

BOROUGH OF HO-HO-KUS
SHADE TREE COMMISSION
MINUTES
February 12, 2020

- **MEETING CALLED TO ORDER:** Motion to suspend regular meeting to accommodate Monica Ludwig to discuss starting a Green Team Committee. All Commissioners agree. Regular scheduled meeting called to order at 7:40 PM.
 - **OPEN PUBLIC MEETING STATEMENT:** The open public meeting statement read by Comm. Raimondi.
 - **ROLL CALL:** Com's Raimondi, K. Mitchell, Chase and Raschdorf present. D. Mitchell absent. Also, present Lisa Caporale, Board Secretary.
 - **APPROVAL OF MINUTES:** Motion to accept January minutes made by Com. Raimondi 2nd by Com. K. Mitchell
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- **NEW BUSINESS:/ PERMITS:** -
- **Green Team/Environmental Committee discussion:** Monica Ludwig discussed procedure on starting a "Green Team" for the Borough of Ho-Ho-Kus along with the Shade Tree Commission. Monica has been in contact with DPW Supervisor and Mayor & Council to discuss the same. Some topics of conversation to consider are compose facility, woodchip availability, community gardens, butterfly community garden and volunteers to assist.
- **Arbor Day guide lines** - All Commissioners agree to celebrate Arbor Day the last Friday in April annually.
- **2020 Tree City Application renewal**- Application filed through the state of New Jersey for 2019 completed.
- **Invoice procedure review with all Commissioners**- Moving forward, residents that have outstanding invoices will need to be advised of late fees that will be added to the original invoice if not paid within 10 days after the initial due date.

- **DISCUSSION:** - **145 Ackerman Ave.**- STC will make stipulations and a specific agreement for the residents to follow moving forward. Com. Raschdorf will write a letter to the residents outlining the agreement.
- **20 North Saddle Brook Dr.** - Correspondence regarding the 13 trees planted in the ROW will be sent to residents by Com. D. Mitchell, outlining items that will need to be adjusted by the residents.

ADJOURNMENT: A motion to adjourn made by Com. Raimondi, 2nd by Com. D Mitchell
Meeting adjourned: 8:35 PM