

**BOROUGH OF HO-HO-KUS
SHADE TREE COMMISSION
PUBLIC MEETING
June 3, 2013**

Minutes

I. OPEN PUBLIC MEETING STATEMENT

The open public meeting statement was read and the meeting was called to order at 2:40 P.M.

II. ROLL CALL

Present at the meeting were Commissioners Grieder, Raimondi, and Mitchell. Also present was Sue Greig, secretary.

III. MINUTES

A motion was made to accept the May 2013 minutes as read. It was seconded and they voted all in favor.

IV. CORRESPONDENCE

- A. 323 Hollywood Avenue-** Raymond J. Ash wrote a letter (May 13, 2013) notifying the Commission that there is still a stump located at Hollywood Avenue and Fairlawn Streets that has not been ground down.

Commissioner Raimondi reported that the stump is on Downe's removal list. He also noted that the Purchase order should not be paid until all work is completed. A letter will be sent to Mr. Ash that we are aware of the stump and it will be removed when Downe's tree service returns to finish the storm removals contract. Letter sent 6/6/13

- B. 125 Ackerman Avenue-** Panka J. Gambhir- We received a letter that his tree drops leaves and the leaves clog his drains.

Commissioner Mitchell spoke to Mr. Gambhir. His tree is a silver maple that is not in good condition. The tree has structural cracks in the crotches and the bark is splitting. It will be added to our removal list for the fall. Commissioner Mitchell noted to Mr. Gambhir that his problem of clogging caused by leaves will not be solved. He really needs a seepage tank to connect his drain to.

The tree will be added to our removal list and this can be removed from the agenda.

- C. 95 Arbor Drive-** Jason & Cynthia Jung lettered the Commission to report a dying tree. A picture of said tree was sent in.

The Commission will look at the tree and report at the July meeting.

- D. 50 Ardmore Road-** Melissa Dyki requested a shade tree be planted on her property

Commissioner Mitchell will go and speak to the resident about tree placement. Then we are to add the address to the planting list.

- E. 8 Wanamaker Ave, Mahwah, N.J. 07430-** Team lightning Bolts. The team is focusing on natural disasters and requested our town Hurricane tree loss information.

Commissioner Raimondi will respond to the team of scouts.

- F. 12 Dogwood Lane-** Mrs. Simon needs a Beech tree pruned.

Commissioner Mitchell spoke with Mrs. Simon and noted to her “that the tree badly needs pruning but it is not likely to cause damage to her home. The Commission has not been able to include pruning in recent budgets because of removals from downed or hazardous trees. Mrs. Simon should hire a certified arborist after filling out a permit and have the tree removed if she doesn’t want to wait until the fall removals.”

Note: A letter was received from **33 Addison Place** from the mailbox in the borough hall. It was determined that we had already written to Public Service (Letter sent on May 23, 2013) on this resident’s behalf.

V. OLD BUSINESS

- A. Pamphlet** to insert into business department packages for people adding additions or building new homes within the borough.

There has been no action this month.

- B. Green Community’s Grant 2011**

Commissioner Mitchell will ask JoAnne McDonald if the borough ever any notification about this. If not the grants may be stalled due to Hurricane Sandy.

- C. New Ordinance-** Memo to the Mayor-Who will do fee collection?

The Commissioners are hoping to speak with the Mayor after the Arbor Day celebration at 3:30 P.M. today.

- D. 1. Downes, emergency list from storm Hurricane Sandy.**

Commissioner Raimoni phoned the company and left a message asking when they will be completing the removal work. There will be no approval for paying the outstanding invoices until the work is completed.

2. New Hangers \$ 800.00

There will be no approval for payment on this contract until the work is done.

- E. 333 Wearimus Road-** Joe Scully-New permit issued by Commissioner Mitchell.

They are still working on the house Commissioner Mitchell reported. We will leave this on the agenda until next month for completion.

- F. Dead tree by police station side of Borough hall (late bloomer?)**

The tree bloomed and is not dead. We will remove from the agenda.

- G. 242 Elmwood Avenue-**Mike Chacon- 201-410-7743-Split tree needs attention-Commissioner Raimondi to inspect.

Zelkova elm with a wide spread on it. The tree is split and a stick can go into the tree about 1 foot. The tree will be removed in the fall by the DPW and a new tree will be purchased to plant in this location. This will be left on the agenda until Sept at which time the DPW will be contacted to remove it. Letter resident

- H. 45 Ardmore Road-** Scott & Susan Kelly-201-444-4846- Two trees removed. We are waiting for new tree(s) to be planted.

The house is still under construction. This will remain on the agenda.

- I. Arbor Day-June 3, 2013**

A Kousa Dogwood will be planted in park by Ho-Ho-Kus Inn at 3:30 PM immediately following today's meeting.

- J. 661 Sherwood Road-**Patrick Pavelski –Resident wants to join Shade Tree Commission.

He will need course information sent to him in Sept.

- K. 2 Blanchfield Court-**Carolyn Pardey-201-445-7700 ext. 8943 work #. Could a Commissioner phone her at work and speak with her after the meeting? C. Raimondi left phone message after May 6, 2013 meeting.

Commissioner Raimondi reported, "The maple was taken down on her corner. The stump is yet to be ground; we took the hangers out of the oak tree and the resident doesn't want the oak tree down which is the tree that is clogging the sewer, so the resident is happy for now. We will leave on the agenda for the current time because the stump is still there."

- L. **656 Sherwood Road**-Penny Baker-Phone message. Tree came down stump was removed. The chips need to be cleaned up at this address and any large roots. This will be forwarded to Jeff at DPW.

Sue will check if the chips have been cleaned up if they have it will be removed from the agenda.

- M. **22 Pitcairn Avenue**- Danny Valentino has a dead tree closer to 24 Pitcairn.

This was added to the removals list which Kim will forward the list to Sue. This can be removed from the agenda.

- N. **Community Stewardship Incentive Program (CSIP) 2013 Grant** Todd Wyckoff, Regional Forrester mailed us a notice on March 28, 2013.

The Commissioners need to talk about what to put on the grant application. Commissioner Raimondi suggested a class in hazardous tree assessment and corrective pruning techniques because of the past storm. Trees replacement inventory and downtown renewal can also be used.

- O. **947 Washington Avenue- Dangerous walking condition.**

A memo was sent on May 22, 2013 to Dan McEldowney, Property Maintenance Officer.

VI. NEW BUSINESS/ PERMITS

- A. **Permit application for 404 Ardmore Road**-Kathryn & John Kennedy wish to remove a pine at the corner of Pinecrest and Ardmore Roads.

Commissioner Raimondi said this is a majestic tree and there is nothing else in the area that compares in size. All of the commissioners will look at the tree after the meeting and report their findings to Sue so she can letter the resident. The final outcome was that the tree cannot be removed and the \$25.00 will be returned to the resident.

- B. **E-mail** to Mayor Randall from Dannie Chase of **641 Sherwood Road** noting he would like to serve the Community perhaps by serving on the Shade Tree Commission.

The Commissioners need to speak again at the next meeting about the two gentlemen who would like to become Commissioners; there may be a conflict of interest with Mr. Chase joining. The discussion will continue in July noting who would be the ideal candidate to join the Commission; there was a time constraint due to the Arbor Day celebration which immediately follows today's meeting.

- C. **116 Elmwood Ave**-Rick Wolcoxen- Resident has a tree with large roots lifting up his sidewalk.

A memo will be sent to Don Cirulli noting that the resident needs to take a permit out (Shade Tree), lift the sidewalk, and have a certified tree expert cut the root of the tree. Then the slab of concrete can be reinstalled.

D. Tree in front of the florist shop- Stan Kober complained. A child originally hung on the shade tree and caused the lean. The Commission will ask the DPW to find the tree boxes and put one together. Then a new tree can be purchased and installed.

VII. ADJOURNMENT

The meeting was adjourned at 3:21 P.M.

Respectfully submitted by:


Susan K. Greig