Office of the Borough Clerk
Borough of Ho-Ho-Kus

Permit No: _____
Date: _____

APPLICATION FOR FILMING PERMIT

Company Name: _____

Business Address: _____

Local Address: _____

Contact Person: _____

Telephone: _____ Email: _____ Fax: _____

Date of Filming: _____ Hours of Filming: _____

Location and Nature of Filming (Describe in detail including whether interior or exterior, day or night)

_____

_____

_____

$1,000 Bond: Check: _____ Bonding Company: _____

- Will residents or businesses be affected by filming? Yes ____ No ____
  (A copy of letter(s) to be sent to affected individual(s) and addresses of same must accompany this application; proof of service also to be provided)
- Do you have a licensed electrician on staff? Yes ____ No ____
- Are existing power lines to be utilized? Yes ____ No ____
- Will traffic be affected as a result of filming: Yes ____ No ____
  (If Yes, a Police Officer is required)
- Have you ever been denied a filming permit? Yes ____ No ____
  (If so please attach a statement of reasons)
- If applicant is filming on private property, attach a Letter from owner granting permission to film.

I HEREBY APPLY FOR A PERMIT AND TENDER THE BASIC FILMING FEE OF $_____AND DAILY FILMING FEE OF $_____
AND AGREE TO BE BOUND BY ALL PROVISIONS OF HO-HO-KUS ORDINANCE NO. 843

FILMING APPLICATION FEE $100
DAILY FILMING $500
CERTIFICATE OF LIABILITY FOR $1,000,000 MUST BE FILED WITH THE APPLICATION

_____ Date of Approval

_____ Signature of Applicant or Authorized Representative

_____ Borough Clerk

_____ Chief of Police

MAIL TO: Laura Borchers, Borough Clerk, 333 Warren Avenue, Ho-Ho-Kus, NJ 07423
PHONE: (201) 652-4400X223 FAX: (201) 612-8734 EMAIL:borchersl@ho-ho-kusboro.com

FOR INTERNAL USE ONLY

_____	Total Fees	_____	Hold Harmless
_____	Certificate of Insurance	_____	Cash or Bond for Maintenance Guaranty
_____	Police Officer		
_____	Approved Permit sent to Police And Fire Dept., New Jersey Film Commission	_____	Electrician Required

HOLD HARMLESS AGREEMENT

The undersigned applicant for a filming permit in the Borough of Ho-Ho-Kus does hereby agree to indemnify and hold harmless the Borough of Ho-Ho-Kus, its public officials, agents and employees from and against any claims, demands, lawsuits, liability, damages and reasonable attorneys fees and costs in connection with all filming activities as set forth in the application for filming permit.

DATE: _____

_____
Signature of Applicant