

**BOROUGH OF HO-HO-KUS
SHADE TREE COMMISSION
PUBLIC MEETING
September 8, 2014**

Minutes

I. OPEN PUBLIC MEETING STATEMENT

The open public meeting statement was read and the meeting was called to order at 2:44 P.M.

II. ROLL CALL

Present at the meeting were Commissioners Grieder, Raimondi, Mitchell, Pavelski and Chase. Secretary, Sue Greig was also present.

III. MINUTES

A motion to accept the August minutes as read was made by Commissioner Mitchell. It was seconded and they voted all in favor.

IV. CORRESPONDENCE

- A. 431 Braeburn Road-**Mrs. Dorothy Munschauer- (Phone call to DPW) Would it be possible to not replant the tree that died? She really doesn't want one but she understands if you have to replant it.

The Commissioners will revisit this address to see if there is a need for the tree to be planted to keep the continuity of the tree line on the street. A letter will be sent to the homeowner after the October meeting telling her of our decision.

- B. 70 Lloyd Road-**(e-mail)-Scott Chamberlain Facilities Manager-Ho-Ho-Kus BOE Concerned about tree growing over the garage of their neighbors (10 Lloyd Road)

Chris met with Scott Chamberlain. The mulberry tree is on the southern end of the property and leaning over the neighbor's property. We will remove and back charge the school budget for the tree removal. The permit fee will be waived.

- C. 7 Garden Court-**Mrs. Palasciano-work stopped on tree pruning.

This is completed. A permit was Okayed by Commissioner since the trimming work was 90% completed when the work was stopped. Remove from agenda.

- D. 20 Carlton Ave-**(E-mail from Joanne McDonald)-Joe Nolan wants to know whether a tree is going to be planted at his house if so, what kind?

The Commissioners will see if there is room to plant a tree at this address. The resident will be addressed at his house or by mail after the inspection of the property.

V. OLD BUSINESS

- A. Pamphlet** to insert into business department packages for people adding additions or building new homes within the borough.

No action.

- B. Green Community's Grant 2011**

We have not heard back from the state. No action.

- C. New Ordinance-** Memo to the Mayor-Who will do fee collection?

There was a brief discussion between Commissioner Raimondi and the Mayor. Commissioner Raimondi will follow up with Mayor Randall to see if the ordinance was forwarded to the Borough attorney.

- D. 339 Wearimus Road** -Permit issued by C. Mitchell. Anticipate early spring finish. Planting letter sent 4-22-14. They need to plant one tree

Commissioner Mitchell to get permit copy from Joanne McDonald and mail letter.

- E. Shade Tree Site Plan Ordinance revisions-**

No action at this time.

- F. Borough Web Site for Shade Tree Commission**

The web site is up and running.

- G. Arbor Day-**Commissioner Raimondi will purchase a tree and it will be planted at memorial park on Monday, October 6, 2014 at 3:30 P.M.

Laura Borchers will be contacted to put ad in newspaper. Also the Mayor and Council will get a memorandum noting the date and time and place.

- H. The Hollows-**

Application is done. If they need anything further the Commission will address the problem of soil removal when it is our turn.

- I. 6 Brookview Court-** Ramapo Tree is to plant trees. This will be left on the agenda one more month if there is no further action we will remove this from the agenda in August.

They were suppose to come to today's meeting but never showed. This can be removed from the agenda. We will put back on it Ramapo Tree contacts us.

- J. Tree (Pin Oaks) replacement for last years trees that died.**

With the remaining 2014 budget dead trees will be removed first, then tree trimming from our list. Next the replacement oak trees that we are not paying for will be planted; then pure tree

replacements. Next trees that were previously requested to be planted and lastly the Commission would like to fill in the balance of Sheridan that does not have trees. It was noted that some of this years items will have to be carried to next year for the lack of funds.

- K. 453 Birch Lane-** 201-447-3616- Steve Steiner reported that the Norway maple tree in front of his property is almost dead. A note will be sent to Mr. Steiner after the September meeting. We will need to check for wires in case the tree is a PSE&G issue. Mr. Steiner wants a cherry tree planted, but he does not want a new Norway maple. The resident will mark the spot where he thinks the new tree could go.

A letter will be written to the resident noting his address has been added to our planting list but it does not appear we will have enough money to plant this year. His tree is on the removal list. This can be removed from our agenda.

- L. 52 Fairlawn Street-**Sean Tynan-(917-244-1882) Resident is requesting 1 to 2 shade trees to be planted on Blauvelt Ave near #406. This request is made on his neighbor's behalf. The neighbor did not request any trees.

A letter will be written to the resident noting the address has been added to our planting list but it does not appear we will have enough money to plant this year. This can be removed from our agenda.

- M. 11 Brownstone Way-**Glen Bianchi-When will dead tree be removed? Commissioner Raimondi noted that this tree was looked at in the past and has already been added to this year's removal list. We will resend our original letter, perhaps the resident didn't get it.

This is already on our removal list. This can be removed from the agenda. A second letter was sent to Mr. Bianchi noting this.

- N. 215 Brookside Ave.-**Rick Burke-His letter received 7-24-14 about two trees in the town line hitting his roof. Call him and he will meet a Commissioner to discuss the trimming. (201-264-1378) Commissioner Chase will look at the tree(s) after the meeting.

We will request that the DPW remove the trees.

- O. 525 Sherwood Road-** William Kobb-Two trees planted in 2013. Commissioners Pavelski and Chase are to visit. His intention is to plant in the same spot where a previous tree had died. The Commissioners will check area for planting sites.

This has been added to our removal and planting list. This can be removed from the agenda.

- P. 225 Hollywood Avenue-** Mrs. Ahluwalia- We received a letter informing the Commission that a tree in front of her home has a hanging branch in it that needs removing. The Commissioners will look at the tree after the meeting and report in September.

This tree will be put on the removal list. A letter will be sent to the homeowner. This can be removed from the agenda.

- Q. 103 First Street-** Aileen Mastin- Letter concerning tree with ants she wants removed and reimbursement of homeowners insurance for tree that fell and hit her house. The Commissioners will look at the tree after the meeting and report in September.

This tree will be put on the removal list. A letter will be sent to the homeowner. This can be removed from the agenda.

- R. 1 Beechwood Road-** Julie & Dan Morris- Letter requesting new shade trees. Commissioner Raimondi will go and speak to the homeowners since they are new neighbors on his block.

The residents want three trees. We will put them on the tree planting list. Wait time 1-4 years. This can be removed from the agenda.

- S.** The New Jersey Shade Tree Federation's 89th Annual Conference will be held on Oct 24th; & 25th in Cherry Hill, New Jersey.

Commissioner Raimondi can only attend one day due to a conflict. Commissioner Chase will only attend on Saturday.

- T.** The Honey locust trees were trimmed at **ECLC School** without getting Shade Tree permission.

Commissioner Pavelski will advise ECLC by visiting and in letter form.

VI. NEW BUSINESS/ PERMITS

- A. 721 Warren Avenue-**Someone hit our town tree (zelkova).

There is no recourse for us to collect money to replant because it was a hit and run.

- B. East Saddle River Road at 8 Clearwater Drive-**Dead Pine tree.

Steve Jocks of the Bergen County Road Dept. removed the dead tree. This can be removed from our agenda.

- C. 509 Sherwood Road-Jennifer Stam-** They have new growth on the cut down tree. Can they have another tree planted in different spot since the old tree is growing again?

Sucker growth does not grow into a new tree. We will replace the tree and plant in the same spot.

- D. 12 North Saddle Brook Drive-**Doctor Philip and Barbara Polito- Split dead/dying tree needs removing.

Commissioner Raimondi will ask Superintendent Pattman if he can remove this tree.

- E. Julie Denisenko Morris- Resident spoke to Commissioner Raimondi. She wants an approved tree list mailed to her. Also can we include budget and how many homes are ahead of her waiting for a tree? (Address?)

This is the same person in item R of old business. A letter will be sent including the information requested.

F. Post Cards to residents-

A motion was made by Commissioner Raimondi suggesting that the Commission mail a postcard to every address in the borough explaining the town rules as applied to the trees. After the initial mailing to every address the postcards can be added to the welcome wagon information packets assuming they are still offered.

- G. 189 Lakewood Avenue-Cindy Nelson-

- H. Carlton 34,38

Franklyn pharmacy

VII. ADJOURNMENT