

**BOROUGH OF HO-HO-KUS
SHADE TREE COMMISSION
PUBLIC MEETING
November 3, 2014**

Minutes

I. OPEN PUBLIC MEETING STATEMENT

The open public meeting was read and the meeting was called to order at 2:32 P.M.

II. ROLL CALL

Present at the meeting were Commissioners Grieder, Raimondi, Mitchell, Pavelski and Chase. Also present were Susan Greig secretary and Maryann DeRosa of **12 Marion Court**.

The meeting was suspended to hear from Maryann DeRosa. She requested that the Commission look at the two trees in front of her house. There are several dead branches that need to be pruned from the trees. Commissioners Chase and Raimondi will look at her trees after the meeting. Commissioner Raimondi told Mrs. DeRosa that the pruning would not be done this year, since this years contract had already been finalized. The pruning on her trees would be done with the 2015 contract or she could hire a professional to prune them if she chooses not to wait for our pruning. She would need to get a permit at the borough hall before doing the work.

III. MINUTES

A motion to accept the September and October minutes was made by Commissioner Mitchell. Commissioner Raimondi seconded the motion and they voted all in favor to accept the minutes as read.

IV. CORRESPONDENCE

A. 22 Prescott Road-Pam Stanziola- Letter Oct. 22, 2013.

Commissioner Raimondi inspected the trees and spoke to the resident. There will be no action at this time but the trees will be added to the trim/removal list for 2015. This can be removed from the agenda.

B. Messages left on Joanne McDonalds phone 10-10-14 & e-mailed to Commission.

1. 977 Washington Avenue-Mrs. Tasson tree still dropping branches.

Still on our watch list we have not bumped the tree up in status. Commissioner Mitchell will re-visit the tree after the meeting.

2. 991 E. Saddle River Rd. Tree had run in with truck.

Letter her that tree going on the watch list.

3. 38 Carlton- Catherine Smith doesn't want another tree.

She is not getting a tree. e-mail her back.

- D. 3 Spruce Place-**Przemyslaw Kosinski reported two trees that need pruning. One located on the corner of Arbor and Spruce and the other on Spruce.

Commissioners Raimondi and Chase inspected. This was added to the 2014 prune list. This can be removed from the agenda.

Budget note: Commissioner Grieder reported that we have \$3,601.83 left in the Shade Tree Budget and \$ 2,089.00 in the Ross Trust Fund at the start of today's meeting.

- E. 842 Bernard Place-** Julie Collins reported that a town tree on her property to the right side of front walk has 2 dead branches over the street and two large branches over her house. She notes the tree is lopsided because of PSE&G trimming.

Commissioners Raimondi and Chase looked at this. There will be no action taken at this time but we have added the tree to the 2015 prune/removal list. This can be removed from the agenda.

- F. 241 Sheridan Avenue-**Julia Lazarus-Her tree in front of her house was knocked over in a hit and run scenario.

The DPW righted the tree and replanted. She will get a letter stating this and that we hope the tree will take root. We will put on our watch list.

- G. 192 Elmwood Avenue-**Angela Palmiere- Letter requesting that her trees be reviewed for pruning.

Commissioners Chase and Raimondi looked at the trees and they were added to the 2014 prune list as budget allows. This can be removed from the agenda.

V. OLD BUSINESS

- A. Pamphlet** to insert into business department packages for people adding additions or building new homes within the borough.

No change, winter project.

- B. Green Community's Grant 2011**

No action. We have heard nothing from the state.

- C. New Ordinance-**Who will do fee collection? (Memo to Mayor)
A copy will be given to the Mayor and Don Cirulli by Commissioner Raimondi.

No action; waiting for a reply to our letter.

- D. 339 Wearimus Road -**Permit issued by C. Mitchell. Anticipate early spring finish. Planting letter sent 4-22-14. They need to plant one tree.

Remove from agenda.

E. Shade Tree Site Plan Ordinance revisions-

No action. * Several Commissioners who are firemen had to leave to respond to a fire within the Borough.

F. Borough Web Site for Shade Tree Commission

No action. * Several Commissioners had to leave to respond to a fire in the Borough.

G. The Hollows-

Close to a vote.

H. Tree replacement (Pin Oaks) for last years (2013) tree plantings that died.

Commissioner Raimondi asked for help marking the trees for removal. Commissioner Pavelski will help with the pruning and removal work.

The trees are delivered. They will be planted shortly.

I. The New Jersey Shade Tree Federation's 89th Annual Conference will be held on Oct 24th; & 25th in Cherry Hill, New Jersey.

This can be removed from the agenda.

J. 431 Braeburn Road-Mrs. Dorothy Munschauer- (Phone call to DPW) would it be possible to not replant the tree that died? Commissioner Mitchell will check if omitting this tree will ruin the tree scape of the street.

Commissioner Mitchell went to her home twice and knocked on her door. No response. She will get a letter that we are not planting a tree at her address.

K. 70 Lloyd Road-(e-mail)-This will be left on our agenda until the tree is removed and the BOE has paid the back charge.

No action. * Commissioner Raimondi had to leave to respond to a fire in the Borough.

L. Post Cards to residents

No action. * Several Commissioners left to respond to a fire in the Borough. This will be discussed further at the December meeting.

M. 84 Fairlawn Street-Lee & Phoebe Fleming- A letter will be sent to the residents after the Commissioners look at the tree. Letter mailed. 10-16-14.

They were sent a letter. This can be removed from our agenda.

N. Arbor Day

We had the celebration. This can be removed from the agenda.

- O. Normandy Court**-Checks were received from a builder, Quatro 4, LLC for \$ 200.00 (Block 301- Lot 3.01) and \$550.00 (Block 301 Lot 4).We will research them and discuss what to do with the checks at the November 3, 2014 meeting.

We are getting two trees per lot from the builder. The original checks the builder sent to the Commission will go into the general fund. The tree check (we have not gotten yet) will go into the Ross Trust Fund. Commissioner Raimondi will letter the builder (ABS Builders).

VI. NEW BUSINESS/ PERMITS

- A. 241 Sheridan Avenue**-Julia Lazarus-Her tree in front of her house was knocked over in a hit and run scenario.

The DPW righted the tree and replanted. She will get a letter stating this and that we hope the tree will take root. We will put on our watch list.

- B. 192 Elmwood Avenue**-Angela Palmiere- Letter that her trees need pruning.

Commissioners Chase and Raimondi will look at the trees and report at the next meeting.

- C. 842 Bernard Place**- Resident has concerns about two dead branches and two large branches extending over the house.

Commissioners Raimondi and Chase will look at the address.

VII. ADJOURNMENT

The meeting was adjourned at 3:32 P.M.

Respectfully submitted by:

Susan Kievit Greig