

**BOROUGH OF HO-HO-KUS
SHADE TREE COMMISSION
PUBLIC MEETING
January 5, 2014**

Minutes

I. OPEN PUBLIC MEETING STATEMENT

The open public meeting statement was read and the meeting was called to order at 2:38 P.M.

II. ROLL CALL

Present at the meeting were Commissioners Grieder, Raimondi, Mitchell and Chase. Also present was Susan Greig, secretary.

III. ELECTION OF OFFICERS/MEETING DATE & TIME

1.
 - A. Chair- Franklin J. Grieder
 - B. Vice Chair- Christopher Raimondi
 - C. Secretary- Susan K. Greig

2. The following is a list of the scheduled meetings. All of the meetings are to be held at 2:30 P.M.

January 5, 2015
February 2, 2015
March 2, 2015
April 6, 2015
May 4, 2015
June 1, 2015
July 6, 2015
August 3, 2015
September 14, 2015
October 5, 2015
November 2, 2015
December 7, 2015

IV. MINUTES

They voted to accept the December 1, 2014 minutes as read. It was seconded and they voted all in favor.

V. CORRESPONDENCE

It was noted by Chariman Grieder that we received a letter from Allan Bellezza Contracting, L.L.C. (See item K under old business)

VI. OLD BUSINESS

- A. Pamphlet** to insert into business department packages for people adding additions or building new homes within the borough.

No action at this time.

B. Green Community's Grant 2011

We have not heard anything from Alex McCartney from the State of N.J. Commissioner Mitchell will check with Dave Males. Perhaps we received it already and the check was put in the general fund acct in error.

- C. New Ordinance**-Who will do fee collection? (Memo to Mayor)
A copy was given to the Mayor and Don Cirulli by Commissioner Raimondi.

No action at this time.

D. Budget letter to Mayor

We are waiting for a response.

Note: Due to an under funded budget in 2014, and restrictions from the boroughs Chief financial officer, only trees designated a number one on our trim/removal list in the year 2014 will be removed. Trees coded with a number two or three from our 2014 removal list will be on hold for trimming or removal with the 2015 budget. No trimming of any trees will be done this year.

E. Borough Web Site for Shade Tree Commission

No action at this time.

F. Shade Tree Site Plan Ordinance revisions

No further revisions are needed. This can be removed from the agenda.

- G. 70 Lloyd Road**-(e-mail)-This will be left on our agenda until the tree is removed and the BOE has paid the back charge.

This was nixed by the town financial officer, Joe Citro. We were not given the money to remove the tree. This can be removed from agenda.

H. Post Cards to residents

No action at this time.

I. Normandy Court-

This item will be left on our agenda for now. No change from last month.

J. The Hollows-

There was nothing new to report. There is a meeting this week.

K. Bellezza- Letter that they need to get a permit was mailed on 12-9-14.

Don Cirulli, the Borough Administrator will write a letter to Allan Bellezza Contracting, L.L.C. The letter will note that the Inn is a commercial business and therefore a permit should have been taken out before the lights were hung.

Also Chairman Grieder will send a backup letter to be written by Commissioner Raimondi noting the lights must be removed by March 31, 2015.

VII. NEW BUSINESS/ PERMITS

A. Tree city application for 2014- JoAnne cannot file because we are missing a few items.

The Commissioners worked with JoAnne to locate any missing items for the Tree City report.

B. Rutgers Classes

Commissioner Chase will take a tree trimming course which will enable him to trim the newly planted town trees in the borough. Timely trimming will be an asset.

C. Precision Tree Service, Inc.-Jason Novak-Arborist-

Mr. Novak would like to be included on our list for future work. A business card was given to the secretary and she will add the business name and phone number.

D. Bank of America

The Commissioners want a letter sent to Lila Chang, noting that at a future date the Commission will be planting a tree along the curb where bricks have been placed near their ATM. The Commission will notify the bank when the bricks will need to be removed for the future planting of a shade tree.

VIII. ADJOURNMENT

The meeting was adjourned at 3:32 P.M.

Respectfully submitted by:

Susan Kievit Greig