

**BOROUGH OF HO-HO-KUS
SHADE TREE COMMISSION
PUBLIC MEETING
December 2, 2013**

Minutes

I. OPEN PUBLIC MEETING STATEMENT

The meeting was called to order at @ 2:35 P.M. The open public meeting statement was read.

II. ROLL CALL

Present at the meeting were Commissioners, Grieder, Raimondi, Mitchell, Pavelski and Chase. Also present were Sue Greig, secretary and William Comery, licensed tree expert.

III. MINUTES

A motion to approve the November minutes as read was made. It was seconded and they voted all in favor.

IV. CORRESPONDENCE

A. 10 Stone Ridge Lane-Phone message to Sue at DPW. Mr. Cabrera phoned on Wednesday, November 27, 2013. Mr. Cabrera noted," that trees were planted at 1 and 9 Stone Ridge Lane and along the front of St. Luke's. He has been waiting for 4 years for two trees to be planted along his property as promised by the Chairman of the Shade Tree Commission one day when he spoke to him in the borough hall. Mr. Cabrera also has two stumps he has waited 4 yrs to be removed also. One is covered by mulch and is near the utility box the other has mushrooms growing out of it and can't be missed. Please phone him at 201-320-1835. Can he have two trees planted and his stumps removed this year?

Commissioners Chase and Raimondi will inspect and report at next meeting.

B. 422 Ardmore Road-Mrs. Smith- Her new tree was planted. She likes it however it isn't planted where we said it was going. Now it blocks her view and she would like it moved to the original spot. Please review and call her at 201-445-5491 between 2:30 and 5:30 PM (best time to call) with course of action.

Commissioner Mitchell will speak to Mrs. Smith or write and e-mail a letter to Sue to put on Shade Tree letter head after she reviews this.

C. 327 Racetrack Road-Steve & Barbara Milone-201-445-5310. Trees planted in front lawn not in curb side as they were told. Wants trees removed from front lawn and planted in curbside or they don't want them.

Commissioner Mitchell will compose a letter to the resident and/or visit the house and speak with the homeowner. After she goes there to revisit this an e-mail will be sent to Sue with any necessary instructions.

V. OLD BUSINESS

- A. Pamphlet** to insert into business department packages for people adding additions or building new homes within the borough.

No action at this time.

- B. Green Community's Grant 2011-** Kim Mitchell has to call Alex McCarthy

Commissioner Mitchell phoned Alex and is waiting for a response on this matter.

- C. New Ordinance-** Memo to the Mayor-Who will do fee collection?

No action at this time.

- D. Permit downtown decoration-** Jeff Pattman-Must be removed by 3/1/2014.

This will be left on our agenda until the lights and decorations are removed.

- E. Lloyd Road- Ho-Ho-Kus Public School** letter to Deborah Ferraro

The Commission wants to meet with Mrs. Ferraro. A letter requesting a meeting will be sent.

- F. 42 Arbor Drive-** Old permit

This is complete and can be removed from our agenda.

- G. Tree Planting-**Bill Comery

This is completed and can be removed from next months agenda with the following items noted for the record.

- 1. 363 Race Track Road-**Nina Seelbinder-Doesn't want a tree

She got one, so far no complaints.

- 2. 93 Carlton Avenue-**Doesn't want a tree

This tree was planted by the school on Lloyd Road.

- 3. 411 Racetrack Road-** Mr. and Mrs. Pritchley do not want the tree.

This address didn't get a tree.

- 4. 61 Carlton Avenue-**Mrs. Dial-planting 2 Oct. Glory Maples.

The trees are planted.

- 5. 9 Addison Place-**Susan Browne wants a tree.

A tree was planted at this address

- 6. 189 Lakewood Road- Nelson Family-** 201-447-6917 They want a tree.

A tree was planted at this address.

Note: 424 and 430 Braeburn, 3 Linden Road and 316 Ackerman Avenue will be added to the tree planting list for 2014.

H. Dumont Ordinance

Sue will scan and e-mail each Commissioner a copy.

I. Fall Tree Removal List.

Commissioner Raimondi reported that we received three quotes for the tree removal, trimming and stump grinding within the borough. They are as follows Arrow Tree Service \$12,385.00, Downe's Tree Service \$19,525.00, Ramapo Tree Service \$9,750.00, Asplundh Tree Service-no quote submitted. Ramapo Tree Service was the lowest quote and we will use them after a double check of all their paperwork is completed. Tree on Cleverdon Road may be added as part of the 10%.

It was noted by Commissioner Raimondi that weather permitting all work must be completed by January 31, 2014.

- J. 22 Prescott Road-** Two trees belonging to the town need to be pruned. One branch hangs over the neighbor's property and could fall onto their cars.

Commissioner Chase to look at this

- K. 841 W. Saddle River Road-(FAX)-**Damien Wall-Demolition work at his property. He wants trees next fall.

Commissioner Mitchell needs to compose a letter asking them to plant trees.

- L. 31 Crescent Place-**James J Delia-requesting the removal of dead tree (maple)

This is on the removal list for this year and it can be removed from the agenda.

- M. 21 Valley Forge Way-**Tree on side yard is rotting.
Commissioner Kim Mitchell is to inspect.

This is on the removal list for this year and it can be removed from the agenda.

- N. 231 E. Franklin Turnpike-David coverio.** He marked (orange paint) by resident. Part of town planting list.

This item is complete and can be removed from our agenda.

- O. 160 Wearimus Road-** Mrs. Gaffney has a tree that is dead she needs taken down. Commissioner Mitchell is to look at this tree for removal.

This will be left on. Commissioner Raimondi will check if this can be added to the removal quote.

P. Hazardous tree identification class is beginning in February.

Commissioner Raimondi and Mitchell are to go. Commissioners Chase and Pavelski also may want to go. Commissioner Raimondi will e-mail the information.

Q. 226 Ackerman Avenue-Dakes- not happy tree planted.

The tree is remaining where it was planted. This can be removed from the agenda.

R. 339 Wearimus Road -Permit issued by C. Mitchell. Anticipate early spring finish. **This is on hold till spring of 2014.**

No Action at this time.

S. 45 Ardmore Road- Scott & Susan Kelly-201-444-4846- Two trees removed. **This is on hold till spring of 2014.**

No action at this time.

VI. NEW BUSINESS/ PERMITS

A. Permit-Ho-Ho-Kus Inn- Seeking permit for downtown decoration as part of the holiday celebration.

The Inn should have gotten a permit for \$25.00. It is not included in the waived fees for the Borough properties. Sue will notify Ruthanne to charge them.

VII. ADJOURNMENT

The meeting was adjourned at 3:50 P.M.

Respectfully submitted by:

Susan Kievit Greig