

**BOROUGH OF HO-HO-KUS
REORGANIZATION MEETING**

January 1, 2015

1:00 PM

A Special Re-organization meeting of the Mayor and Council of the Borough of Ho-Ho-Kus was held on January 1st 2015. The meeting was called to order at 1:00 PM. The clerk read the Sunshine Law Statement.

Mayor Randall led all in the Pledge of Allegiance

Mayor Randall with the assistance of Borough Attorney David Bole administered the Oaths of Office to Re-elected Councilmember Steven D. Shell and newly elected Councilmember Edmund Iannelli.

Father Frank Delprete of St. Gabriel's Church offered the invocation.

ROLL CALL OF NEW COUNCIL

Councilmember Troast, Councilmember Rorty, Councilmember Weiss, Councilmember Shell and Councilmember Iannelli. Also present were Borough administrator Donald Cirulli, Borough attorney David Bole and Borough Clerk Laura Borchers.

Absent: Councilmember Shea.

ELECTION OF COUNCIL PRESIDENT

Mayor Randall opened the meeting for nomination of Council President. Councilmember Rorty offered the name Of Councilmember Troast for President for the year 2015. Councilmember Iannelli seconds the nomination. Councilmember Rorty moves the nomination be closed, seconded by Councilmember Weiss.

All ayes.

Mayor Randall instructs the clerk that one vote be cast electing Councilmember Troast as Council President for the year 2015.

COUNCIL COMMITTEE & BOARD APPOINTMENTS 2015 BY MAYOR RANDALL

Mayor Randall then reads the following appointments:

A. Public Safety Unit

- | | | |
|----|---------------------|------------------------|
| 1. | Police Commissioner | Councilmember Troast |
| | Deputy Commissioner | Councilmember Rorty |
| 2. | Fire Commissioner | Councilmember Rorty |
| | Deputy Commissioner | Councilmember Shell |
| 3. | Amb Commissioner | Councilmember Weiss |
| | Deputy Commissioner | Councilmember Iannelli |

B. Public Works & Properties Unit

- | | | |
|----|--------------------|---------------------|
| 1. | Road Chairperson | Councilmember Shell |
| | Deputy Chairperson | Councilmember Weiss |
| 2. | Water Chairperson | Councilmember Weiss |
| | Deputy Chairperson | Councilmember Shell |

C. Finance Unit

- | | | |
|----|---------------------|----------------------|
| 1. | Finance Chairperson | Councilmember Shea |
| 2. | Deputy Chairperson | Councilmember Troast |

D. Community Relations Unit

- | | | |
|----|--------------------|------------------------|
| 1. | Chairperson | Councilmember Shell |
| 2. | Deputy Chairperson | Councilmember Iannelli |

APPOINTMENTS OF BOROUGH EMPLOYEES BY MAYOR RANDALL FOR 2015 (Council Confirmation required)

A. Mayor Randall then states: "Honorable members of the Council with your advice and consent, I hereby submit the following list of appointments of Borough employees for the year 2015, or as otherwise provided by statute."

EMPLOYEE

POSITION

Donald Cirulli

Borough Administrator
Human Resources Director
Deputy Borough Clerk

Laura Borchers

Borough Clerk, RMC
Registrar of Vital Statistics
Registrar of Elections
Assessment Search Officer
Liaison/Sec. Board of Health

	Claims Processor
	Public Agency Compliance Officer
	Security Information Officer
	Municipal Housing Liaison
Joanne McDonald	Sec. Administration Office
	Sec. Personnel Officer
	Deputy Registrar of Vital Statistic
Jeffrey Kropiewnicki	Tax Collector
	Payroll Supervisor
Claudette Wahid	Solid Waste Registrar
	Water Registrar
	Deputy Purchasing Agent
Ruthanne Frank	Executive Administrative Assistant/Assistant to the Borough Clerk/CFO
Joseph Citro	CFO, QPA, Treasurer
David Males	Financial Assistant
JoAnn Carroll	Secretary Planning and Zoning Board
Mark Berninger	Construction Official
Cassandra Borchers	Technical Assistant Construction Official
Rosemarie Novelli-Salyer	Court Administrator, CMCA/Violations Clerk
Susan Maurer	Deputy Court Administrator
Sherri D'Alessandro	Acting Deputy Court Administrator
Gail Brunner	Registered Environmental Health Specialist
Daniel McEldowney	Property Maintenance Officer/Fire Official/Fire Prevention and Fire Inspector
Edward Gartner	Recreation Director
Jose Martinez	Custodian
Garrett Sweetman	Police Dispatcher
Tom Kirk	Police Dispatcher
Lauren Morgan	Police Dispatcher
Michael Freeman	Police Dispatcher
Allison Minchin	Police Matron
Carol Tyler	Police Matron

Susan Greig	Secretary, DPW
Anne Garver	Senior Librarian
Dorothy Munschauer	Librarian II
Gayle Albes	Librarian II
Patricia Maloney	Librarian
Lisa Tesoriero	Librarian
Jaclyn Ludwig	Librarian
Pamela Anderson	Librarian
Virginia Beckman	Librarian
Jay Ludwig	Coordinator of OEM

Councilmember Troast moved the foregoing appointments be approved for the year 2015 or as otherwise provided by statute. Councilmember Rorty seconds the motion.

All Ayes

Absent Councilmember Shea

Borough attorney David B. Bole with the assistance of Mayor Randall administered the Oath of Office to the Borough Administrator, Donald Cirulli. Mayor Randall instructed the Borough Clerk to administer the oath of Office to all the other employees during the normal hours of business

BOARD APPOINTMENTS (VARIOUS TERMS) BY MAYOR RANDALL

Mayor Randall with the advice and consent of the Council made the following appointments for the below designated terms

of office:

(Council confirmation required)

POSITION	NAME	TERM	EXPIRES
Planning Board Class I	Mayor Randall	1 YR	12/31/2015
Planning Board Class II	Donald Cirulli	1 YR	12/31/2015
Planning Board Class III	Philip Rorty	1 YR	12/31/2015
Planning Board	Frank Berardo	4 YRS	12/31/2018

Zoning Board of Adjustment- Seven Members- Four Years

Class IV Alternates- Two Years

Zoning Board	David Rodger	2 YR	12/31/2016
	Leonard Tarantino	4 YRS	12/31/2018

Recreation Commission Council	Councilmember Shea	1 YR	12/31/2015
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Board of Health

Steven Vargo

3 YR

12/31/2017

Councilmember Troast moved the foregoing appointments approved for the terms as designated. Councilmember Rorty seconds the motion.

All ayes

Absent: Councilmember Shea.

Mayor Randall appoints Board Liaisons

Library – Councilmember Shea

Zoning Board –Councilmember Troast

Ambulance Corps –Councilmember Iannelli

Insurance- Councilmember Rorty

Board of Health – Councilmember Weiss

Construction- Councilmember Troast

INTRODUCTION OF ORDINANCES

None

RESOLUTIONS

15-01 Professional Services for 2015

WHEREAS, the Borough of Ho-Ho-Kus requires the professional services of engineers, attorneys, a registered municipal accountant, animal control officer, grant writers and laboratory services for the calendar year 2015; and

WHEREAS, it is anticipated that the expenditures for each of such professional services will/may exceed the sum of \$ 21,000 in said calendar year; and

WHEREAS, the Chief Financial Officer in accordance with the Local Contracts Law, has duly executed Certificates of Availability, indicating that adequate funds have been, and additional funds will be appropriated in the 2015 Budgets for fees reasonably required by each of such professionals under the following line items in said Budget:

FOR ENGINEERING SERVICES:

- 1. Engineering Service & Costs – Other Expenses
- 2. Water Utility – Other Expenses
- 3. Capital Ordinances

FOR LEGAL SERVICES:

- 1. Legal Services & Costs – Other Expenses
- 2. Prosecutor – Salary & Wages
- 3. Public Defender – Other Expenses
- 4. Capital Ordinances

FOR ACCOUNTING SERVICES:

- 1. Financial Administration – Other Expenses
- 2. Capital Ordinances
- 3. Water Utility – Other Expenses
- 4. Solid Waste Utility – Other Expenses

FOR LABORATORY SERVICES:

- 1. Water Utility – Other Expenses

FOR ANIMAL CONTROL SERVICES:

- 1. Board of Health – Other Expenses
- 2. Animal License Trust Funds

WHEREAS, a certification of availability of funds has been received from the Chief Financial Officer or that

such funds will be encumbered by Purchase Order on an as needed basis pursuant to the provisions of N.J.A.C. 5:30-5.4 et seq, and

WHEREAS, the above named professionals have completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named persons and/ or entities have not made any reportable contributions to any political or candidate committee including (committee to elect Shell and Iannelli) Ho-Ho-Kus Republican organization; Ho-Ho-Kus Democratic organization; Bergen County Republican Organization and Bergen County Democratic organization) in the previous one (1) year, and that the contract will prohibit the above named professionals/business entities from making reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ho-Ho-Kus as follows:

1. That the appointment of Paul C. Garbarini, as Borough Auditor; David B. Bole, as Borough Attorney; Rogut McCarthy, PC, as Bond Counsel; David Hals, as Borough Engineer; John S. Guerin, as Borough Prosecutor; Dominick P. Preziosi, Jr. and Robert Metzdorf, as Public Defenders; Richard M. Rosa, as Alternate Prosecutor; Maser, as Water/Sewer Engineers; Leggette Brashears & Graham Inc. as Environmental Engineer; Carol Tyler-Tyco Inc. as Animal Control Officer & Cruelty Investigator, and Aqua Pro-tech Laboratories, for Water Laboratory Services, Computer Services Solutions, for Technology Services; and Raymond Wiss, Labor Attorney for the calendar year 2015, be and the same are hereby ratified, confirmed and approved.
2. That the Mayor and Borough Clerk are authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
3. Said appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which exempts from competitive bidding "Professional Services" rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law.
4. A copy of this resolution be published in the Ridgewood News within ten days after its passage as required by law.

BE IT FURTHER RESOLVED that the contracts for bond counsel; Borough prosecutor; public defenders; environmental engineers; animal control officer and cruelty investigator; water laboratory services, grants and labor attorney are being awarded as a non -fair and open contract, pursuant to the provisions of NJSA 19.44A-20.5 whereas the contracts of Borough auditor, Borough attorney and Borough engineer are being awarded pursuant to a fair and open process pursuant to law;

BE IT FURTHER RESOLVED that the business disclosure entity certification, as applicable, and the determination of value be placed on file with this resolution.

Motion made by Councilmember Troast to approve the resolution seconded by Councilmember Rorty

All ayes

Absent. Councilmember Shea

15-02 Retain Insurance Advisors for 2015

WHEREAS, the Borough of Ho-Ho-Kus has for several years sought the advice and counsel of Eastern Insurors, Inc., the Bergen County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund (hereinafter called the "Agents") with respect to the various insurance coverages necessary or appropriate to protect

the Borough of Ho-Ho-Kus and its properties from the several risks of being a municipality in the State of New Jersey, including fire and extended coverage, liability coverage, Worker's Compensation coverage, and any and all other forms of insurance which are necessary to keep it thoroughly protected; and

WHEREAS, the Agents have served the Borough of Ho-Ho-Kus in a professional manner and obtained appropriate coverages with the several insurance companies authorized to do business in the State of New Jersey; and

WHEREAS, it is anticipated the expenditures for the various insurance coverages will exceed the sum of \$25,000 for the calendar year 2015; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A 11-1 et seq.) requires that, where services are to be performed and are of such a qualitative nature as will not reasonably permit the drawing of specification of the receipt of competitive bids, a resolution of the governing body of the municipality shall be adopted stating the supporting reasons for not submitting said service for competitive bidding; and

WHEREAS, the insurance coverage which is required for the Borough is of such a complex nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids; and

WHEREAS, insurance premiums are subject to control of the Commissioner of Insurance of the State of New Jersey so as to adequately protect the Borough; and

WHEREAS, it is contemplated that the 2015 budget for the Borough of Ho-Ho-Kus will contain the necessary appropriations being reasonably required for the purchase of the aforesaid insurance policies.

WHEREAS, a certification of availability of funds has been received from the Chief Financial Officer or that such funds will be encumbered by Purchase Order on an as needed basis pursuant to the provisions of N.J.A.C. 5:30-5.4 et seq. and

WHEREAS, the above named professionals have completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named persons and/ or entities have not made any reportable contributions to any political or candidate committee including (committee to elect Shell and Iannelli), Ho-Ho-Kus Republican organization; Ho-Ho-Kus Democratic organization; Bergen County Republican Organization and Bergen County Democratic organization) in the previous one (1) year, and that the contract will prohibit the above named professionals/business entities from making reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, the Eastern Insurors Inc. (General & Risk Consultant), Bergen County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund are hereby retained as the insurance advisors for the Borough of Ho-Ho-Kus for the calendar year 2015, and they are further authorized and directed to provide all insurance coverages which are necessary or appropriate to protect the Borough of Ho-Ho-Kus and its properties from the several risks of being a municipality of the State of New Jersey; and

BE IT FURTHER RESOLVED, that the purchase of the aforesaid insurance coverage for the Borough of Ho-Ho-Kus is being made without competitive bidding under the provisions of N.J.S.A. 40A: 11-1 et seq. in that the purchase of insurance policies is of such a complex nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published in the Ridgewood News within ten (10)

days of its passage as required by law.

BE IT FURTHER RESOLVED, that this contract is being awarded as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.5

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the determination of value be placed on file with this Resolution.

Motion made by Councilmember Rorty to approve the resolution seconded by Councilmember Troast

All ayes

Absent. Councilmember Shea

CONSENT AGENDA RESOLUTIONS

- # 15-03 By-Laws
- # 15-04 Investment of Funds
- # 15-05 Meeting Nights
- # 15-06 Official Depository of Funds
- # 15-07 Official Newspapers
- # 15-08 Delinquent Tax Charge
- # 15-09 Authorized Signatures on Checks
- # 15-10 Establishment of Petty Cash Fund
- # 15-11 Purchase Agreements Authorization
- # 15-12 Transfer of Interest
- # 15-13 Private Cars
- # 15-14 Payroll
- # 15-15 Waive Water penalties
- # 15-16 Tax Appeals
- # 15-17 Tort Claim Notice Format
- # 15-18 Interlocal Well Baby Clinic
- # 15-19 Interlocal Traffic and Fire Signal
- # 15-20 Interlocal 911
- # 15-21 Fire Mutual Aid
- # 15-22 Appoint Insurance Representative
- # 15-23 Interlocal Recreation Director
- # 15-24 Approve LEMC
- # 15-25 Interlocal Tax Assessor
- # 15-26 Interlocal Court System
- # 15-27 Interlocal Rapid Deployment Force
- # 15-28 Temporary Budget – Regular & Capital

Resolution 15-03

By-Laws

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the By-Laws as revised July - 1962 and interpreted for the year 2006 be and they are hereby adopted for the year 2015

Resolution 15-04

Investments of Funds

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the Chief Financial Officer is hereby authorized and directed to invest funds, not reasonably required for the payment of any current obligations of the Borough, in legally authorized investments.

Resolution 15-05

Meeting Nights

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the fourth Tuesday of each month at 8:00 P.M. be and is hereby designated as the official meeting night of the Mayor and Council for the year 2015. (Except December)

BE IT FURTHER RESOLVED that the third Tuesday of each month at 8:00 P.M. be and the same is hereby designated as the official Executive Session meeting night of the Mayor and Council for the year 2015. (Except December); official action may be taken.

BE IT FURTHER RESOLVED that formal action may be taken by the Governing Body at either the Regular Public Meeting or at the Executive Session as set forth herein.

All meetings shall be held in the Council Chambers of the Borough Hall, Ho-Ho-Kus, New Jersey.

	<u>Executive</u>	<u>Public</u>
January	20	—
February	17	24
March	17	24
April	21	28
May	19	26
June	16	23
July	21	28
August	18	25
September	15	22
October	20	27
November	---	24
December	15	22

Resolution 15-06

Official depository of Funds

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the following banking institutions be and they are hereby designated as the official depositories for the funds of the Borough of Ho-Ho-Kus for the year 2015.

1) Oritani Bank

Resolution 15-07

Official Newspaper

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the Ridgewood Newspapers of Ridgewood, New Jersey and the Record of Hackensack, New Jersey be and are hereby designated as the official newspapers of Ho-Ho-Kus for the year 2015, for the publication of all legal notices required by any law of the State of New Jersey or any Ordinance or Resolution of the Borough of Ho-Ho-Kus.

Resolution 15-08

Delinquent Tax Charge

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that under N.J.S.A. 54:4-67, the rate of interest to be charged by the Collector of Taxes on all delinquent taxes shall be 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00; and

BE IT FURTHER RESOLVED, that no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which said payment became payable; and

BE IT FURTHER RESOLVED, a penalty of 6% will be charged on any delinquency in excess of \$ 11,000.00 if not paid by the end of the fiscal year unless stated otherwise on the front of this bill. 2015 Real Estate Taxes will be advertised for sale after November 11, 2015; and

BE IT FURTHER RESOLVED, that there will be a \$25.00 service charge on Returned Checks.

Resolution 15-09

Authorized Signature on Checks

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that effective January 1, 2015, the authorized signatures of checks of the Borough of Ho-Ho-Kus, with the exception of Coupon, Developers Escrow, Municipal Court, Municipal Court Bail, Payroll, Public Assistance I and II, and Recreation Commission Accounts shall be:

The Mayor or President of the Council and two of the following: Chief Financial Officer, Assistant Treasurer, Borough Clerk, Deputy Borough Clerk, and

BE IT FURTHER RESOLVED that the authorized signatures on Payroll Checks shall be: Borough Clerk, Deputy Borough Clerk or Treasurer, and that the authorized signature on the Coupon, Developer's Escrow, Public Assistance I and II, Recreation Commission Checks shall be the Chief Financial Officer or the Assistant Treasurer, and

BE IT FURTHER RESOLVED that the authorized signatures of the Mayor, Chief Financial Officer and Borough Clerk

on all checking accounts except the single signature accounts may be impressed by mechanical means, but no more than two (2) facsimile signatures be on any one (1) check.

BE IT FURTHER RESOLVED that the signatures on the Municipal Court and Municipal Court Bail Accounts shall be two of the following: Judge, Court Administrator or Deputy Court Administrator.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to make transfers and wires as a single signature; to be summarized on the monthly report.

Resolution 15-10

Establishment of Petty Cash Fund

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that a petty cash fund, in the amount of \$300.00 be and is hereby established for the Borough of Ho-Ho-Kus for the year 2015.

Resolution 15-11

Purchase Agreements Authorization

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the Borough of Ho-Ho-Kus is hereby authorized to enter into joint agreements with the County of Bergen and the State of New Jersey for the purchase of any and all goods and supplies deemed feasible and necessary by said during the year 2015

Resolution. 15-12

Transfer of Interest

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the Treasurer is hereby authorized and qdirected to transfer the interest earned on the subsidiary checking accounts of the Borough of Ho-Ho-Kus to the Current Account at least quarterly, and

BE IT FURTHER RESOLVED that the Treasurer also transfer the interest earned on the Capital Account of the Water Department to the Water Trust Account at least quarterly.

Resolution 15-13

Private Cars

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that those employees who use their own cars for Borough business - properly authorized and substantiated shall be reimbursed at the rate of .56¢ per mile.

Resolution 15-14

Payroll

WHEREAS, the Mayor and Council of the Borough of Ho-Ho-Kus for the calendar year 2015, have established every 15th and the last day of the month as pay day; and

BE IT RESOLVED that partial payrolls are authorized at the beginning of the year to establish the system and at the end of the year to comply with State statutes; and

BE IT FURTHER RESOLVED that the Borough Clerk is authorized to release all payroll checks at 4:30 P.M. on Thursday

Resolution 15-15

Waive Water Penalties

WHEREAS, from time to time, for reasons assignable to neither, the property owner nor the Borough, situations arise when it is apparent that penalties in minor amounts for non-payment of water charges should be waived,

WHEREAS, the Borough Council deems it in the best interest of the Borough to authorize such waivers as may be justified and appropriate in the discretion of the Borough Administrator as to individual property owners of properties not to exceed the sum of Forty Dollars (\$40.00)

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council that authorization be and is hereby granted to the Borough Administrator to waive minor penalties in respect to the water charges when, in the exercise of sound discretion, the circumstances so warrant. Such waivers are not to exceed the amount of Forty Dollars (\$40.00) in respect to any individual property owner of property

Resolution 15-16

Tax Appeal

WHEREAS, the Bergen County Tax Board requires a resolution by the Municipal Governing Body authorizing the Assessor/Tax Collector to file appeals and settlements of stipulations with the Bergen County Tax Board for the purpose of correcting assessments for the year 2015;

NOW, THEREFORE BE IT RESOLVED that the Assessor/Tax Collector be authorized to file such appeals when necessary; and

WHEREAS, the Borough of Ho-Ho-Kus is expected to become involved in tax appeal litigation both at the Bergen County Board of Taxation and the New Jersey Tax Court during the year 2015;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that the Tax Assessor and Municipal Attorney be and they are hereby authorized to review all appeals and to file counterclaims to protect the Borough's interest in those cases, which they deem necessary and appropriate.

Resolution 15-17

Tort Claim Notice

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity, and

WHEREAS, the Borough of Ho-Ho-Kus is a public entity covered by the provisions of the New Jersey Tort Claims Act, and

WHEREAS, the Borough of Ho-Ho-Kus deems it advisable, necessary and in the public interest to adopt a Notice of Tort Claim in the form attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, assembled in public session this 1st day of January, 2015 that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Ho-Ho-Kus, and

BE IT FURTHER RESOLVED, that all persons making claims against the Borough of Ho-Ho-Kus, pursuant to the New

Jersey Tort Claims Act, N.J.S.A. 59:9-1, et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirements of the New Jersey Tort Claims Act

Resolution 15-18

Inter-local Well Baby Clinic

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, that the Borough is hereby authorized to enter into an Interlocal Services Agreement with the Borough of Waldwick to provide a Well Baby Clinic program in accord with the terms and conditions of an Interlocal Services Agreement to be entered into and subject to the adoption by the governing body of the Borough of Waldwick of a resolution authorizing the agreement.

Resolution 15-19

Inter-local Adult Health

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, that the Borough is hereby authorized to enter into an Interlocal Services Agreement with the Village of Ridgewood to provide maintenance for Traffic and Fire Signals in accord with the terms and conditions of an Interlocal Services Agreement to be entered into and subject to the adoption by the governing body of the Village of Ridgewood of a resolution authorizing the agreement.

Resolution 15-20

Inter-local Traffic and Fire Signal

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, that the Borough is hereby authorized to enter into an Interlocal Services Agreement with the Borough of Paramus to provide 911 service in accord with the terms and conditions of an Interlocal Services Agreement to be entered into and subject to the adoption by the governing body of the Borough of Paramus of a resolution authorizing the agreement.

Resolution 15-21

Fire Dept Mutual Aid

WHEREAS, the Borough of Ho-Ho-Kus is part of Northwest Bergen County; and

WHEREAS, the Ho-Ho-Kus Volunteer Fire Department is a member of the Northwest Bergen Mutual Aid Association;

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council hereby authorizes the Ho-Ho-Kus Volunteer Fire Department to respond to calls as part of the Northwest Bergen Mutual Aid Association.

Resolution 15-22

Appoint Insurance Representative

WHEREAS, the by-laws of the Bergen County Municipal Joint Insurance Fund requires each municipality to appoint a Commissioner Representative

NOW, THEREFORE, BE IT RESOLVED that Council Member Philip Rorty be the elected official to represent the Borough of Ho-Ho-Kus for the term expiring December 31, 2015.

BE IT FURTHER RESOLVED that Donald Cirulli, Borough Administrator, be appointed the alternate.

Resolution 15-23

Inter-local Recreation Director

WHEREAS, N.J.S.A. 40:8A-1, et seq., the Interlocal Services Act, authorizes agreements between municipalities for the provision of services by one to the other; and

WHEREAS, the Borough of Ho-Ho-Kus seeks to utilize the services of the Borough of Upper Saddle River's Recreation Director for its recreational purposes;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Ho-Ho-Kus that it does hereby authorize an Interlocal Service Agreement between Ho-Ho-Kus and the Borough of Upper Saddle River to provide for Recreation Director services through the Upper Saddle River Recreation Dept. commencing effective January 1, 2015, until December 31, 2015;

BE IT FURTHER RESOLVED that the Interlocal Service Agreement currently on file with the office of the Borough Clerk be and the same is hereby approved and a copy of the contract shall be filed and open to public inspection at the office of the Borough Clerk immediately after the introduction of the within resolution;

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk be and they are hereby authorized to execute the agreement on behalf of the Borough after legal review;

BE IT FURTHER RESOLVED that the Interlocal Agreement shall take effect upon the adoption of the appropriate resolutions by both municipalities.

Resolution 15-24

Approve LEMC

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that they appoint the following members to the Local Emergency Management Council:

Thomas Randall	Mayor
James T. Ludwig Jr.	Emergency Management Coordinator
John Wanamaker	Police Chief/ Asst. EMC.
Donald Cirulli	Administrator
Mark Zatorski	Fire Chief
Jeffrey Pattman	Supervisor/DPW/Roads
Gordon Hamm	EMS Captain
Carol Tyler	A.O.C.
Chris Joy Sr.	Resource Coordinator
Mark Berninger	Construction Code Official
Gail Brunner	Reg. Environmental Health Specialist
Richard Bierwas, Reverend	Shelter Co-Coordinator
John Hanlon	Planning Board Chair / Mitigation
Debra Ferrara	Superintendent, Lloyd Road School
Stanley Kober	C.E.R.T. Director

Alternates.

Mike Pattman
Matt Menzel
Sean Leonard

Police Captain/P.D. Liaison
Fire Department Representative
School Safety Officer

Resolution 15-25

Inter-local Tax Assessor

WHEREAS, N.J.S.A. 40:8A-1, et seq., the Interlocal Services Act, authorizes agreements between municipalities for the provision of services by one to the other; and

WHEREAS, N.J.S.A. 2B:12-1c authorizes two or more municipalities to provide jointly for supplies and employees for the municipal tax assessment;

WHEREAS, the Borough of Ho-Ho-Kus seeks to utilize the services of the Borough of Upper Saddle River Tax Assessment Office and staff;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Ho-Ho-Kus that it does hereby authorize an Interlocal Service Agreement between Ho-Ho-Kus and the Borough of Upper Saddle River to provide for municipal tax assessment office services through the Upper Saddle River Tax Assessment Office commencing effective January 1, 2015, until December 31, 2015

BE IT FURTHER RESOLVED that the Interlocal Service Agreement currently on file with the office of the Borough Clerk be and the same is hereby approved and a copy of the contract shall be filed and open to public inspection at the office of the Borough Clerk immediately after the introduction of the within resolution;

BE IT FURTHER RESOLVED that the Borough Administrator be and she is hereby authorized to execute the agreement on behalf of the Borough;

BE IT FURTHER RESOLVED that the Interlocal Agreement shall take effect upon the adoption of the appropriate resolutions by both municipalities

Resolution 15-26

Inter-local Municipal Court

WHEREAS, N.J.S.A. 40:8A-1, et seq., the Interlocal Services Act, authorizes agreements between municipalities for the provision of services by one to the other; and

WHEREAS, N.J.S.A. 2B:12-1c authorizes two or more municipalities to provide jointly for supplies and employees for the municipal courts without establishing a joint municipal court;

WHEREAS, the Borough of Allendale seeks to utilize the services of the Borough of Ho-Ho-Kus Municipal Court Administrator for its municipal court;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Ho-Ho-Kus that it does hereby authorize an Interlocal Service Agreement between Ho-Ho-Kus and the Borough of Allendale to provide for municipal court administrator services through the Ho-Ho-Kus Municipal Court to the Allendale Municipal Court commencing effective January 1, 2015, until December 31, 2015;

BE IT FURTHER RESOLVED that the Interlocal Service Agreement currently on file with the office of the Borough

Clerk be and the same is hereby approved and a copy of the contract shall be filed and open to public inspection at the office of the Borough Clerk immediately after the introduction of the within resolution;

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk be and they are hereby authorized to execute the agreement on behalf of the Borough after legal review;

BE IT FURTHER RESOLVED that the Interlocal Agreement shall take effect upon the adoption of the appropriate resolutions by both municipalities.

Resolution 15-27

Inter-local Rapid Deployment

WHEREAS, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and,

WHEREAS, Law Enforcement officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, etc., man made causes such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, terrorists incidents and bombings, State and National emergencies; and,

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies which is adopted in accordance with the

Provisions of NJSA 40A:15-156, NJSA 40A-156.1, NJSA 40A:15-156.4 AND NJSSSA App. A:9-40.6; and,

WHEREAS, the Plan will provide a uniform procedure for the coordination of requesting, dispatching and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction in the event of an emergency in order to protect life and property; and,

WHEREAS, it is the desire of the Mayor and Council of the Borough of Ho-Ho-Kus to participate in a Mutual Aid Plan and Rapid Deployment Force,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the Police Department of the Borough of Ho-Ho-Kus, under the direction of the chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen to put into place the Mutual Aid Plan and Rapid Deployment Force; and,

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the County Executive, Board of Chosen Freeholders the County Prosecutor and all surrounding municipalities in the County of Bergen.

Motion made by Councilmember Troast to approve the Consent Resolution, seconded by Councilmember Rorty.

All Ayes

Absent: Councilmember Shea

NEW BUSINESS

None

PUBLIC COMMENTS

None

MAYOR'S REMARKS

The borough has gone through a few challenges this past year. We again had to adjust to the economic reality of local government since the decline in 2008. Proud to say the borough finances are in excellent shape. We have experienced reduction in funding, reduced income investment, however at the same time we've been able to experience only a nominal increase in our budget and regenerated our surplus. Much have been accomplished over the past year, we were able to resolve all our labor contract, and also in position to negotiate our solid waste contract. All of this lend towards maintaining stability and delivery of services to our resident at a high level an as economically as possible. While we strive for stability we also realize that we are a dynamic town and things do change over the years. We have done two things that are very helpful to the Borough, entering into an inter-local agreement with Midland Park to share the Construction department and the launching of our new borough website that is well received, a job well done by the committee involved. Mayor Randall also commented that he is optimistic and fortunate that he has a council that is both capable and hardworking in giving their time to the community and for their complete support, he also thanked all the emergency services for all their hard work and volunteerism and giving their time without any compensation, the volunteers who give their time in various capacities is what makes this town run at it's highest level. Mayor Randall noted Councilmember Lennon's years of service and dedication to the community and that she will be truly missed. He also noted that he is sure that she will continue to provide her service and volunteerism to the borough. Mayor Randall welcome newly appointed to Councilmember Edmund Iannelli and looks forward to his effort and what he will bring to the borough. Mayor Randall mentioned the loss of former Borough Clerk Judith Odo and former Planning board member Harley Reel keep them in our memories. Mayor Randall thanked the office staff and his family for all their support and help. Mayor Randall ended his comment by wishing everyone a Happy and Prosperous New Year.

BENEDICTION

Reverend Richard Bierwas of Community Church of Ho-Ho-Kus gave the Benediction.

ADJOURNMENT

With no more business or comments from the public or the Council and on a motion made by Councilmember Rorty, seconded by Councilmember Weiss and carried, Mayor Randall adjourned the meeting at 1:30 PM.

Respectfully Submitted,

Laura Borchers, RMC/CMR
Borough Clerk.

