

**BOROUGH OF HO-HO-KUS
SHADE TREE COMMISSION
PUBLIC MEETING
March 2, 2015**

Minutes

I. OPEN PUBLIC MEETING STATEMENT

The open public meeting statement was read and the meeting was called to order at 2:45 P.M.

II. ROLL CALL

Present at the meeting were Commissioners Frank Grieder, Chris Raimondi, Kim Mitchell, and Dannie Chase. Commissioner Pat Pavelski was absent.

Also present were Susan Greig, secretary and Guy Vogt, Liaison from Public Service Gas and Electric tree division.

The meeting was suspended to hear from Guy Vogt.

Mr. Vogt told the Commissioners that he had come to the meeting to see if there were any trees near electric wires that the Commission had concerns about. He noted that his men (Lewis Tree Service) would be trimming sometime in the near future. PSE&G makes a three to four year loop to do tree trimming within the borough.

III. MINUTES-January & February minutes

A motion by was made Commissioner Raimondi to accept the January and February minutes as read. It was seconded by Commissioner Mitchell and they voted all in favor to accept the minutes.

IV. CORRESPONDENCE

- A. 255 Warren Avenue-** A branch is hanging in a tree at this address.

Guy Vogt will check if this is near wires.

- B. 110 Ackerman Avenue-** Scott & Jayne Wolff- The residents sent a letter noting that the middle tree of three along their property has very few branches on it and appears to be hollow in the middle. Can someone look at it?

The Commissioners will look at the tree after the meeting and report on it in April.

V. OLD BUSINESS

- A. Pamphlet** to insert into business department packages for people adding additions or building new homes within the borough.

No action.

B. Green Community's Grant

The 2011 Green Community's grant has been paid to the borough.

We should look for the new grant information in November. This can be removed from the agenda.

C. Mayor-New Ordinance/Budget letter

1. Budget
2. Liaison form the Town Council
3. Fees and Permits
4. Involvement in the proposed design of the little park and repair of the stone wall by the library
5. Shade Tree Ordinance revision we had Bill Comery worked on.

No action has been reported to the Commission.

D. Borough Web Site for Shade Tree Commission

The Commissioners were asked to read and review a sheet of frequently asked questions that Commissioner Chase had compiled. Several Commissioners thought this heading would be nice to have on the website. This will be continued at the April meeting so that Commissioner Pavelski has a chance to review the items.

E. Arbor Day- Friday April 24, 2015

No action. We will plan the event at our April meeting.

F. Post Cards to residents

No action at this time.

G. Normandy Court-

It was noted that the Ross Trust fund has not received monies due. This will be continued at the April meeting.

H. The Hollows-

This is on hold the planning meeting was cancelled.

I. Bellezza- Did he get permit for Gordon Hamm and Ho-Ho-Kus Inn?

No permit has been obtained by either party. We should send him a bill.

J. New Jersey Shade Tree and Community Forestry Assistance Act- Annual Report for 2014

With the help of the Commissioners, Sue Greig completed and mailed the Annual Accomplishment Report for JoAnne McDonald who was out for sick leave. Sue completed the report on March 5, 2015 (It was due February 15). She mailed a copy to the following address,

Community Forestry Program, Mail Code: 501-04, P.O. Box 420, Trenton, New Jersey 08625
Attn: Alex McCartney. A second copy was put on JoAnne's desk for her records. Before the completed report was mailed, a letter was sent to Alex McCartney noting JoAnne's illness and that Sue Greig would complete the report as soon as possible in her absence.

K. Rutgers Class on tree trimming/pruning.

Commissioner Chase enjoyed the class and will be able to trim the small new trees in town. This can be removed from our agenda.

L. Bank of America-Letter was sent that the bricks will need removing when a shade tree is planted in that spot. Letter mailed January 23, 2015.

This can be removed from the agenda until we are ready to plant the tree.

M. PSE&G- stalks near 1031 E. Saddle River Road.

Guy will look at the stalks and he will call the county for removal.

VI. NEW BUSINESS/PERMITS

There were no new permits or business concerns this month.

VII. ADJOURNMENT

The meeting was adjourned at 3:37 P.M

Respectfully submitted by:

Susan Kievit Greig