

BOROUGH OF HO-HO-KUS
SHADE TREE COMMISSION
MINUTES
Wednesday, March 14, 2018

- Meeting called to order at: 7:00 PM
 - OPEN PUBLIC MEETING STATEMENT: Open public statement read by Commissioner Mitchell seconded by Commissioner Grieder.
 - ROLL CALL: Commissioners K. Mitchell, D. Mitchell, Chase and Emeritus Grieder present Commissioner Raimondi absent.
 - Also in attendance: Lisa Caporale, Board Secretary
 - APPROVAL OF MINUTES: Comm. Mitchell moves to accept approval of December Minutes seconded by Comm. Chase.
-
- CORRESPONDENCE:
 - **21 N. Saddle Brook Dr.** – Invoice paid. Resident still has an outstanding \$25.00 permit fee. **Commission will send an invoice for the remainder of the permit fee balance in the amount of \$25.00.**
 - **524 Eastgate Rd.** – Invoice paid in full. **File closed.**
 - **216 Elmwood Ave.** – Residents to complete permit to remove three trees at owner's expense. **Add to our next replanting list for one tree.**
 - **461 Racetrack Rd.** – Residents would like to express their gratitude for all the work done by Shade Tree. **The letter is acknowledged and appreciated**
 - Commissioner Mitchell to compose letter to mail to residents regarding plantings. **Commissioner K. Mitchell to review letter before mailing out to residents.**
 - **743 WSRR** – Commissioner Chase to inspect the premises regarding a fallen tree planted by the Army Corps of Engineers in the resident's backyard property which is the Saddle River. **Commissioner K. Mitchell will do research and follow up with the Commission.**
 - **34 Pitcairn Ave.** – New residents would like several trees trimmed. **Commissioner Raimondi will do inspection and follow up.**
 - Correspondence from Almstead Tree, Shrub & Lawn Care expressing interest in participating on upcoming events in this community. Such events as Earth Day/Arbor Day. **An e-mail will go out to Almstead acknowledging their services and will keep their information such as Insurance documents and CTE licenses for our files, and we will notify Almstead of any upcoming events.**

Motion to adjourn: Commissioner Grieder 2nd by Commissioner K. Mitchell
All in favor
Meeting Adjourned: 8:15 PM
Submitted by: Lisa Caporale, Board Secretary