

Date Received _____

BOROUGH OF HO-HO-KUS
APPLICATION AND SUBMITTAL REQUIREMENTS FOR SOIL MOVING PERMITS

FOR ALL APPLICATIONS (MINOR, INTERMEDIATE & MAJOR) SUBMIT THE FOLLOWING:
(< 50 CUBIC YARDS – NO PERMIT REQUIRED)

1. Appropriate Fee:

Minor (50 Cubic Yards – <150 Cubic Yards)	Intermediate (>150 Cubic Yards)	Major
\$100.00	\$100.00 + \$1.00/Cubic Yard	\$1,500.00 Additional Engineering Escrow as Deemed Necessary
\$250.00 Engineering fee + \$125.00 fee for each plan revision	\$500.00 Engineering fee + \$125.00 fee for each plan revision	\$1,500.00 min. Engineering Escrow + \$1,500.00 min. Attorney Escrow
Bond = \$0.00	Road Bond = \$3,000.00 Eng. Inspection Escrow = \$1,000.00 Perf. Bond Amt – Est. by Boro Eng.	Road Bond = \$3,000.00 Eng. Inspection Escrow = \$1,000.00 Perf. Bond Amt – Est. by Boro Eng.

2. This form completed and signed.

3. Submit a Certificate of Insurance naming the Borough of Ho-Ho-Kus as additional insured.

APPLICATION FORM

Application for _____ (Type) of Soil Permit Block _____ Lot _____

Property Location (Street Address) _____

Current Owner's Name _____ Phone _____

Owner's Address _____

(If Applicant is other than owner; Please complete the following) Relationship applicant/owner _____

Applicant's Name _____ Phone _____

Applicant's Address _____

Purpose or reason for soil moving _____

Estimated cubic yards to be moved _____ C.Y. Start Date _____ Expected Completion Date _____

Signature of Applicant _____ Date _____

Signature of Property Owner _____ Date _____

By signing this application for , I hereby grant permission to Borough Officials and their employees to enter the property to make inspections/surveys as the work progresses.

For Official Use Only

DATE APPROVED: _____ BY: _____ FEE: _____

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Property Location (Street Address) _____ Block _____ Lot _____

4. How will soil movement affect trees with a diameter of 4" or more and, what protection will be provided for such trees?

5. Location/Source of Soil to be brought to Site (Import) _____

(Address and Town) _____

Attach a certification from a certified laboratory as to the soil suitability or the certification from an environmental consultant based upon the historical survey of the source site of the soil suitability.

6. Location/Destination of Soil (Export) _____

(Address and Town) _____

7. Person in Charge of Soil Operation: Name _____

Address _____ Phone _____

8. Description of Equipment and Trucks to be Used _____

Number of Trucks to be Used _____

9. Truck Route

Trucks and equipment are to use arterial roads and limit truck movements on local streets.