

BOROUGH OF HO-HO-KUS

MAYOR AND COUNCIL PUBLIC MEETING

MAY 27, 2014- 8:00 P.M.

I OPEN MEETING STATEMENT - ROLL CALL

Mayor Randall opened the meeting at 8:00 PM and asked the clerk to read the opening statement.

OPEN PUBLIC MEETINGS STATEMENT

The Regular Meeting of the Mayor and Council of the Borough of Ho-Ho-Kus is now in session. In accord with the provisions of Section 5 of the "Open Public Meetings Act", I wish to advise that notice of this meeting has been posted in the front lobby entrance to the Council Chambers of the Borough Hall and that a copy of the schedule of this meeting has also been filed with the Borough Clerk, and that copies of the annual notice of meetings, of which this is a part, have been heretofore sent to The Record and the Ridgewood News - newspapers with general circulation throughout the Borough of Ho-Ho-Kus.

Roll Call:

Mayor Randall	Present
Councilmember Troast	Present
Councilmember Lennon	Present
Councilmember Shea	Present
Councilmember Rorty	Present
Councilmember Weiss	Present
Councilmember Shell	Absent

Also present were borough administrator Donald Cirulli and Attorney David Rutherford.

II. PLEDGE OF ALLEGIANCE

Mayor Randall led all in the pledge of Allegiance

III. APPROVAL OF MINUTES

1. December 17, 2013 Public Session
Absent: Councilmembers Shell and Troast
Cn. Rorty approved the minutes, seconded by Cn. Lennon
2. December 17, 2013 Closed Session
Absent: Councilmembers. Shell and Troast
Cn. Lennon approved the minutes, seconded by Cn. Weiss
3. January 1, 2014 Reorganization
Cn. Lennon approved the minutes, seconded by Cn. Shea
Absent: Councilmember Weiss
4. January 28, 2014 Combined Session
Cn. Troast approved the minutes, seconded by Cn. Rorty.
All Present

V. COMMITTEE REPORTS

A. FINANCE

Finance Officer's Report – April 2014

B. PUBLIC SAFETY

1. Police Report – April 2014
2. Court Report – April 2014

C. PUBLIC WORKS & PROPERTIES

1. Supt. of Public Works – April 2014
2. Construction Office Report – April 2014

D. WATER

1. Water Supt. Report – April 2014
2. Water Registrar's Report- April 2014

E. FIRE

1. Fire Dept. Report – April 2014
2. Fire Prevention Bureau – April 2014

F. COMMUNITY RELATIONS

1. Library – April 2014
2. Ambulance Report – April 2014

VI. PUBLIC DISCUSSION

Eric Butzel 25 Sargent Road, stated that he moved to the borough in 2013, in May of 2014 he received a letter from Construction official claiming that Mr. Butzel owed the borough development fees. Mr. Butzel stated based on the laws he read and to his knowledge he does not have to pay any of the fees because he feels that the home was not developed as a new construction. Mayor Randall assured Mr. Butzel that he would discuss this with the construction official and defer it to borough attorney David Bole.

VII. ADMINISTRATORS REPORT

Borough administrator reported the Hot Box agreement that the borough has with Waldwick will be arriving shortly. Water schedule is in effect and is posted on the website. Police Department ran a distracted driver campaign, to which 196 distracted drivers were pulled over.

VIII. A. CORRESPONDENCE

1. Karina Elizalde Ferrales re: Block party road closures, Sleepy Hollow Drive.
2. The Community Church- re: Waive Board Approvals

David Rutherford stated that based on MLUL the Governing body does not have the authority to grant the applicant the waiver, the applicant would have to go in front of the planning board for such approvals.

B. Ordinances and Resolutions Other Towns.

Borough of Midland Park: Oppose County Tax Collector

C. Bergen County.

None

D. League of Municipalities.

1. Verizon v. Hopewell: Status Update A-366/S1713
2. Jersey Shore Partnership Event Invitation
3. Resources Available for Hurricane Preparedness and Sandy Survivors
4. Senate Resolution 74
5. Support State Effort to Preserve and Strengthen NJ's Military and Coast Guard Facilities
6. A-2280/S-1305, Mandates video recorders on police vehicles
7. Free webinar scheduled on recent Supreme Court prayer.
8. Legislative Alert

E. State of New Jersey.

IX. INTRODUCTION OF ORDINANCES

1. Ord. # 1029 Various Public Utilities Bond

BE IT ORDAINED by the Borough Council of the Borough of Ho-Ho-Kus, in the County of Bergen, State of New Jersey, as follows:

Section 1. The Borough of Ho-Ho-Kus, in the County of Bergen, State of New Jersey (the "Borough") is hereby authorized to make various public improvements and to acquire new automotive vehicles, including original apparatus and equipment, and new communication and signal systems equipment in, by and for said Borough, as more particularly described in Section 4 hereof. The cost of the improvements includes all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized, and the down payment and State grant appropriated, by this ordinance. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that the making of such improvements is not a current expense of said Borough.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the amount of each sum which is to be provided by the State grant hereinafter appropriated, and (3) the amount of each sum which is to be provided by the down payment hereinafter appropriated to finance such purposes, and (4) the estimated maximum amount of bonds and notes to be issued for each such purpose, and (5) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds.

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNT

A. Undertaking the resurfacing of various roads in the Borough (including drainage improvements and reconstruction of curbs, where necessary) as the 2014 Road Resurfacing Program, as set forth on a list on file or to be placed on file with the Borough Clerk, and hereby approved as if set forth herein in full. Depending upon the contract price and other exigent circumstances, and upon approval by the Borough Council, there may be additions to or deletions from the aforesaid list. It is hereby determined and stated that said roads being improved are of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Appropriation and Estimated Cost	\$170,000
Down Payment Appropriated	\$ 8,100
Bonds and Notes Authorized	\$161,900
Period of Usefulness	10 years

B. Resurfacing of Blauvelt Avenue (from Franklin Turnpike to Sheridan Avenue), including drainage improvements and reconstruction of curbs, where necessary. It is hereby determined and stated that said street being improved is of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law.

Appropriation and Estimated Cost	\$230,000
State DOT Grant Appropriated	\$200,000
Down Payment Appropriated	\$ 1,430
Bonds and Notes Authorized	\$ 28,570
Period of Usefulness	10 years

C. Acquisition of a new automotive vehicle, including original apparatus and equipment, consisting of an SUV for the use of the Police Department.

Appropriation and Estimated Cost	\$ 40,000
Down Payment Appropriated	\$ 2,000
Bonds and Notes Authorized	\$ 38,000
Period of Usefulness	5 years

D. Acquisition of a new automotive vehicle, including original apparatus and equipment, and new communication and signal systems equipment for the use of the Fire Department consisting of (i) an SUV and (ii) portable radios.

Appropriation and Estimated Cost	\$ 70,000
Down Payment Appropriated	\$ 3,470
Bonds and Notes Authorized	\$ 66,530
Period of Usefulness	5 years
Aggregate Appropriation and Estimated Cost	\$510,000
State Grant Appropriated	\$200,000
Aggregate Down Payment Appropriated	\$ 15,000
Aggregate Amount of Bonds and Notes Authorized	\$295,000

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$50,000 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 6. The sum of \$200,000 received or to be received as a grant from the State of New Jersey Department of Transportation is hereby appropriated to the payment of the cost of the resurfacing of Blauvelt Avenue set forth in Section 4.B above.

Section 7. It is hereby determined and stated that moneys exceeding \$15,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Borough, are now available to finance said purposes. The sum of \$15,000 is hereby appropriated from such moneys to the payment of the cost of said purposes.

Section 8. To finance said purposes, bonds of said Borough of an aggregate principal amount not exceeding \$295,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 9. To finance said purposes, bond anticipation notes of said Borough of an aggregate principal amount not exceeding \$295,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of

said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 10. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Mayor and by a financial officer and shall be under the seal of said Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 11. It is hereby determined and declared that the average period of usefulness of said purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 8.22 years computed from the date of said bonds.

Section 12. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of said Borough, and that such statement so filed shows that the gross debt of said Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$295,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 13. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purposes (other than the State grant hereinbefore appropriated which shall be applied to the cost of such purposes, but shall not be applied to the payment of outstanding bond anticipation notes and the reduction of the amount of bonds authorized), shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 14. The Borough intends to issue the bonds or notes to finance the cost of the improvements described in Sections 1 and 4 of this bond ordinance. If the Borough incurs such costs prior to the issuance of the bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 15. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 16. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 17. This ordinance shall take effect twenty days after the first publication thereof after final passage.
Moved: Councilmember Rorty moved the introduction of the Ordinance on first reading
Seconded: Councilmember Lennon seconded the introduction of the Ordinance
All Ayes.

X. FINAL PASSAGE OF ORDINANCES

1. Ord. # 1028 – 2014 Salary Ordinance

BE IT ORDAINED by the Mayor and Council of the Borough of Ho-Ho-Kus as follows:

Section 1. That the annual compensation to be paid to the following officers and employees of the Borough of Ho-Ho-Kus in 2014 shall be fixed as follows:

<u>OFFICIALS</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Mayor	\$ N/A	\$ N/A
Council Members	\$ N/A	\$ N/A
 <u>ADMINISTRATIVE & EXECUTIVE</u>		
Borough Administrator	\$ 75,000	\$ 120,000
Human Resources/Personnel Director	\$ 6,500	\$ 15,000
Assistant to H.R./Personnel Director	\$ 3,000	\$ 5,000
Executive Assistant	\$ 10,000	\$ 65,000
Borough Clerk	\$ 25,000	\$ 65,000
Deputy Borough Clerk	\$ 8,000	\$ 35,750
Administrative Assistant/Secretary	\$ 10,000	\$ 65,000
Clerical (Part-time – 24 hours weekly)	\$ 15 per hour	\$ 20 per hour
Purchasing Agent	\$ 15,000	\$ 35,000
Deputy Purchasing Agent	\$ 500	\$ 8,000
Qualified Purchasing Agent	\$ 3,000	\$ 5,000
Public Agency Compliance Officer	\$ 1,000	\$ 2,000
Security Information Officer	\$ 2,000	\$ 5,000
 <u>FINANCE</u>		
Chief Financial Officer	\$ 35,000	\$ 65,000
Treasurer	\$ 20,000	\$ 30,000
Deputy Treasurer	\$ 3,000	\$ 17,500
Tax Assessor	\$ 8,000	\$ 65,000
Assessment Search Officer	\$ 1,000	\$ 3,000
Tax Collector	\$ 40,000	\$ 70,000
Tax Search Officer	\$ 1,000	\$ 3,000
Payroll Supervisor	\$ 5,000	\$ 20,000
Accounting Asst. (P.T. – 24 hrs. wk.)	\$ 20 per hour	\$ 30 per hour
Accounting Asst. (Full-time)	\$ 20,000	\$ 60,000
 <u>LIBRARY</u>		
Head Librarian (Library Director)	\$ 25,000	\$ 60,000
Asst. Librarians (P.T. – 24 hrs. wk.)	\$ 8.50 per hour	\$ 17.50 per hr.
 <u>REGISTRARS</u>		
Registrar of Vital Statistics	\$ 8,000	\$ 16,000
Deputy Registrar of Vital Statistics	\$ 2,000	\$ 6,000
Water Registrar	\$ 8,000	\$ 22,000
Deputy Water Registrar	\$ 2,000	\$ 6,000
Solid Waste Registrar	\$ 8,000	\$ 22,000
Deputy Solid Waste Registrar	\$ 2,000	\$ 6,000
Registrar of Elections	\$ 8,000	\$ 16,000
 <u>MUNICIPAL COURT</u>		
Municipal Court Judge	\$ 7,500	\$ 12,570

Prosecutor	\$ 6,000	\$ 10,200
Court Administrator	\$10,000	\$ 65,000
Deputy Court Administrator	\$ 500	\$ 3,500
Violations Clerk	\$ 7,500	\$ 23,050
Deputy Violations Clerk	\$ 500	\$ 3,500

EMERGENCY MANAGEMENT

*Emergency Management Coordinator	\$ 1,500	\$ 4,750
Asst. Emergency Management Crdntr.	\$ 250	\$ 1,375

POLICE DEPARTMENT

Police Chief	\$120,000	\$160,000
Police Captain	\$110,000	\$150,000
Police Lieutenant	\$ 97,900	\$140,000
**Police Sergeant	\$ 97,872	\$115,000
**Police Patrolman	\$ 33,000	\$ 95,500
Police Dispatcher (Full-time)	\$ 25,000	\$ 40,000

DEPARTMENT OF PUBLIC WORKS

*Superintendent of Public Works	\$ 75,000	\$120,000
Assistant Superintendent of Public Works	\$ 57,500	\$ 90,000
Foreman – Public Works	\$ 50,000	\$ 66,000
Secretary – Public Works	\$ 15,000	\$ 30,000
Licensed Water Agent	\$ 3,000	\$ 4,925
Assistant Licensed Water Agent	\$ 1,000	\$ 3,000
Recycling Coordinator	\$ 2,500	\$ 8,400
Assistant Recycling Coordinator	\$ 1,500	\$ 5,300
**Public Works Maintenance Employees	\$ 26,925	\$ 51,514
Custodian	\$ 10,000	\$ 50,000

RECREATION DEPARTMENT

Recreation Director	\$ 10,000	\$ 23,100
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HEALTH DEPARTMENT

Registered Environmental Health Specialist	\$ 5,000	\$ 18,000
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RECORDING SECRETARIES

to Mayor and Council	\$50 per Mtg.	\$75 per Mtg.
to Municipal Court	\$50 per Mtg.	\$95 per Mtg.
to Planning Board	\$50 per Mtg.	\$75 per Mtg.
to Zoning Board of Adjustment	\$50 per Mtg.	\$75 per Mtg.
to Board of Health Commission	\$50 per Mtg.	\$75 per Mtg.
to Shade Tree Commission	\$50 per Mtg.	\$75 per Mtg.

to Recreation

BOARD SECRETARIES

Planning Board	\$ 5,000	\$ 18,000
Zoning Board of Adjustment	\$ 5,000	\$ 18,000

BUILDING/CONSTRUCTION DEPT.

Chief Construction Official	\$ 5,000	\$ 60,000
Building Inspector/Sub-code Official	\$ 1,600	\$ 13,725
Assistant Building Inspector	\$ 200	\$ 2,000
Technical Assistant, Building Dept.	\$ 10,000	\$ 40,000

Electrical Inspector/Sub-code Official	\$ 1,500	\$ 11,525
Fire Inspector/Sub-code Official	\$ 1,000	\$ 11,525
Fire Prevention Official	\$ 500	\$ 8,000
Fire Prevention Inspector	\$ 1,875	\$ 4,500
Secretary to Fire Prevention Official	\$ 1,000	\$ 1,900
Plumbing Inspector/Sub-code Official	\$ 1,500	\$ 11,525
Zoning Officer/Zoning Official	\$ 500	\$ 8,000
Property Maintenance Official	\$15 per hour	\$20 per hour

Section 2: The compensation ranges set forth above for the Superintendent, Acting Superintendent, Assistant Superintendent and Foreman of Public Works and Water, and the Emergency Management Coordinator (identified in Section 1 with an asterisk), such employees' longevity pay of one percent (1%) for each five (5) years of service, not to exceed four percent (4%). Longevity credit will be computed from the date of employment. Full time Police Officers and Sergeants, and Public Works Maintenance Employees (identified in Section 1 with a double-asterisk) will receive longevity as stipulated in their labor contracts.

Section 3: School Crossing Guards, when on active duty, shall receive compensation of not less than \$15.00 per hour nor more than \$20.00 per hour. Part-time Police Dispatchers/Assistant Police Dispatchers and Police Matrons, when on active duty, shall receive compensation of not less than \$9.50 per hour nor more than \$17.00 per hour.

Section 4: There shall be paid to the Borough Attorney an annual retainer of \$10,500.00 and such other compensation as he may be legally entitled to receive for services rendered during the year in accordance with a contract on file with the Borough Clerk.

Section 5: There shall be paid to the Attorney for the Zoning Board of Adjustment an annual retainer of \$300.00 maximum and the sum of \$175.00 for each required appearance before the Board. He shall also receive such other compensation as he may be legally entitled to receive for services rendered during the year in accordance with a contract on file with the Secretary of the Zoning Board of Adjustment.

Section 6: There shall be paid to the Attorney for the Planning Board an annual retainer of \$600.00 maximum and the sum of a fee of up to \$175.00 for every required appearance before the Board and such other compensation as he may legally be entitled to receive for services rendered during the year in accordance with a contract on file with the Secretary of the Planning Board.

Section 7: There shall be paid to the Borough Engineer an annual retainer of \$1,000.00 and such other compensation as he may legally be entitled to receive for services rendered during the year in accordance with a contract on file with the Borough Clerk.

Section 8: There shall be paid to the Borough Auditor an annual retainer of \$19,000.00 for municipal services and an annual retainer of \$14,700.00 for services performed for the Water Department and an annual retainer of \$11,400.00 for services performed for the Solid Waste Utility. He also shall receive such other compensation as he legally may be entitled to receive for services rendered during the year in accordance with a contract on file with the Borough Clerk.

Section 9: There shall be paid to designated borough employees, for their being on 24-hour stand-by service and inspecting pump houses of the Borough per weekend, the sum of \$325.00 and on holidays the sum of \$135.00 per unit, and Monday through Friday the sum of \$20.00 per unit in lieu of overtime compensation per contract.

Section 10: There shall be paid to certain borough employees for authorized overtime services an hourly wage equal to one and one-half (1½) times except Sunday, which shall be at two and one-half (2½) times the hourly rate computed from their salaries.

Section 11: All full-time borough employees shall be paid in keeping with a resolution of the Mayor and Council.

Section 12: All full-time borough employees shall be given thirteen (13) paid holidays as described in the personnel code.

Section 13: The salaries, educational credits and longevity payments established herein for the borough employees who are members of the Department of Public Works and the Police Department are subject to and shall be paid in accordance with the labor contracts for current and prior years between the Borough and the respective unions or organizations representing such employees. Such salaries, educational credits and longevity payments shall be specified by Resolution adopted by the Borough Council when appropriate to implement the labor contracts or, if applicable, an arbitration award. The terms and conditions contained in such contracts or an arbitration award are to be incorporated herein and made a part hereof as though set forth at length and copies shall be filed in the office of the Borough Clerk and made available to any member of the public who may wish to examine same.

Section 14: There shall be paid to each qualified emergency medical technician of the *daytime crew* for services performed the sum of sixteen hundred fifty (\$1,650.00) dollars.

Section 15: The provisions of any ordinance or ordinances inconsistent with the provisions hereof are hereby expressly repealed.

Section 16: The Borough Council upon adoption of this Ordinance shall fix the compensation of officers and employees of the Borough of Ho-Ho-Kus which shall be effective as of January 1, 2012.

Section 17: This Ordinance shall take effect upon passage and publication as required by law.

XI. RESOLUTIONS

None

XII. CONSENT RESOLUTION

1. # 14-73 Community Service Valley Hospital

BE IT RESOLVED by the Board of Health of the Borough of Ho-Ho-Kus, that the Borough is hereby authorized to enter into a Service Agreement with Valley Health System in accord with the terms and conditions of a Service Agreement Contract.

2. # 14-74 Adult Health Clinic

WHEREAS, N.J.S.A. 40:8A-5 authorizes a municipality to contract with any public or private entity to provide for any service which the municipality itself could provide directly; and

WHEREAS, N.J.S.A. 40:8a-1 et seq., the Shared Services Act, provides a mechanism for making such contract between local units; and

WHEREAS, the governing bodies of Ridgewood and Ho-Ho-Kus have by Resolution authorized the execution of an Shared Services Agreement pursuant to the Shared Services Act N.J.S.A. 40:8A-1 et seq., hereinafter referred to as the statute; and

WHEREAS, the purpose of this Shared Services Agreement is contained in the enabling resolution which is hereby incorporated herein by reference.

NOW THEREFORE, it is mutually agreed as follows:

The Village of Ridgewood shall provide adult residents (18 years of age or older) of the Borough of Ho-Ho-Kus the following services:

A. attend and participate in any of the monthly hypertension screening sessions administered by Valley Community Health nursing staff; and

B. Attend and participate in the free fall flu clinics by scheduling an appointment for such participation through Valley Community Health.

The Borough of Ho-Ho-Kus shall pay an annual fee of One Thousand four Hundred (\$1,381.00) Dollars to the Village of Ridgewood for such services for its adult residents.

3. # 14-75 St. Luke's Raffle-On Premise

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, Bergen County, New Jersey, that the following On Premise Raffle Application, submitted by St. Luke's Catholic Church, Identification No. 215-1-105 be and the same is hereby approved.

APPLICATION: RA 416

DATES: September 14, 2014

4. # 14-76 Civil Rights

A Resolution to Affirm the Civil Rights Policy of the Borough of Ho-Ho-Kus with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that Come Into Contact with Municipal Employees, Officials, and Volunteers

Whereas, it is the policy of the Borough of Ho-Ho-Kus to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act; and,

Whereas, the governing body of the Borough of Ho-Ho-Kus has determined that certain procedures need to be established to accomplish this policy.

Now, Therefore, Be the Following Resolved by the Mayor and Council of the Borough of Ho-Ho-Kus, County of Bergen, State of New Jersey:

Section 1. No official, employee, appointee or volunteer of the Borough of Ho-Ho-Kus by whatever title known, or any entity that is in any way a part of the Borough of Ho-Ho-Kus shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough's business or using the facilities or property of the Borough of Ho-Ho-Kus.

Section 2. The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Ho-Ho-Kus to provide services that otherwise could be performed by the Borough of Ho-Ho-Kus.

Section 3. Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4. The Governing Body shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5. No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6. The Governing Body shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Allendale as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7. The Governing Body through the Administrative Officer shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8. At least annually, the Governing Body through the Administrative Officer shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Ho-Ho-Kus. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough's web site.

5. # 14-77 Direct Deposit

Whereas, Governor Christie recently signed P.L. 2013, c.38 requiring direct deposit of payroll checks for all State employee compensation on and after July 1, 2014, for county, county college, municipality and local school district.

Now, Therefore be it Resolved by the Mayor and Council of the Borough of Ho-Ho-Kus that with the payroll of July 15, 2014, all full-time and part-time employees of the Borough of Ho-Ho-Kus will receive their payroll by direct deposit.

6. # 14-78 Award D&L Paving

WHEREAS, the Borough of Ho-Ho-Kus has a need to acquire professional engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate for the project; and

WHEREAS, Request For Proposals were advertised and six (6) proposals were submitted; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the services may exceed

\$17,500; and

WHEREAS, the anticipated term of this contract is one year or until conclusion of the services whichever is sooner; and

WHEREAS, Professional Consulting, Inc. (PCI) has submitted a proposal dated May 14, 2014 indicating it will provide the engineering and design services for the above referenced project for the price of \$17,500; and

WHEREAS, PCI has completed and submitted a Business Entity Disclosure Certification which certifies that PCI has not made any reportable contributions to a political or candidate committee in the Borough of Ho-Ho-Kus in the previous one year and that the contract will prohibit the PCI from making any reportable contributions through the term of the contract; and

WHEREAS the Chief Financial Officer has attached a certification certifying the availability of funds pursuant to N.J.A.C. 5:30-5.4; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Ho-Ho-Kus of the County of Bergen, State of New Jersey, does hereby award a contract for the above referenced project to PCI in the amount of \$17,500; and

BE IT FURTHER RESOLVED, that the Mayor and Clerk are authorized to execute a contract with PCI following legal review; and

BE IT FURTHER RESOLVED, that the Business Entity Disclosure Certification and the determination of value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that the Municipal Clerk shall cause a copy of the award of this contract to be published in a legal newspaper of the Borough as provided by law.

7. # 14-79 Award- Engineering & Design Services for Installation
of New Calcium Hypochlorite Systems at Wells 1 & 4

WHEREAS, the Borough of Ho-Ho-Kus has a need to acquire professional engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate for the project; and

WHEREAS, Request For Proposals were advertised and six (6) proposals were submitted; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the services may exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year or until conclusion of the services whichever is sooner; and

WHEREAS, Professional Consulting, Inc. (PCI) has submitted a proposal dated May 14, 2014 indicating it will provide the engineering and design services for the above referenced project for the price of \$17,500; and

WHEREAS, PCI has completed and submitted a Business Entity Disclosure Certification which certifies that PCI has not made any reportable contributions to a political or candidate committee in the Borough of Ho-Ho-Kus in the previous one year and that the contract will prohibit the PCI from making any reportable contributions through the term of the contract; and

WHEREAS the Chief Financial Officer has attached a certification certifying the availability of funds pursuant to N.J.A.C. 5:30-5.4; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Ho-Ho-Kus of the County of Bergen, State of New Jersey, does hereby award a contract for the above referenced project to PCI in the amount of \$17,500; and

BE IT FURTHER RESOLVED, that the Mayor and Clerk are authorized to execute a contract with PCI following legal review; and

BE IT FURTHER RESOLVED, that the Business Entity Disclosure Certification and the determination of value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that the Municipal Clerk shall cause a copy of the award of this contract to be published in a legal newspaper of the Borough as provided by law.

8. # 14-80 Forgiveness of Solid Waste Bills

Whereas, 16 Saddle Ridge and 40 Deerhill Drive in Ho-Ho-Kus are empty lots because the residential structures have been eliminated, and

Whereas, all resident structures will be credited for 3 months and then to be reviewed for the balance

Therefore, be it resolved, that the bill in question be cancelled

9. # 14-81 Snow Plowing Agreement

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the Borough of Ho-Ho-Kus enter into a contract with the County of Bergen providing for the plowing of snow on the County roads in the Borough of Ho-Ho-Kus for the winter of 2014-2016 and,

BE IT FURTHER RESOLVED that the Mayor and the Borough Clerk are hereby authorized and directed to execute said agreement.

10.# 14-82 PSAP

Whereas, the Borough of Ho-Ho-Kus and the Borough of Paramus seek to renew the interlocal Agreement wherein the Borough of Paramus will provide telephonic access to the "Public Safety Answering Point" (PSAP) service on behalf of the Borough of Ho-Ho-Kus; and

Whereas, both of the parties to such an Agreement are authorized by law to enter into an agreement with each other to provide jointly for any lawful service to and for the residents of the respective municipalities pursuant to the provisions of the "Interlocal Services Act" N.J.S.A. 40:8A-1 et seq.; and

Whereas, the borough councils of the Borough of Ho-Ho-Kus and the Borough of Paramus recognize that the implementation of an interlocal Agreement to provide "PSAP" service, on a regionalized, cost-sharing basis is still in the best interest of the taxpayers of the respective municipalities.

Now, Therefore be it Resolved by the Mayor and Council of the Borough of Ho-Ho-Kus, County of Bergen, State of New Jersey, that the interlocal "PSAP" Agreement with the Borough of Paramus is hereby authorized and executed for a period of one year (effective as of January 1, 2014) at the cost of \$2095.00 for the calendar year 2014.

11.# 14-83 Appt. Fireman Onorato

WHEREAS, the Fire Department of the Borough of Ho-Ho-Kus, through its Chief, has recommended to the Mayor and Council the appointment of Alejandro A. Onorato, 7 Spruce Place, Ho-Ho-Kus New Jersey; and

WHEREAS, Mr. Onorato passed his physical as required by the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that Alejandro Onorato is recommended to the New Jersey State Fireman's Association for membership.

12.# 14-84 Community Development Block Grant

Whereas, certain Federal funds are potentially available to the County of Bergen under Title I of the Housing and Community Development Act of 1974, as amended and HOME Investment Partnership of 1990, as amended; and,

Whereas, the Grantee or a unit of general local government that directly or indirectly received CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly received CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended; and,

Whereas, the current Interlocal Services Agreement contains an automatic renewal clause to expedite the notification of the inclusion process; and,

Whereas, by June 20, 2014 each municipality must notify the Bergen County Division of Community Development of its intent to continue as a participant in the Urban County entitlement programs noted above; and,

Whereas, it is in the best interest of the Borough of Ho-Ho-Kus and its residents to participate in said programs.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Ho-Ho-Kus, County of Bergen, State of New Jersey, that it hereby notified the Bergen County Division of Community Development of its decision to be included as a participant

municipality in the Urban County entitlement programs being Community Development Block Grant Program and Home Investment Partnership Act Program Years 2015, 2016, and 2017 (July 1, 2015 – June 30, 2017); and,

Be It Further Resolved that a copy of this resolution be forwarded to the Bergen County Division of Community Development no later than June 20, 2014.

13.# 14-85 Payment of Vouchers

WHEREAS, claims have been submitted to the Borough of Ho-Ho-Kus in the amount of \$1,599,528.50.

WHEREAS, such claims have been listed according to Department and account number with corresponding vouchers to be reviewed and approved by the Mayor and Council; and,

WHEREAS, the CFO has determined that the funds have been properly appropriated for such purposes and are available, in the Borough of Ho-Ho-Kus and that the claims specified on the schedule attached hereto, following examination and approval by the Mayor and Council, be paid and checks issued accordingly; and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ho-Ho-Kus that the claims totaling **\$1,599,528.50** be approved and ratified respectively.

Councilmember Troast approved the Consent Resolution, seconded by Councilmember Rorty

All ayes

XIII. OLD BUSINESS

A. Liaison Reports:

1. Recreation

Councilmember Shea reported that all the sports are winding down. The upper portion of North Field is half closed, the blanket that was placed is working.

2. Board of Education

Meeting next week.

3. Other

B. Shade Tree

C. Chamber of Commerce

Mayor Randall mentioned that the Taste of Ho-Ho-Kus is on June 4th 2014 and that it and that it has been successful event in the past and a fun night.

XIV. NEW BUSINESS

None

XV. MAYOR'S REMARKS

DPW Superintendent Jeff Pattman mentioned that the leaf pick up schedule is on the website, the schedule is the same as the 2013 schedule.

Mayor Randall commended and thanked all the groups that participated in the Memorial Day Parade on such short notice and all who helped put the event together.

XVI. CLOSED SESSION

Contracts

XVII. ADJOURNMENT

With no further discussion to come before the Council and on a motion made by Councilmember Rorty seconded by Councilmember Lennon and carried, Mayor Randall adjourned the meeting at 8:33PM

Respectfully Submitted,

Laura Borchers, RMC/CMR
Borough Clerk