$1,970,541.96** be approved and ratified respectively

	Moved	Second	Ayes	Nays	Absent	Abstain
Mayor Randall						
Councilmember Troast	X		X			
Councilmember Lennon			X			
Councilmember Shea			X			
Councilmember Rorty		X	X			
Councilmember Weiss					X	
Councilmember Shell			X			

9. # 14-153 Cancellation of Water, Solid Waste and Taxes

WHEREAS, N.J.S.A 40A: 5-17.1 provides that a municipality may authorize the processing of tax refunds of less Ten (\$10.00) Dollars and the cancellation of Water, Solid Waste and Tax Delinquencies of less then Ten (\$10.00) Dollars.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough Of Ho-Ho-Kus that the Water & Solid Waste Registrar is hereby authorized to process, without any further action on the part of Governing Body, any property tax refund of less than (\$10.00) Dollars; and BE IT FURTHER RESOLVED, that Water & Solid Waste Registrar is hereby authorized to process, without further action on part of the Governing Body, the cancellation of any property tax delinquency of less than (\$10.00) Dollars; and,

BE IT FURTHER RESOLVED, that a certified Copy of this Resolution be provided by the Municipal Clerk to the Water & Solid Waste Registrar, the Tax Collector and the Chief Financial Officer.

10. # 14-154 Agreement Police Chief John Wanamaker

WHEREAS, it is reasonable and appropriate to have a Police Chief Employment Agreement; and

WHEREAS, the appropriate Council Committee has reviewed and recommended such Agreement;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that a Police Chief Employment Agreement between the Borough and Chief John C. Wanamaker of the Ho-Ho-Kus Police Department, for the period January 1, 2015 through December 31, 2015 be and is hereby authorized; and

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are authorized to sign such Agreement on behalf of the Borough.

11. #14-155 Agreement Police Captain Michael Pattman

WHEREAS, it is reasonable and appropriate to have a Police Captain Employment Agreement; and

WHEREAS, the appropriate Council Committee has reviewed and recommended such Agreement;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that a Police Captain Employment Agreement between the Borough and Captain Michael L. Pattman of the Ho-Ho-Kus Police Department, for the period January 1, 2014 through December 31, 2014 be and is hereby authorized; and

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are authorized to sign such Agreement on behalf of the Borough.

Councilmember Troast moved the approval of the Consent Resolution, seconded by Councilmember Rorty

All Ayes.

XII.

OLD BUSINESS

A. Liaison Reports:

1. Recreation

Councilmember Shea reported that Library will soon be responsible on their budget, they are working with Joe Citro and the rest of the team on how to handle the transition, they will also be working on some staffing issues.

Chairman Gordon Hamm stated that the Basketball program is going well. The blankets are down in North Field. Baseball will not have a Cooperstown Team this year not enough kids, the girls baseball softball team will be combined with Allendale. The fees for the Recreation program will stay the same. Registration for Football and Soccer will start in March.

2. Board of Education

None

3. Other

B. Shade Tree

C. Chamber of Commerce

Councilmember Shell stated that the Chamber along with Borough Engineer Dave Hals, Planning Board Chairman Jon Hanlon, DPW Superintendent Jeff Pattman, Chief Wanamaker and Sgt. Minchin met and discussed a few parking issues in the downtown area.

1. Enforcing 3 hour time limits

2. Traffic calming such as pedestrian crossing signs, cones.

3. Try to utilize landscapers to help maintain the downtown area, through sponsorship program.

4. Sell reduced cost annual permits fees to local businesses.

XIII

NEW BUSINESS

Councilmember Shell reported that, with the new solid waste contract Suburban was the only bidder. The borough will be stepping up some things to help increase our recycling. The bid results in a 27% increase to our annual cost of our new contract versus the current contract. It does not mean a 27% increase to the homeowners, just the cost of the bid. The borough needs to step up our recycling efforts to keep the price of the Solid waste fees low. The annual increase of fees to the homeowners will be 10% a year. There will be an education program starting with the newsletter that was created to educate the homeowner on what to do to keep the costs down. All residents will be given 32 gallon recycling cans. Recycling pick-up of newspaper cardboard and other paper will still be at the curbside based on your regularly scheduled pickup. The difference is with the curbside recycling of cardboard. The normal pick up of co-mingled will be home side pick-up. All of the recycled product that's picked up on that one day will be separated at the recycling center at drop off. With the monthly pick up of Solid Waste the haulers are given strict instructions to leave any bags on the curb that have recycled products in them. Homeowners will have to take all their recyclables to the Recycling Center. Improvements have been made at the Borough's Recycling Center. Each container is clearly marked as to what goes into each container.

XIV.

MAYOR'S REMARKS

Mayor Randall recognized Councilmember Lennon and commended DPW for a job well done with the leaf pick up.

XV.

CLOSED SESSION

Contracts

XVI.

ADJOURNMENT

With no further discussion to come before the Council, on a motion made by Councilmember Rorty seconded by Councilmember Lennon and carried, Mayor Randall adjourned the meeting at 8:45PM.

Respectfully submitted,

Laura Borchers, RMC/CMR
Borough Clerk.