

**BOROUGH OF HO-HO-KUS  
SHADE TREE COMMISSION  
PUBLIC MEETING  
February 10, 2014**

**Minutes**

**I. OPEN PUBLIC MEETING STATEMENT**

The open public meeting statement was satisfied and the meeting was called to order at 2:37 P.M.

**II. ROLL CALL**

Present at the meeting were Commissioners Raimondi, Mitchell, Pavelski, and Chase. Chairman Grieder was absent due to illness. Also present was secretary, Susan K. Greig.

**III. ELECTION OF OFFICERS**

A motion was made to continue with the officers the same in 2014 as last year it was seconded and they voted all in favor.

**IV. MINUTES**

A motion was made by Commissioner Mitchell to accept the December minutes as read it was seconded and they voted all in favor.

**V. CORRESPONDENCE**

**A. 49 Carlton Avenue-** Keith Garrick- (973-777-6688) Mr. Garrick phoned to check status of his letter assuming we had a meeting on Jan. 6, 2014. Sue informed him no meeting on that date. Dannie Chase measured the tree and he wants another measurement. We will letter resident after meeting.

The tree in question was measured at 10 foot 4 inches from the curb. This tree belongs to the resident because the right-of-way for the borough at this location is ten feet in from the curb. Commissioner Chase will phone the resident and notify the resident of the findings.

NOTE: A County Road right- of- way chart for measuring will be given to the new Commissioners.

**B. 10 Stone Ridge Lane-** Resident phoned. He still has two stumps. When will they be removed?

We are only removing one stump the other stump falls out of the borough's right-of -way. Ramapo Tree is authorized to do the work.

**C. Arbor Day Conference-**

We received and invitation to a conference in North Carolina. None of the Commissioners will be attending.

## VI. OLD BUSINESS

- A. **Pamphlet** to insert into business department packages for people adding additions or building new homes within the borough.

Progress.

- B. **Green Community's Grant 2011-** Kim Mitchell has to call Alex McCarthy

Commissioner Mitchell spoke to Alex McCarthy. We need proof (Paul Cowies invoice) that the original application was sent in. Kim check into it.

- C. **New Ordinance-** Memo to the Mayor-Who will do new fee collection?

Pending.

- D. **Permit downtown decoration-** Jeff Pattman-Must be removed by 3/1/2014.

NOTE: Jeff Pattman stated to Sue Greig that all of the decorations he put up have been removed.

This can be removed from the agenda.

- E. **Lloyd Road- Ho-Ho-Kus Public School** letter to Deborah Ferraro.

NOTE: The meeting is scheduled for February 27<sup>th</sup> at 9:00 PM. Chris & Kim can attend.

The Commissioners are looking forward to speaking with Mrs. Ferraro about the maintenance of School trees.

- F. **Dumont Ordinance**

This can be removed from the agenda. A copy of the ordinance was given to Commissioners for review.

- G. **Fall Tree Removal List-Ramapo Tree Service**

The bill came but has not been paid.

- H. **22 Prescott Road-** Tree was removed when will stump be ground?

NOTE: This was completed and signed off by Superintendent Pattman on January 29, 2014.

This can be removed from the agenda.

- I. **841 W. Saddle River Road-(FAX)-Damien Wall-Demolition** work at his property. He wants trees next fall.

Two trees for this site will be added to the 2014 planting list. Remove from agenda.

- J. 160 Wearimus Road-** Commissioner Raimondi will check if this can be added to the removal quote.

A Quote was received from Colin Milde, the price seemed to high; we need to obtain two more price quotes.

**K. Hazardous tree identification class**

Class is beginning in February 27, 2014, 9:00 am to 3:30 pm. 5 credits? All attending but Chairman Grieder.

- L. 339 Wearimus Road** -Permit issued by C. Mitchell. Anticipate early spring finish.

This is on hold till spring of 2014. Reminder letters will be sent out to residents (March or April) that it is planting season after a recheck of property construction is made.

- M. 45 Ardmore Road-** Scott & Susan Kelly-201-444-4846- Two trees removed.

This is on hold till spring of 2014. Reminder letters will be sent out to residents (March or April) that it is planting season after a recheck of property construction is made.

- N. 422 Ardmore Road-**Mrs. Smith- New tree not planted in correct spot. What is our course of action?

Tree planted in wrong spot. It was put in front of front door. The tree should have been planted on the left side of property. Commissioner Raimondi will ask Bill Comery to see if they can come back and replant it. If not, we will ask the DPW to move the tree to the marked location.

- O. 327 Racetrack Road-**Steve & Barbara Milone-201-445-5310. Don't want trees where they are planted. Commissioner Mitchell is to compose a letter to resident.

Commissioner Mitchell composed a letter to the resident. The original check will be mailed back to the resident with the letter.

## **VII. NEW BUSINESS/ PERMITS**

- A. Community Forestry Management Plan** due February 15, 2014

Commissioner Pavelski and Commissioner Mitchell will speak to Joanne McDonald on their way out of building today. Commissioner Mitchell said she thinks Joanne composed last year's letter. She should be able to do it again.

- B. 88 Franklin Turnpike-**A sign was nailed into one of our shade trees. The tree is leaning.

The property maintenance official will be sent a memo to take care of the sign's removal. He should send the resident a letter that they should remove the sign and they are responsible for subsequent damage to the tree.

The DPW can assist us with the straightening of the tree in the spring.

**C. Shade Tree Ordinance-**

A discussion took place to revise the ordinance covering the building of new buildings/dwellings within the borough and the removal of trees for building and/or clear cutting lots. With a new ordinance fees would be put in place allowing tree removals with the understanding that a fee assessment for their removal would be levied.

Example: A fee for x number of dollars for two shade trees per property. Basically the developer will pay a fee to the Shade Tree department when building new homes.

Bill Comery can be contacted by Frank to see if any other town has this in their ordinance. We can obtain a copy for review or revision to our ordinance.

**D. Budget.**

We got credit for the nicest package presentation. We requested the same dollar amount we were given in 2013. (\$25,000.00)

**E. Borough Web Site for Shade Tree Commission.**

Commissioner Chase would like to work on the site.

**VIII. ADJOURNMENT**

The meeting was adjourned at 4:02 P.M.

Respectfully submitted by:

Susan Kievit Greig

