

BOROUGH OF HO-HO-KUS
PUBLIC MEETING OF
THE MAYOR AND COUNCIL
MARCH 24, 2015- 8:00 PM
MINUTES

Councilmember Shea called the meeting to order at 8:00 pm. The opening statement was read.

The Regular Meeting of the Mayor and Council of the Borough of Ho-Ho-Kus is now in session. In accord with the provisions of Section 5 of the "Open Public Meetings Act", I wish to advise that notice of this meeting has been posted in the front lobby entrance to the Council Chambers of the Borough Hall and that a copy of the schedule of this meeting has also been filed with the Borough Clerk, and that copies of the annual notice of meetings, of which this is a part, have been heretofore sent to The Record and the Ridgewood News - newspapers with general circulation throughout the Borough of Ho-Ho-Kus

Roll Call: Members present were: Councilmembers, Shea, Rorty, Weiss, Shell and Iannelli. . Also present was borough attorney David Bole.

Absent: Mayor Randall and Councilmember Troast

Councilmember Shea led all in the pledge of allegiance

Councilmember Shea announced the proposed 2015 Municipal Capital Budget and the 2015 Water Utility and Solid Waste Utility Budgets to be introduced. The Finance chairman gave his comments on the budgets.

BUDGET RESOLUTIONS:

Reserve for Uncollected Taxes (by title only)

1. Total General Appropriations for 2015 Municipal Budget Statement \$8,099,551
2. Total General Appropriation & other Taxes \$24,131,051
3. Amount to be raised by Taxation \$ 6,374,674

Councilmember Rorty approved the resolution, seconded by Councilmember Shell

All Ayes:

Absent: Councilmember Troast

Budget Resolution Summary of Revenues	2014 Budget	2013 Budget
1. Surplus	225,000	187,000
2. Total Miscellaneous Revenues	1,005,879	1,153,476
3. Receipts from Delinquent Taxes	225,000	180,000
4. a) Local Tax for Municipal Purposes	6,379,540	6,231,342
b) Addition to Local District School Tax		
c) Minimum Library Tax	410,848	414,712
Total Amount to be Raised by Taxes for Support of Municipal Budget	6,790,388	6,646,054

Total General Revenues	8,246,267	8,166,530
------------------------	-----------	-----------

Summary of Appropriations	Approved 2014 Budget	Adopted 2013 Budget
1. Operating Salaries & Wages	3,220,423	3,351,900
Expenses:		
Other Expenses	3,380,543	2,787,144
2. Deferred Charges & Other Appropriations	760,588	717,638
3. Capital Improvements	300,000	250,000
4. Debt Service (Include for School Purposes)	321,713	829,848
5. Reserve for Uncollected Taxes	263,000	230,000
Total General Appropriations	8,246,267	8,166,530

Dedicated Water Utility Budget		
Summary of Revenues	Approved 2014 Budget	Adopted 2013 Budget
1. Surplus	0	68,890
2. Miscellaneous Revenues	996,000	861,000
3. Deficit (General Budget)	0	0
Total Revenues	996,000	929,890
Summary of Appropriations	Approved 2014 Budget	Adopted 2013 Budget
1. Operating Salaries & Wages	250,000	220,000
Expenses:		
Other Expenses	385,000	365,000
2. Capital Improvements	191,848	100,000
3. Debt Service	168,168	201,000
4. Deferred Charges & Other Appropriations	984	43,890
5. Surplus (General Budget)	0	0
Total Appropriations	996,000	929,890

Dedicated Solid Waste Utility Budget

Summary of Revenues	Approved 2014 Budget	Adopted 2013 Budget
1. Surplus	73,682	61,000
2. Miscellaneous Revenues	779,999	769,000
3. Deficit (General Budget)		0
Total Revenues	853,681	830,000
Summary of Appropriations	Approved 2014 Budget	Adopted 2013 Budget

1. Operating Expenses:	Salaries & Wages	150,000	160,000
	Other Expenses	620,000	600,000
2. Capital Improvements		50,000	50,000
3. Debt Service			0
4. Deferred Charges & Other Appropriations		33,681	20,000
5. Surplus (General Budget)		0	0
	Total Appropriations	853,681	830,000

Debt Information			
Bonds, Notes and Leases			
	General	Water Utility	Solid Waste Utility
Principal Appropriations	260,000	135,000	0
Interest Appropriations	61,713	33,168	0
Outstanding Balance	2,780,000	0	
Authorized But Not Issued			
	General	Water Utility	Solid Waste Utility
Outstanding Balance	1,743,900	0	0

Notice is hereby given that the Budget and Tax Resolution was approved by the Governing Body of the Borough of Ho-Ho-Kus, County of Bergen, on March 25, 2014. A hearing on the Budget and

Tax Resolutions will be held at the Borough Hall on May 6, 2014 at 8:00pm, at which time and place objections to the said Budget and Tax Resolution for the year 2014 may be presented by taxpayers or other interested persons.

Councilmember Rorty moved the adoption of the resolution, seconded by Councilmember Shell
All Ayes.

Absent: Councilmember Troast

- Introduction to 2015 Budgets

Be it Resolved, that the following statements of revenue and appropriations shall constitute the approved Municipal Budget for the year 2015;

CURRENT FUND

General Appropriations

Appropriations within "CAPS" -Municipal Purposes \$6,078,847.00

Appropriations excluded from "CAPS" -Municipal Purposes \$2,020,703.80

Reserve for Uncollected Taxes \$265 000 00

Total General Appropriations \$8,364,550.80

Less: Anticipated Revenues \$1,571, 785.25

Amount to be Raised by Taxes for Support of Municipal Budget

Local Tax Municipal Purposes \$6,374,673.50

Minimum Library Tax \$418,092.05
Total to be Raised by Taxes \$6,792,765.55

WATER UTILITY FUND

\$1,015,220.83

Appropriations

Utility Revenues \$1,015,220.83

SOLID WASTE UTILITY FUND

Appropriations \$910,000.00

Utility Revenues \$910,000.00

Councilmember Weiss moved the adoption of the resolution, seconded by Councilmember Shell
All Ayes.

Absent: Councilmember Troast

APPROVAL OF MINUTES

1. February 17, 2015 Work Session

Absent: Cn. Shell

2. February 17, 2015 Closed

Absent: Cn. Shell

Councilmember Shea moved the approval of the minutes, seconded by Councilmember Rorty

Abstain: Councilmember Shell

3. February 24, 2015 Public Meeting

All present.

Councilmember Weiss moved the approval of the minutes, seconded by Councilmember Shell

COMMITTEE REPORTS- February 2015

On file

PUBLIC DISCUSSION

None

CORRESPONDENCE

1. Contemporary Club of Ho-Ho-Kus re. Permission to hold annual Easter Parade and Egg Hunt.
2. Thank you card from William D. Patterson family for Sympathy Card
3. Bergen County: Invite- "Access for All Community Forum"
4. Township of Mahwah: Petition NYDOT and NJDOT to address the intersection of Route 17 and Route 287 the area known as "The Weave"
5. Borough of Upper Saddle River- Request NJDOT to address Local Traffic on Route 17 North and South.
6. New Jersey League of Municipalities
 - Off Shore Drilling Proposal Public Hearing Schedule
 - NJ Supreme Court Council on Affordable Housing (COAH) Ruling

INTRODUCTION OF ORDINANCES

Ordinance # 1036 Amend Chapter 85 Zoning "Commercial Banners"

BE IT ORDAINED, by the Mayor and Council of the Borough of Ho-Ho-Kus, County of Bergen, State of New Jersey as follows:

SECTION I. Chapter 85, "Zoning" is hereby amended and supplemented to provide additional regulations for commercial banner signs as follows:

Section 85-37K (10) is amended by adding subparagraph (U) to read:

A completed application must be submitted to the Zoning Official at least thirty (30) days prior to the date of the event. Once approved, the sign/banners may be installed at the appropriate locations, but not sooner than thirty (30) days before the date of the event.

(1) Temporary signs or banners may be installed only at the four approved Borough sites and only one may be installed at the headquarters location of the applicant if so desired.

(2) The metal uprights at the four official Borough sites stand eight (8) feet apart and the banner tie-downs extending from them provide a side-to-side spread of from eight (8) feet down to as small as four (4) feet or even smaller depending upon what tie-downs are used. That can be up to four (4) feet high. The allowable maximum size of any banner is twenty four (24) square feet. In-ground signs on wooden stakes or metal stands are permitted, rather than banners, at the same four official Borough sites. The maximum size for such in-ground signs is nine (9) square feet.

(3) No type of illumination is permitted. No reflective letters are permitted.

(4) If the applicant desires to install one temporary sign or banner at the location of its headquarters, such sign is not permitted within ten (10) feet of any street right of way or within fifteen (15) feet of the curb line. No sign shall be permitted where by reason of its size, shape or color it interferes with traffic control signs or in any way adversely affects traffic safety.

(5) **All temporary signs/banners must be removed the day following the event.**

(6) The Borough of Ho-Ho-Kus Zoning Official reserves the right to deny the application if the applicant cannot or will not conform to these guidelines. Additionally, once approved, any violation of these guidelines shall subject the applicant or parties involved to penalties provided for in the Borough Zoning Code. No temporary signage of any type is allowed to be installed on any public property without the express, written consent of the Borough of Ho-Ho-Kus.

SECTION II. REPEALER

All Ordinances or parts of Ordinances, which are inconsistent with the provisions of this amendatory Ordinance, are hereby repealed to the extent of such inconsistency.

SECTION III. SEVERABILITY

If any portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not affect or invalidate the remainder of this Ordinance, but shall be confined in its effect to the provision directly involved in the controversy in which such judgment shall have been rendered.

SECTION III. EFFECTIVE DATE

This Ordinance shall take effect after final passage and publication as required by law.

Councilmember Rorty moved the adoption of the Ordinance, seconded by Councilmember Weiss

All ayes:

Absent: Cn. Troast

FINAL PASSAGE OF ORDINANCES

None

13. RESOLUTIONS

None

14. CONSENT RESOLUTION

- 15-43 Forgiveness of Solid Waste Bill- 16 Saddle Ridge Road

Whereas, 16 Saddle Ridge Road in Ho-Ho-Kus is an empty lot because the residential structure has been eliminated, and

Whereas, the resident structures will be credited for 6 months and then to be reviewed for the balance

Therefore, be it resolved, that the bill in question be cancelled

- 15-44 Road Resurfacing Lead Agency

WHEREAS, it has been determined that certain borough streets require resurfacing during the year 2015, and our borough engineer Schwanewede/Hals Engineering is preparing the detailed information needed for the bidding process; and

WHEREAS, the Northwest Bergen Shared Services Group of 13 municipalities of which the Borough of Ho-Ho-Kus is a member has once again decided that the Borough of Ramsey will act as the lead agency in assembling the engineering information and seeking bids for the resurfacing work.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the Borough of Ramsey will act as the lead agency for Ho-Ho-Kus as part of the NW Bergen Shared Services Group to advertise for bids dealing with the resurfacing of certain streets during 2015.

- 15-45 Transfer of Funds

	FROM:	TO:
Finance (S&W)	20,000	
Construction (O.E) (132-2680	1,079	
Social Security	26,000	
Vehicle Maintenance	14,000	
Insurance	8,000	
Finance (O.E.)		20,000
Midland Park - Interlocal (220-201)		1,079
Police (S&W)		48,000
Totals	69,079	69,079

- 15-46 Inter-local Agreement Paramus- PSAP

Whereas, the Borough of Ho-Ho-Kus and the Borough of Paramus seek to renew the interlocal Agreement wherein the Borough of Paramus will provide telephonic access to the "Public Safety Answering Point" (PSAP) service on behalf of the Borough of Ho-Ho-Kus; and

Whereas, both of the parties to such an Agreement are authorized by law to enter into an agreement with each other to provide jointly for any lawful service to and for the residents of the respective municipalities pursuant to the provisions of the "Interlocal Services Act" N.J.S.A. 40:8A-1 et seq.; and

Whereas, the borough councils of the Borough of Ho-Ho-Kus and the Borough of Paramus recognize that the implementation of an interlocal Agreement to provide "PSAP" service, on a regionalized, cost-sharing basis is still in the best interest of the taxpayers of the respective municipalities.

Now, Therefore be it Resolved by the Mayor and Council of the Borough of Ho-Ho-Kus, County of Bergen, State of New Jersey, that the interlocal "PSAP" Agreement with the Borough of Paramus is hereby authorized and executed for a period of one year (effective as of January 1, 2015) at the cost of \$2103.00 for the calendar year 2015.

- 15-47 Appt. Water Operator- William Hahn

WHEREAS, it is required that the Borough of Ho-Ho-Kus employ a licensed water operator of record to oversee its water utility; and,

WHEREAS, William Hahn holding the following licenses: W-3 Water License, T-3 Treatment License, and C-3 Collection License, among others, has agreed to become the licensed water official of the Borough of Ho-Ho-Kus as a temporary consultant at the rate of \$2500 per month,

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that, effective May 1, 2015 William Hahn 80 Nottingham Road. is hired as the licensed water operator for the Borough.

- 15-48 Sewer Connection-Ridgewood

WHEREAS, the Governing Body adopted Resolution 14- 143 on November 25, 2014 addressing a new home on property located within the Village of Ridgewood ("Village") at Lot 2.02, Block 2906 ("the Property") to be known as 248 Franklin Turnpike, Ridgewood, New Jersey and also involving property within the Borough of Ho-Ho-Kus ("Borough") at Lot 19 in Block 1016; and

WHEREAS, the owners of the Property, Robert Rigoglioso and Richard Queen ("the Owners"), have requested permission from the Borough to connect into the Borough's sewer main located on Franklin Turnpike; and

WHEREAS, the Uniform Shared Services Act (USSA), N.J.S.A. 40A:65-1 et seq. promotes the broad use of shared services as a method to reduce local expenses funded by property taxpayers; and

WHEREAS, the USSA allows for any local unit to enter into an agreement with any other local unit to provide or receive any services that each local unit participating in the agreement is empowered to provide within its own jurisdiction; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough that it does hereby authorize and approve a Shared Services Agreement (SSA) for sewer connection services and use of its sewer system by the Village for the owners to connect the property in accordance with the terms thereof; and

BE IT FURTHER RESOLVED, that the SSA shall be opened to public inspection immediately after passage of this Resolution; and

BE IT FURTHER RESOLVED, that a copy of the SSA is intended to take effect immediately upon the adoption of Resolutions of the Borough and Village which shall be attached to and made a part of the SSA; and

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are authorized to sign a SSA following legal review.

- 15-49 Authorize Settlement with Borough Administrator

WHEREAS, former Borough Administrator, Donald Cirulli, tendered a letter of retirement which has been reviewed;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body does hereby accept his retirement effective as February 23, 2015 upon the following terms and conditions.

- (1) That he shall be paid ninety (90) days salary from February 23, 2015 with a deduction therefrom for any salary paid after February 23, 2015;
- (2) That he shall be paid for 24 unused vacation days;
- (3) That he shall be entitled to a pro rata stipend for waiving health coverage;
- (4) That he shall remain on the Borough's drug prescription and Delta Dental plans until April 1, 2015 and shall be given a COBRA Notice in accordance with law;

(5) That he shall waive any claim to apply for unemployment benefits in consideration hereof.
BE IT FURTHER RESOLVED, that the Chief Financial Officer shall calculate the payments due hereunder
BE IT FURTHER RESOLVED, that the parties shall enter into an Agreement and Release to incorporate the above as well as other terms which shall be subject to review and approval of the Municipal Attorney; and
BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are authorized to sign the aforesaid Agreement following legal review.

- Appts Planning Board.
- 15-50 Christopher McVey

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the following appointment to the Planning Board made by Mayor Randall be confirmed:

Christopher Mc Vey

29 Fairlawn Street

Ho-Ho-Kus NJ, 07423

for the term ending 12/31/2018

- 15-51 Tim Corrison

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the following appointment to the Planning Board made by Mayor Randall be confirmed:

Timothy Corrison

120 Ackerman Avenue

Ho-Ho-Kus NJ, 07423

for the term ending 12/31/2015

- 15-52 Payment of Vouchers

WHEREAS, claims have been submitted to the Borough of Ho-Ho-Kus in the amount of \$1,729,897.71.

WHEREAS, such claims have been listed according to Department and account number with corresponding vouchers to be reviewed and approved by the Mayor and Council; and,

WHEREAS, the CFO has determined that the funds have been properly appropriated for such purposes and are available, in the Borough of Ho-Ho-Kus and that the claims specified on the schedule attached hereto, following examination and approval by the Mayor and Council, be paid and checks issued accordingly; and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ho-Ho-Kus that the claims totaling **\$1,729,897.71** be approved and ratified respectively

15. OLD BUSINESS

A. Liaison Reports:

1. Recreation

Councilmember Shea stated that the Recreation brochures are all completed. Baseball and Softball registration is completed. Hoping that North Field will be ready for football and soccer season.

2. Board of Education

3. Other

B. Shade Tree

C. Chamber of Commerce

NEW BUSINESS

None

MAYOR'S REMARKS

None

CLOSED SESSION

None

ADJOURNMENT

With no further discussions to be brought forward before the Council, and on a motion made by Councilmember Rorty, seconded by Councilmember Weiss and carried, the meeting was adjourned at 8:20 PM.

Respectfully submitted,

Laura Borchers, RMC/CMR

Borough Clerk.