

**BOROUGH OF HO-HO-KUS
SHADE TREE COMMISSION
PUBLIC MEETING
April 7, 2014**

Minutes

I. OPEN PUBLIC MEETING STATEMENT

The open public meeting statement was read and the meeting was called to order at 3:40 P.M.

II. ROLL CALL

Present at the meeting were Commissioners Grieder, Raimondi, Chase, Pavelski and Mitchell. Also present was Sue Greig, secretary.

III. MINUTES

A motion to accept the minutes as read was made by Commissioner Mitchell. It was seconded by Commissioner Chase and they voted all in favor.

IV. CORRESPONDENCE

- A. 255 Warren Avenue**-e-mail-dead branch hanging over 255 Warren Ave.

Commissioners Chase and Pavelski will look at this and report at next meeting.

V. OLD BUSINESS

- A. Pamphlet** to insert into business department packages for people adding additions or building new homes within the borough.

This item is on hold.

- B. Green Community's Grant 2011-** Kim Mitchell has to call Alex McCarthy

Commissioner Mitchell noted that she had spoken to John Schmidt. We need to send to him the following information. Our meeting dates from May 2, 2011 thru December 3, 2012, who attended those meetings and vouchers from Paul Cowie. Commissioner Mitchell will send the information after Sue supplies the dates and attendances to her.

- C. New Ordinance-** Memo to the Mayor-Who will do fee collection?

There is nothing new to report at this time.

- D. Lloyd Road- Ho-Ho-Kus Public School-**meeting with Deborah Ferraro.

The meeting went well with Mrs. Ferraro and Scott, grounds superintendent of the Ho-Ho-Kus Public School. The meeting was held to advise the school (board) that they need to obtain a permit before trimming or removing trees on the property.

E. Fall Tree Removal List-Ramapo Tree Service-

This will be removed from our agenda it is completed.

- F. 160 Wearimus Road-** Commissioner Raimondi will check if this can be added to the removal quote.

Dannie is to put this on our removal list. This can be removed from our agenda it is completed.

- G. 339 Wearimus Road** -Permit issued by C. Mitchell. Anticipate early spring finish. On hold till April.

A spring time planting reminder letter is to be mailed with a permit to the homeowner noting the tree size of 2 to 2 1/2 inch caliper or larger. The homeowner needs to plant two trees. If project is not completed they need to mail the Commission a letter stating the anticipated deadline of project.

- H. 45 Ardmore Road-** Scott & Susan Kelly-201-444-4846- Two trees removed. On hold till April

A spring time planting reminder letter is to be mailed with a permit to the homeowner noting the tree size of 2 to 2 1/2 inch caliper or larger. The homeowner needs to plant one tree. If project is not completed they need to mail the Commission a letter stating the anticipated deadline of project.

- I. 422 Ardmore Road-**Mrs. Smith- New tree not planted in correct spot. What is our course of action?

The DPW is to move this tree before the end of the month.

- J. 327 Racetrack Road-**Steve & Barbara Milone-201-445-5310. Don't want trees where they are planted.

Commissioner Mitchell or Sue to mail back check with letter.

- K. 10 Stone Ridge Lane-** Stump removed? Check when snow melts.

There are still two stumps at this address. One will be removed by Ramapo tree service within the week weather permitting, this is the town's responsibility, and the other stump is the homeowner's responsibility as it falls beyond the ten foot right-of-way.

- L. 242 Elmwood Ave.** –Marc Chacon–Getting replacement tree in fall.

This address will be added to our planting list for fall. Remove from agenda.

- M. 88 Franklin Turnpike-**A sign was nailed into one of our shade trees. The tree is leaning. Memo to Dan McEldowney on 2/28/14

The sign has been removed from the tree. This can be removed from the agenda.

Note: Commissioners Pavelski and Chase will check all of the new trees to see if any others are leaning.

A newly planted tree located at **35 Carlton Avenue** is leaning. Commissioners Chase and Pavelski will try to straighten it, if they cannot we will ask the DPW.

There are two on Sherwood Road that are leaning and need straightening too. Commissioner Mitchell doesn't know the address.

N. Shade Tree Site Plan Ordinance-

There is nothing new to report on this item at this time.

O. Borough Web Site for Shade Tree Commission

No progress at this time.

P. Arbor Day-Can we assist with the planting of a tree to memorialize the service of Fred and Deanine Sumner for their long service to the Boy Scouts in Ho-Ho-Kus?

Commissioner Raimondi will speak to the scouts to co-ordinate their meeting with the planting of the tree for Arbor Day. The Veterans memorial could use a tree in that area.

VI. NEW BUSINESS/ PERMITS

A. The Hollows/Project planned for Hollywood Avenue, Van Dyke and West Saddle River Roads. The Commission was asked to review paperwork on this project and list suggestions/comments before the meeting which is to be held on the tenth of April.

VII. ADJOURNMENT

The meeting was adjourned at 4:15 P.M.

