

**BOROUGH OF HO-HO-KUS  
SHADE TREE COMMISSION  
PUBLIC MEETING  
October 7, 2013**

**Minutes**

**I. OPEN PUBLIC MEETING STATEMENT**

The open public meeting statement was read and the meeting was called to order at 2:40 P.M.

**II. ROLL CALL**

Present at the meeting were Commissioners Grieder, Raimondi, Mitchell, Pavelski, and Chase. Sue Greig, secretary, was absent. The minutes were taken by recorder and Commissioner Mitchell.

Also present was Mr. William R. (Bill) Comery, licensed tree expert.

The usual order of business was changed to accommodate Mr. Comery who had come to the meeting to discuss the purchase and planting of new trees within the borough. Mr. Comery noted that he sent out 4 quotes for planting of 120 trees; the lowest of which was received from The New Jersey Tree Foundation at a price of \$ 100.00 per tree, for a total bid of \$12,000.00. The purchase would include the following types and number of trees, 22 Pin oaks, 13 Machino Zelkovas (narrow growing), 5 Green Vase Zelkova, 37 Tree lilacs, 25 Green Spire lindens, 12 Skyline Locusts, 5 Crimson King maples, and 1 Rosepink amelanchier, for downtown.

A motion was made to accept the low quotes from Plant Detectives (for planting of trees) and NJ Tree Federation. It was seconded and they voted all in favor. It was noted that this is a \$200 plus savings on each tree from two year ago.

**III. MINUTES**

A motion to approve the September minutes as read was made. It was seconded and they voted all in favor.

At this time Chairman Grieder handed out the Shade Tree federation paperwork including room reservations and confirmation numbers to the Commissioners who would be attending. The vouchers were signed by Chairman Grieder and ready to be submitted to the accounting department.

Joanne McDonald came to the meeting to report that a permit application was taken in 2010 for the following address **42 Arbor Drive** (Bartlett Tree Service). A check was taken in 2010 but the work was never done by the resident who wanted to prune some branches from a tree on her property. Now the resident wants to have the work completed but the time line of 18 months has passed. The resident will have to pay an additional check for \$ 25.00.

**IV. CORRESPONDENCE**

- H. **234 Elmwood Avenue**-Mr. Steve Ryan has three locust trees; one on his strip and two across the street that need trimming. We may want to put the tree on the removal list.

Recorder shut off. This will be revisited at the next meeting which is on November 5, 2013.

- I. **25 Lloyd Road**- Mr. and Mrs. John Ferraioli-PSE&G to be contacted.

Note: Bill Briscoe phoned the DPW on Tuesday, September 10, 2013 and relayed the following to Sue Greig. He said, "I will be sending a crew in two days to trim two branches in the pine tree away from the PSE&G wires. There are two other branches in the tree that are on wires. We will not be trimming these; one belongs to the phone company and one belongs to the cable company. The residents will have to notify these two companies for tree trimming." A letter will be sent to the residents after the October 4, 2013 meeting informing them of this. The DPW does not have contact numbers for ATT or cablevision.

Sue mailed this resident a letter noting the information on 7 29, 2013.

- J. **71 Lakewood Avenue**-Karen D. Pulgrano-Top of his tree is dead and needs pruning and is entangled in the wires. Advise them in writing.

Note: It may need to be put on Shade Tree removal list. PSE&G will only trim out branches interfering with PSE&G wires. See Item I.

- K. **547/599 East Gate Road**-Peter Sorabella. One evergreen & one deciduous tree both diseased and pose a threat to the sewer pump station.

## VI. NEW BUSINESS/ PERMITS

- A. **304 Blauvelt Avenue**-Mr. Colin Milde alerted the Commission that there is a maple tree leaning over at this address.

This tree will be put on the watch list.

- B. **Richards Run**- The Police Department stapled notices onto trees.

A memo will be sent to the Department that next year a permit needs to be filed with Joanne McDonald and the signs will need to be hung with a ribbon.

- C. **Dumont**- We will try to obtain a copy of their ordinance.

Should we be inspecting all trees being removed as in several other towns? Perhaps we need to update our ordinance.

- D. The schedule for fall tree removals needs to be worked up and readied to be put out to bid.

Commissioner Raimondi is forming the list.

**E.** Hazardous tree identification class is beginning in February.

We will appropriate it out of next year's budget. The cost is \$ 245.00.

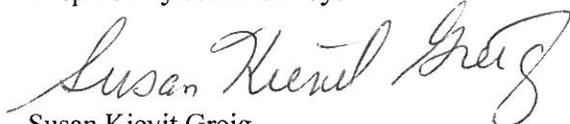
**Note:** The following planting site will be added to our list. It can be used as a replacement site for a tree should a resident decline the planting of a new tree.

**1.** **8 Addison Place** near the fire hydrant needs a new tree.

## **VII. ADJOURNMENT**

The meeting was adjourned at 3:27 P.M.

Respectfully submitted by:

  
Susan Kievit Greig