

**REORGANIZATION MEETING**  
**January 1, 2013**  
**1:00 PM**

**I. OPEN PUBLIC MEETING STATEMENT**

The Clerk will read the statement of a Special Meeting.

**II. PLEDGE OF ALLEGIANCE**

**III. SWEARING-IN CEREMONY**

A. OATH OF OFFICE:

Mayor Randall will assist David B. Bole in administering the Oaths of Office to re-elected Councilmember Douglas Troast and Councilmember Kimberly Weiss

**IV. INVOCATION**

Mayor Randall will then invite Pastor Richard Bierwas to offer the Invocation.

**V. ROLL CALL OF NEW COUNCIL**

Mayor Randall will instruct the Clerk to call the roll.

**VI. ELECTION OF COUNCIL PRESIDENT**

A. Mayor Randall opens the meeting for nomination of Council President.

B. Councilmember \_\_\_\_\_ will now offer the name of Councilmember \_\_\_\_\_ to be Council President for the year 2013

C. Councilmember \_\_\_\_\_ seconds the nomination and moves that the nominations be closed.

D. Councilmember \_\_\_\_\_ seconds the motion that the nominations be closed.

E. Mayor Randall calls for a voice vote on the close of nominations.

F. Mayor Randall instructs the Clerk to record that one vote be cast electing Councilmember \_\_\_\_\_ as Council President for the year 2013

**VII. ADMINISTRATION OF OATHS OF OFFICE TO FIRE OFFICERS**

**VIII. EMPLOYEE RECOGNITION**

**IX. COUNCIL COMMITTEE & BOARD APPOINTMENTS 2013 BY MAYOR RANDALL**  
 (confirmation not required)

Mayor Randall then reads the following appointments:

A. Public Safety Unit

- |    |                     |               |
|----|---------------------|---------------|
| 1. | Police Commissioner | Councilmember |
|    | Deputy Commissioner | Councilmember |
| 2. | Fire Commissioner   | Councilmember |
|    | Deputy Commissioner | Councilmember |
| 3. | Amb. Commissioner   | Councilmember |
|    | Deputy Commissioner | Councilmember |

B. Public Works & Properties Unit

- |    |                    |               |
|----|--------------------|---------------|
| 1. | Road Chairperson   | Councilmember |
|    | Deputy Chairperson | Councilmember |
| 2. | Water Chairperson  | Councilmember |
|    | Deputy Chairperson | Councilmember |

C. Finance Unit

- |    |                     |               |
|----|---------------------|---------------|
| 1. | Finance Chairperson | Councilmember |
| 2. | Deputy Chairperson  | Councilmember |

D. Community Relations Unit

- |    |                    |               |
|----|--------------------|---------------|
| 1. | Chairperson        | Councilmember |
| 2. | Deputy Chairperson | Councilmember |

**X. APPOINTMENTS OF BOROUGH EMPLOYEES BY MAYOR RANDALL FOR 2013** (Council Confirmation required)

A. Mayor Randall then states: "Honorable members of the Council with your advice and consent, I hereby submit the following list of appointments of Borough employees for the year 2013, or as otherwise provided by statute."

**EMPLOYEE**

**POSITION**

Donald Cirulli

Borough Administrator  
 Human Resources Director  
 Deputy Borough Clerk

Laura Borchers

Borough Clerk, RMC  
 Registrar of Vital Statistics  
 Registrar of Elections

	<p>Assessment Search Officer  Liaison/Sec. Board of Health  Claims Processor  Public Agency Compliance Officer  Security Information Officer  Municipal Housing Liaison</p>
Joanne McDonald	<p>Sec., Administration Office  Sec., Personnel Officer  Deputy Registrar of Vital Statistics  Police Secretary</p>
Jeffrey Kropienicki	<p>Tax Collector  Payroll Supervisor</p>
Claudette Wahid	<p>Solid Waste Registrar  Water Registrar  Deputy Purchasing Agent</p>
Vivian Malloy	<p>Sec. Planning/Zoning Board  Technical Assistant-Construction Office</p>
Ruthanne Frank	<p>Executive Administrative Assistant</p>
Joseph Citro	<p>CFO, QPA, Treasurer</p>
Rosemarie Novelli-Salyer	<p>Court Administrator, CMCA/Violations Clerk</p>
Barbara Meyer	<p>Deputy Court Administrator</p>
Sherri D'Alessandro Gail Brunner	<p>Acting Deputy Court Administrator  Registered Environmental Health Specialist</p>
Larry Scorzelli	<p>Zoning Official  Chief Construction Code Official  Fire Sub-Code Off./Inspector  Fire Off./Fire Prevent Bureau  Assistant Building Sub-Code Inspector/Official</p>
Ralph Venturini	<p>Building Sub-Code Inspector/Official</p>
Daniel McEldowney	<p>Property Maintenance Officer</p>
James Dougherty	<p>Fire UCC Inspector  Electrical Sub-Code Off./Inspector</p>

Frank Giordano	Plumbing Sub-Code Off./Inspector
Bruce Greenwood	Fire Prevention Bureau Inspector
Edward Gartner	Recreation Director
Jose Martinez	Custodian
Michael Mac Farran	Police Dispatcher
David Biswurm	Police Dispatcher
Catelyn Ford	Police Dispatcher
Michael Gil	Police Dispatcher
Antonio Allutto	Police Dispatcher
Allison Minchin	Police Matron
Carol Tyler	Police Matron
Susan Greig	Secretary, DPW
Sandra Witkowski	Library Director
Anna Garver	Senior Librarian
Dorothy Munschauer	Librarian II
Gayle Albes	Librarian II
Patricia Maloney	Librarian
Lisa Tesoriero	Librarian
Jaclyn Ludwig	Librarian
Pamela Anderson	Librarian
Julie Baker	Librarian
Virginia Beckman	Librarian
Jay Ludwig	Coordinator of OEM

Councilmember Troast moves that the foregoing appointments be approved for the year 2013 or as otherwise provided by statute.

Councilmember Lennon seconds

**ROLL CALL VOTE:**

Councilmember Troast  
Councilmember Lennon  
Councilmember Shea  
Councilmember Rorty  
Councilmember Shell  
Councilmember Weiss

B. Mayor Randall will assist David B. Bole in administering the Oath of Office to the Borough Administrator, Donald Cirulli.

C. Mayor Randall instructs the Borough Clerk to administer the Oath to all other employees during the normal hours of business.

**XI. BOARD APPOINTMENTS (VARIOUS TERMS) BY MAYOR RANDALL**

A. Mayor: Honorable members of the Council, with your advice and consent, I hereby make the following appointments for the below designated terms of office:

(Council confirmation required)

POSITION	NAME	TERM	EXPIRES
Planning Board Class I	Mayor Randall	1 YR	12/31/2013
Planning Board Class II	Donald Cirulli	1 YR	12/31/2013
Planning Board Class III	Philip Rorty	1 YR	12/31/2013
Class IV - Six Members - Four Years			
Planning Board	(Laura Loew)		12/31/2016
Planning Board	(James Pierson)		12/31/2016
Class IV- Alternates Two Years			
Planning Board	(Peter Newman)		12/31/2014

Zoning Board of Adjustment- Seven Members- Four Years

Class IV- Four Years

Zoning Board (Abigail Metzger) 4 YR 12/31/2016

Class IV Alternates- Two Years

Zoning Board (Albert Pappas) 2 YR 12/31/2014

Zoning Board (David Rodgers) 2 YR 12/31/2014

Recreation Commission Council \_\_\_\_\_ 1 YR 12/31/2013

Recreation Commission (Dave Deluca) 5 YR 12/31/2017

Recreation Commission (Peter O'Rourke) 5 YR 12/31/2017

Solid Waste Commission 1 YR 12/31/2013

Solid Waste Commission 1 YR 12/31/2013

Solid Waste Commission 1 YR 12/31/2013

Board of Health (Saurubh Agrawal) 3 YR 12/31/2015

Board of Health (Mark Scheuer) 3 YR 12/31/2015

Shade Tree Commission (Chris Raimondi) 5 YR 12/31/2017

Councilmember \_\_\_\_\_ moves that the foregoing appointments be approved for the terms as designated.

Seconded by Councilmember \_\_\_\_\_

**ROLL CALL VOTE:**

- Councilmember Troast
- Councilmember Lennon
- Councilmember Shea
- Councilmember Rorty
- Councilmember Shell
- Councilmember Weiss

**B. Mayor appoints Board Liaisons (no confirmation required)**

- Library – Cn
- Ambulance Corps –Cn
- Board of Health – Cn
- Zoning Board –Cn
- Insurance- Cn.
- Construction- Cn

**C. Mayor appoints Salary Negotiating Committees (confirmation required)**

Mayor Randall recommends for appointment Council Members \_\_\_\_\_ for the Police Department.

Mayor Randall recommends for appointment Council Members \_\_\_\_\_ for the Department of Public Works.

Councilmember \_\_\_\_\_ moves that the foregoing appointments be approved for the year 2013

Councilmember \_\_\_\_\_ seconds.

**ROLL CALL VOTE:**

Councilmember Troast  
Councilmember Lennon  
Councilmember Shea  
Councilmember Rorty  
Councilmember Shell  
Councilmember Weiss

**XII. INTRODUCTION OF ORDINANCES**

None

**XIII. RESOLUTIONS**

- A. Professional Services for 2013
- B. Retain Insurance Advisors for 2013

**XIV. CONSENT AGENDA RESOLUTIONS**

- A. By-Laws
- B. Investment of Funds
- C. Meeting Nights
- D. Official Depository of Funds
- E. Official Newspapers
- F. Delinquent Tax Charge
- G. Authorized Signatures on Checks
- H. Establishment of Petty Cash Fund
- I. Purchase Agreements Authorization
- J. Transfer of Interest
- K. Private Cars
- L. Payroll
- M. Waive Water Penalties
- N. Tax Appeals
- O. Tort Claim Notice Format
- P. Interlocal Well Baby Clinic
- Q. Interlocal Adult Health
- R. Interlocal Traffic & Fire Signal
- S. Interlocal 911
- T. Fire Dept. Mutual Aid
- U. Appoint. Insurance Representative
- V. Interlocal Recreation Director
- W. Approve LEMC
- X. Interlocal Tax Assessor
- Y. Interlocal Municipal Court
- Z. Interlocal Rapid Deployment Force
- AA. Temporary Budget for 2013 – Regular & Capital
- BB. Approval of Vouchers

**XV. NEW BUSINESS**

**XVI. PUBLIC COMMENTS**

**XVII. COUNCIL COMMENTS AND MAYOR'S REMARKS**

**XVIII. BENEDICTION**

Mayor Randall will then invite Pastor Richard Bierwas to offer the Benediction.

**XIX. ADJOURNMENT**

**\*\*\*AGENDA SUBJECT TO CHANGE\*\*\***