

BOROUGH OF HO-HO-KUS
MAYOR AND COUNCIL PUBLIC MEETING
SEPTEMBER 24, 2013- 8:00 P.M.

I OPEN MEETING STATEMENT - ROLL CALL

Mayor Randall opened the meeting at 8:00 PM and asked the clerk to read the opening statement.

Roll Call:

Mayor Randall	Present
Councilmember Troast	Present
Councilmember Lennon	Present
Councilmember Shea	Present
Councilmember Rorty	Present
Councilmember Weiss	Present
Councilmember Shell	Present

II. PLEDGE OF ALLEGIANCE

Lara Langavin Council for the day led all in the pledge of Allegiance

III. APPROVAL OF MINUTES

None

IV. COMMITTEE REPORTS

A. FINANCE

Finance Officer's Report – Aug 2013

B. PUBLIC SAFETY

1. Police Report – Aug 2013
2. Court Report – Aug 2013

C. PUBLIC WORKS & PROPERTIES

1. Supt. of Public Works – Aug 2013
2. Construction Office Report – Aug 2013

E. FIRE

1. Fire Dept. Report – Aug 2013
2. Fire Prevention Bureau – Aug 2013

F. COMMUNITY RELATIONS

1. Library – Aug 2013
2. Ambulance Report – Aug 2013

V. PUBLIC DISCUSSION

Gordon Hamm, Captain of the Ho-Ho-Kus Ambulance Corps asked the Mayor to when with new hires, would it be possible to hire people that have EMT status, so that the Borough can have daytime members to respond to ambulance calls.

VI. A. CORRESPONDENCE

1. Brownie Troop # 4162- re: permission to walk over bridge for Bridging Ceremony

B. Ordinances and Resolutions Other Towns:

Borough of New Milford-Increase of United Water Rates

C. Bergen County:

1. Ordinance # 13-24 Amend and Update of Administrative Code

D. League of Municipalities:

1. New content on DLGS website
2. A-248/S-2458, defeated School Budget Deadline
3. Public Health reminder-West Nile Virus
4. Important Conference Sessions Sustainability

E. State of New Jersey:

None

VII. INTRODUCTION OF ORDINANCES

1. Ord # 1025 Amendment to Chapter 79- Vehicles and Traffic (Parking Fees)

BE IT ORDAINED by the Mayor and Council of the Borough of Ho-Ho-Kus, County of Bergen and State of New Jersey that Section 79-18 PERMITS is amended as follows:

Paragraph A – No change.

Paragraph B – The fees to be charged by the Borough Clerk for the resident, overnight resident and businessman permits shall be \$295.

No fee shall be required for permits issued to Borough employees for parking during the regular course of business in Municipal Lot B. [Amended 12/17/1968 by Ordinance No. 445; 11/28/1978 by Ordinance No. 527; 8/28/1979 by Ordinance No. 535; 11/25/1986 by Ordinance No. 600; 6/25/1991 by Ordinance No. 682].

Paragraph C – No change.

Paragraph D – No change.

Paragraph E – No change.

Paragraph F – No change.

Repealer

All other provisions of this chapter which are not affected by this amendatory Ordinance are hereby ratified and confirmed and shall remain in full force and effect. However, all ordinances or parts of ordinances, which are inconsistent with the provisions of this amendatory Ordinance are hereby repealed to the extent of such inconsistency.

Severability

If any portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not affect or invalidate the remainder of this Ordinance, but shall be confined in its effect to the provision directly involved in the controversy in which such judgment shall have been rendered.

Effective Date

This ordinance shall take effect after final passage and publication as required by law.
Councilmember Lennon moved the introduction of the Ordinance, seconded by Councilmember Lennon and Carried.

VIII. FINAL PASSAGE OF ORDINANCES

None

IX. RESOLUTIONS

None

X. CONSENT RESOLUTION

- 1. # 13-83 Police Accreditation

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE BERGEN JOINT INSURANCE FUND FOR ACCREDITATION SERVICES AND EXECUTION OF A GRANT AGREEMENT

WHEREAS, the Commission on the Accreditation of Law Enforcement Agencies (“CALEA”) and the State of New Jersey Associations of Chiefs of Police offer programs to obtain accreditation of police department management; and

WHEREAS, the Bergen Joint Insurance Fund encourages police departments to pursue such excellence by providing a grant in the amount not to exceed \$25,000 to support the Police Department’s efforts to attain accreditation or re-accreditation.

WHEREAS, the Chief of Police and the governing body believe that the attaining of such certification is consistent with the goals of the Police Department; and

WHEREAS, the Chief of Police is committed to taking necessary action in order to support the accreditation or re-accreditation process.

WHEREAS, the successful completion of the accreditation or re-accreditation process will result in a reduction in liability insurance premiums from the Bergen JIF and

WHEREAS, in the long term the completion and retention of accreditation from the New Jersey State Associations of Chiefs of Police will help the municipality manage its liability and workers compensation insurance exposure.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Ho-Ho-Kus in the County of Bergen, and State of New Jersey, as follows:

- 1. The Mayor, Administrator and Chief of Police are hereby authorized to enter into a Grant Agreement with the Bergen Joint Insurance Fund for the receipt of funding in the amount of \$25,000 for the accreditation or re-accreditation program.
- 2. The Municipality agrees to abide by the terms of the Grant Agreement to attain certification or re-accreditation within two years of the date of the agreement. Upon accreditation or reaccreditation being obtained, the Bergen JIF will use their normal accreditation discount to

offset the grant costs.

3. If the Municipality does not achieve accreditation or re-accreditation within the two year period, the amount of the Grant is due payable to the Bergen JIF within a three year period.

4. If the Municipality leaves the Bergen JIF before the grant is repaid in full, the amount of the grant is due immediately to the Bergen JIF upon the date of termination to the JIF.

5. This Resolution shall take effect immediately.

ADOPTED: , 2012

Administrator/Clerk

Hereinafter "Municipality"

W I T N E S S E T H

WHEREAS, the Bergen Joint Insurance Fund (hereinafter "JIF") has advised that a well trained police department acting properly and in accordance with written policies that meet the highest standards is an effective form of limiting liability and reducing operating costs; and

WHEREAS, such best practices are recognized by an accreditation from the New Jersey State Associations of Chiefs of Police in conjunction with the Commission on the Accreditation of Law Enforcement Agencies ("CALEA") and the Jersey State Associations of Chiefs of Police.

NOW, THEREFORE, it is mutually agreed to by and between the parties:

1. The JIF provides a grant to support member police departments in the process of achieving accreditation or re-accreditation.

2. The grant is in an amount of \$25,000.

3. In consideration for receiving this grant from the JIF, the Mayor and Council and the Chief of Police shall agree that they will complete the accreditation or re-accreditation process within **two** years of the date of this Agreement.

4. The Mayor and Council agrees that if it were to fail to fulfill the accreditation or reaccreditation process within the two year time period, it will reimburse the JIF for the cost of said grant to the Bergen JIF within a 3 year period, after the two year attempted accreditation or re-accreditation process expires.

5. Upon accreditation or re-accreditation being obtained, the Bergen JIF will use their normal accreditation discount to offset the grant.

6. If the Municipality leaves the Bergen JIF before the grant is repaid in full, the amount of the grant is due immediately to the Bergen JIF upon the date of termination to the JIF.

7. The Municipality understands that the JIF shall not be responsible nor will it commit to provide any additional funding to achieve or maintain said accreditation.

2. # 13-99 Award Eng. Design Eastgate Sewer Station

WHEREAS, bids were received and opened for the Engineering and Design Services for Installation of a new Duplex Pumping Station to replace the existing facility at the East Gate Lift Station site;

WHEREAS, three bids were received;

WHEREAS, the bid documents have been reviewed and the bid of Maser Consulting P.A. has been determined to be the lowest responsible, responsive bidder;

WHEREAS, the Chief Financial Officer has attached a Certification that adequate funds have been duly appropriated to pay for the contract;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that a contract for the above program, is hereby awarded to Maser Consulting P.A.. 331 Newman Springs Road, Suite 203, Red Bank New Jersey 07701 in the contract amount of \$52,414.00;

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are authorized to execute a contract with the successful bidder following legal review;

3. # 13-100 Dedication by Rider-Junior Police Academy

A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR HO-HO-KUS JUNIOR POLICE ACADEMY REQUIRED BY N.J.S.A. 40A:4-39

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is subject to reasonable accurate estimates in advance; and,

WHEREAS, the Borough of Ho-Ho-Kus provides for receipt of monies collected by the municipality to provide for the operating costs to administer this act; and,

WHEREAS, N.J.A.A. 40A;4-39 provides the dedicated revenues anticipated from the Ho-Ho-Kus Junior Police Academy are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ho-Ho-Kus, County of Bergen, New Jersey as follows:

1. The Mayor and council does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Ho-Ho-Kus Junior Police Academy.
2. The Clerk of the Borough of Ho-Ho-Kus, County of Bergen is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Service.

4. # 13-101 Resurfacing Blauvelt Avenue

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the **Resurfacing of Blauvelt Avenue, Section 3** project.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Ho-Ho-Kus formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as **MA-2014-Ho-Ho-Kus Borough-00464** to the New Jersey Department of Transportation on behalf of the Borough of Ho-Ho-Kus.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Ho-Ho-Kus and that their signature constitutes acceptance of the terms and conditions of the grand agreement and approves the execution of the grant agreement.

5. # 13-102 Raffle- Community Church

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, Bergen County, New Jersey, that the following Raffle, On Premise Application, submitted by The Community Church of Ho-Ho-Kus, be and the same is hereby approved subject to the State of New Jersey granting a State Identification Number.

APPLICATION: RA 410

DATES: Oct 12, 2013

6. # 13-103 Appt. William Comry-Shade Tree Commission

WHEREAS, the Ho-Ho-Kus Shade Tree Commission has obtained the professional services of William R. Comery to investigate, evaluate and make recommendations for the purchase and planting of about one-hundred (100) trees throughout the Borough of Ho-Ho-Kus starting in the fall of 2013; and

WHEREAS, Mr. Comery will prepare specifications and solicited price quotes from pre-qualified nursery contractors to supply the trees, and prepared specifications and solicited prices from pre-qualified landscape and/or nursery contractors to plant the trees; and

WHEREAS, Mr. Comery will inspect the trees for health and compliance with the specifications set forth, will meet with the selected landscape contractors to establish the planting timetable and review specifications and procedures with them, and keep the HHK Shade Tree Commission updated on all activities, then inspect the plantings of the first 5 to 10 trees and after that plantings at random; and

WHEREAS, Mr. Comery will inspect all of the newly planted trees before issuing a final letter of acceptance and will oversee any corrective planting that may have to be done at the contractors' expense prior to the final letter of acceptance being issued; and

WHEREAS, the cost of the purchase of the trees and the planting of the trees will be paid by the HHK Shade Tree Commission from the Ross Shade Tree Trust fund, and the agreed upon fee of \$2470 to be paid to Mr. Comery also will be paid by the HHK Shade Tree Commission from the Ross Shade Tree Trust fund,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the HHK Shade Tree Commission has control over the Ross Shade Tree Trust fund for the payments noted above.

7. # 13-104 Raffle- Woman's Club

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, Bergen County, New Jersey, that the following Raffle Application, submitted by the Ho-Ho-Kus Woman's Club, be and the same is hereby approved.

APPLICATION: 411
DATES: October 19, 2013
IDENTIFICATION NO 215-8-30910

8. # 13-105 Payment of Vouchers

Councilmember Troast moved the adoption of the of the Consent Resolution, seconded by Councilmember Rorty and carried.

XI. OLD BUSINESS

A. Liaison Reports:

1. Recreation

Councilmember Shea stated that at the Board of Education meeting discussed Turf Field, but a lot of consideration needed to be discussed before a decision was made.

2. Board of Education

Councilmember stated that Mr. Cirulli and Councilmember Lennon attended the Liaison meeting, Track and Field issue was discussed, Thank you was extended for the repaving of the driveway. Kudos to Sean Leonard the SRO, 911 reach program was discussed where the Teachers would have direct communication with the Police

Department during a lock down.

3. Other

B. Shade Tree

C. Chamber of Commerce

Councilmember Shell stated that at the meeting, parking issues were discussed. Chamber of Commerce was looking to sponsor a Health Fair in 2014.

XII NEW BUSINESS

Councilmember Lennon attended the Fire Department where Fire Prevention week was discussed. Councilmember Lennon mentioned that the girls scout in conjunction with the Fire Department open house where by the residents would dispose of their household batteries for collection in a safe manner at the Firehouse on October 20th 2013. Councilmember Lennon mentioned that State library has mandate that all Libraries has to have a Strategic Plan, Phyliss Kaley was hired as the new Consultant to the Library. Mayor Randall discussed the issues with having basketball hoops at the end of the driveways or in the borough right of way.

Borough Administrator discussed the issues with having basketball hoops at the end of the driveways or in the borough right of way.

XIII. MAYOR'S REMARKS

Mayor Randall talked about the the Fire Department having a drill on his street.

XIV. CLOSED SESSION

None

XV. ADJOURNMENT

With nothing further to come before the Council, and on a motion made by Councilmember Lennon, seconded by Councilmember Shea and Carried, Mayor Randall adjourned the meeting at 8:45 PM.

Respectfully Submitted,

Laura Borchers, RMC/CMR
Borough Clerk