

Borough of Ho-Ho-Kus  
County of Bergen  
Mayor and Council Combined Work/Public Meeting Minutes  
May 19, 2020 7:30 p.m.

The Combined Work/Regular Public Meeting of the Municipal Council of the Borough of Ho-Ho-Kus was held via teleconference on May 19, 2020. The meeting was called to order at 7:35 p.m. by Mayor Randall who asked the Municipal Clerk to read the open public meeting statement:

The Combined Meeting of the Mayor and Council of the Borough of Ho-Ho-Kus is now in session in accordance with the provisions of Section 5 of the “Open Public Meetings Act”, adequate notice of this meeting has been posted in the front lobby entrance to the Borough Hall and Council Chambers, a copy has been filed with the Borough Clerk, and copies of the Annual Notice of Meetings, of which this is a part, have been heretofore sent to the Record and the Ridgewood News.

**ROLL CALL:**

Mayor.....	Thomas W. Randall
Council President.....	Douglas Troast
Councilman.....	Steven Shell
Councilman.....	Edward Iannelli
Councilman.....	Kevin Crossley
Councilman.....	Dane Policastro
Councilwoman.....	Kathleen Moran

Also, in attendance David Bole, Borough Attorney; William Jones, Borough Administrator and Joan Herve, Borough Clerk.

**APPROVAL OF MINUTES**

A motion was offered by Councilman Shell and seconded by Councilwoman Moran to approve the minutes of the April 21, 2020 Public Meeting of the Mayor and Council. Motion carried on a roll call vote – all present voting “Ayes, with the exception of Policastro who abstained.

A motion was offered by Councilman Iannelli and seconded by Council President Troast to approve the minutes of the May 1, 2020 Special Meeting of the Mayor and Council. Motion carried on a roll call vote – all present voting “Ayes, with the exception of Shell who abstained.

**DEPARTMENT REPORTS**

Reports on file in the Clerk’s Office  
Police Report – April 2020  
Court Report – April 2020  
Library Report - May 2020

**PUBLIC COMMENTS**

Mayor opened the meeting to the public. He stated if anyone desired to be heard, state your name and address for the record.

Hearing none, Mayor closed the meeting to the public.

**ADMINISTRATOR REPORT**

**Old Business**

Library – The Library remains closed, however the grant application for their renovation was submitted

by our grant writers Bruno Associates.

1-9 North Franklin Turnpike Issues – nothing new to report as Courts are still closed. Courts are going to resume via ZOOM.

DOT Train Station – nothing new to report, however they are moving forward with projects.

Recycling/Trash – Our numbers are up substantially for April; our tonnage was almost 100 tons more than the average of the first three months of the year.

POD Ordinance – The POD ordinance for introduction tonight will limit the duration a POD can sit in someone's yard.

### **New Business**

Parking lot at the Train Station – The vast majority of the work should be complete by June 1<sup>st</sup>. There were some delays with lighting issues, we had to get PSE&G to remove poles. We are looking at a completion date of June 15, 2020. The "Parking APP" Company we have been using went out of business as of Monday and will reimburse anyone who had money left on their account. Administrator Jones already reached out to other providers. Will have more information to follow.

Taxes – There was special meeting on May 1<sup>st</sup> to approved the extension of the grace period for the 3<sup>rd</sup> qtr. taxes from May 10<sup>th</sup> to May 31<sup>st</sup>, 2020. This led to a slowdown in payments, we are at approximately at 83% where we normally collect over 99%.

Water & Solid Waste – we are slightly behind normal, but nothing to be concerned about.

County Open Space Grant – Administrator applied for this 50% matching grant for the improvement at Northfield footbridge and some security matters.

Memorial Day Parade – The parade has been cancelled due to the Executive Order regarding the restrictions of social gatherings which was extended to June 5, 2020. The Veterans Organization will still perform a memorial service, information will be provided on our Social Media sites.

### **CORRESPONDENCE** - None

### **ADOPTION OF ORDINANCES and PUBLIC HEARING**

#### **ORDINANCE 2020-35**

#### **CAPITAL ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF HO-HO-KUS, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY AND TO APPROPRIATE THE SUM OF \$796,443 FROM VARIOUS GRANTS AND FROM THE CAPITAL IMPROVEMENT FUND TO PAY THE COST THEREOF.**

BE IT ORDAINED by the Borough Council of the Borough of Ho-Ho-Kus, in the County of Bergen, State of New Jersey, as follows:

Section 1. The Borough of Ho-Ho-Kus, in the County of Bergen, State of New Jersey (the "Borough") is hereby authorized to make various public improvements in, by and for said Borough, as more particularly described in Section 4 hereof. The cost of the improvements includes all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the various grants and amounts in the Capital Improvement Fund appropriated by this ordinance. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that the making of such improvements is not a current expense of said Borough.

Section 4. The several purposes hereby authorized are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the amount of each sum which is to be provided by the various grants hereinafter appropriated, and (3) the amount of each sum which is to be provided by the appropriation from the Capital

Improvement Fund hereinafter made, and (4) the period of usefulness of each such purpose, according to its reasonable life:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Undertaking of the following infrastructure improvements: (i) roadway resurfacing (including curb and drainage improvements, where necessary) at Carlton Avenue and various other roads; (ii) the Brandywine Road/Valley Forge Way Drainage Improvement Project (Phase 3); and (iii) resurfacing of Mill Road (Section 2 – from Jacquelin Avenue to Wearimus Road).

Appropriation and Estimated Cost	\$670,000
Capital Improvement Fund Appropriated	\$324,000
State Grants Appropriated	\$346,000
Period of Usefulness	10 years

B. Undertaking of ADA improvements to the Borough Hall rest rooms.

Appropriation and Estimated Cost	\$ 75,000
Capital Improvement Fund Appropriated	\$ 5,000
Federal Grant Appropriated	\$ 70,000
Period of Usefulness	15 years

C. Undertaking of HVAC improvements at Borough Hall.

Appropriation and Estimated Cost	\$ 51,443
Capital Improvement Fund Appropriated	\$ 51,443
Period of Usefulness	15 years

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Aggregate Appropriation and Estimated Cost	\$796,443
Aggregate Capital Improvement Fund Appropriated	\$380,443
Aggregate State and Federal Grants Appropriated	\$416,000

Section 5. The sum of \$380,443 is hereby appropriated from the Capital Improvement Fund to the payment of the cost of the purposes authorized in Section 4 above.

Section 6. The sum of \$202,000 received or to be received as a grant from the State of New Jersey Department of Transportation ("NJDOT") is hereby appropriated to the payment of the cost of the improvement of Brandywine Road/Valley Forge Way authorized in Section 4.A above.

Section 7. The sum of \$144,000 received or to be received as a grant from the NJDOT is hereby appropriated to the payment of the cost of the improvement of Mill Road authorized in Section 4.A above.

Section 8. The sum of \$70,000 received or to be received as a grant from the Bergen County Community Development Program, pursuant to the Federal Housing and Community Development Act, is hereby appropriated to the payment of the cost of the ADA improvements authorized in Section 4.B above.

Section 9. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 10. This ordinance shall take effect at the time and in the manner provided by law.

**PUBLIC HEARING**

Mayor opened the meeting to the public. He stated this is the time and place for the public hearing on Ordinance #2020-35 and all persons who wishes to be heard, please state your name and address before making your statement.

Hearing none, the Mayor closed the meeting to the public.

A motion was offered by Councilman Crossley and seconded by Councilwoman Moran to adopt Ordinance #2020-35. Motion carried on a roll call vote – All present voting “Aye”.

**ORDINANCE 2020-36**

**CAPITAL ORDINANCE OF THE BOROUGH OF HO-HO-KUS, IN THE COUNTY OF BERGEN, NEW JERSEY AUTHORIZING THE CONSTRUCTION OF A PARKING LOT ON BROOKSIDE AVENUE IN, BY AND FOR THE BOROUGH, APPROPRIATING THEREFOR THE SUM OF \$300,000 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM CAPITAL SURPLUS OF THE BOROUGH.**

BE IT ORDAINED by the Borough Council of the Borough of Ho-Ho-Kus, in the County of Bergen, New Jersey, as follows:

Section 1. The Borough of Ho-Ho-Kus, in the County of Bergen, New Jersey (the "Borough") is hereby authorized to construct a parking lot on Brookside Avenue in, by and for the Borough. Said improvement shall include all work, materials and appurtenances necessary and suitable therefor.

Section 2. The sum of \$300,000 is hereby appropriated to the payment of the cost of the improvement authorized and described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall be raised from Capital Surplus of the Borough. The sum of \$300,000 is hereby appropriated from Capital Surplus of the Borough to the payment of the cost of said purpose.

Section 3. Said improvement is a lawful capital improvement of the Borough having a period of usefulness of at least five (5) years. Said improvement shall be made as a general improvement, no part of the cost of which shall be assessed against property specially benefited.

Section 4. The capital budget is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 5. This ordinance shall take effect at the time and in the manner provided by law.

**PUBLIC HEARING**

Mayor opened the meeting to the public. He stated this is the time and place for the public hearing on Ordinance #2020-36 and all persons who wishes to be heard, please state your name and address before making your statement.

Hearing none, the Mayor closed the meeting to the public.

A motion was offered by Council President Troast and seconded by Councilwoman Moran to adopt Ordinance #2020-36. Motion carried on a roll call vote – All present voting “Aye”.

**CONSENT AGENDA RESOLUTIONS** (20-64 thru 20-67)

**Resolution #20-64- Introduced by Council President Troast**

**A Resolution – Payment of Bills for May**

WHEREAS, claims have been submitted to the Borough of Ho-Ho-Kus in the amount of \$1,959,121.36; and

WHEREAS, such claims have been listed according to Department and account number with corresponding vouchers to be reviewed and approved by the Mayor and Council; and,

WHEREAS, the CFO has determined that the funds have been properly appropriated for such purposes and are available, in the Borough of Ho-Ho-Kus and that the claims specified on the schedule attached hereto, following examination and approval by the Mayor and Council, be paid and checks issued accordingly; and, NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ho-Ho-Kus that the claims totaling \$1,959,121.36 be approved and ratified respectively

**BILL LIST**

19-01804	11/26/19	02482	10-75 EMERGENCY LIGHTING LLC	RADIO EQUIP-FIRE VEH #730/740	Open	3,516.10	0.00
19-01855	12/11/19	02568	NEAL SYSTEMS, INC.	WASTEWATER PUMP MONITOR/ALARM	Open	32,590.00	0.00
19-01947	12/27/19	01706	MOTOROLA SOLUTIONS, INC	1 DIGITAL PORT. RADIO-OEM	Open	7,549.20	0.00
19-01951	12/30/19	01662	AAA EMERGENCY SUPPLY	SCOTT MULTI-GAS METERS-FIRE DP	Open	4,155.33	0.00
19-01956	12/30/19	02296	ARROW TREE SERVICE INC	WASHINGTON/CLEVER-TRIM/STUMPS	Open	2,575.00	0.00
19-01957	12/30/19	02296	ARROW TREE SERVICE INC	TREE STUMP-BORO PARK SYCAMORE	Open	1,045.00	0.00
19-01958	12/30/19	02296	ARROW TREE SERVICE INC	11 FAIRLAWN ST -TREE/STUMP	Open	1,150.00	0.00
20-00164	01/29/20	00372	REGIONAL COMMUNICATIONS INC	2 KENWOOD TK5820K RADIOS-AMBUL	Open	3,337.18	0.00
20-00338	03/03/20	80231	TRI-COUNTY PROPERTY MAINT.	N FIELD-BASEBALL FIELD PREP.	Open	1,295.00	0.00
20-00359	03/05/20	01789	MACO OFFICE SUPPLIES	CHAIR - POLICE DPT.	Open	225.60	0.00
20-00430	04/07/20	00001	HOME HARDWARE	APR 2019 PURCHASES	Open	186.08	0.00
20-00431	04/07/20	00056	TYCO ANIMAL CONTROL SERVICES	ANIMAL CONTROL SVC APR	Open	475.00	0.00
20-00434	04/07/20	02686	ONE CALL CONCEPTS	ONE CALL MESSAGES - APR 2020	Open	27.20	0.00
20-00438	04/07/20	02590	AMERICAN WEAR, INC.	APR 2020 UNIFORMS - ROADS 2/3	Open	361.70	0.00
20-00439	04/07/20	02590	AMERICAN WEAR, INC.	APR 2020 UNIFORMS - WATER 1/3	Open	180.85	0.00
20-00551	04/17/20	03076	HHK/SR ATHLETIC ASSN **	REFUND-2020 JIF INSUR. SOCCER	Open	4,800.00	0.00
20-00552	04/20/20	02777	BOSS SECURITY SYSTEMS, INC.	ALARM MONITORING-WELL HOUSE	Open	276.00	0.00
20-00553	04/20/20	01051	V.E. RALPH & SON	FACE SHIELDS/GERMCID WIPES-AMB	Open	42.96	0.00
20-00554	04/20/20	02712	OPTIMUM **	OPTONLINE SVC DPW- 6/16-5/15	Open	239.60	0.00
20-00555	04/20/20	03246	BRUNO ASSOCIATES, INC.	PROF. SERVICES RE:GRANTS - MAY	Open	2,000.00	0.00
20-00556	04/20/20	02296	ARROW TREE SERVICE INC	PRUNE/REMOVE DAMAGED TREES	Open	2,105.00	0.00
20-00557	04/20/20	02484	RACHLES/MICHELE'S OIL CO.	1224 GALS GAS DELIVERED 3/24	Open	578.71	0.00
20-00558	04/20/20	02899	OFFICE CONCEPTS GROUP	OFFICE SUPPLIES - BORO HALL	Open	115.84	0.00
20-00559	04/20/20	02899	OFFICE CONCEPTS GROUP	COMPUTER SUPPLIES - BORO HALL	Open	1,046.61	0.00
20-00560	04/20/20	02296	ARROW TREE SERVICE INC	REMOVE MAPLE - LLOYD ROAD	Open	735.00	0.00
20-00562	04/22/20	00106	M G L PRINTING SOLUTIONS	SELF SEALING ENVELOPES-COURT	Open	303.00	0.00
20-00563	04/22/20	00125	MUNICIPAL RECORD SERVICE	2 BOXES-MAILER FORMS - COURT	Open	379.00	0.00
20-00564	04/22/20	02612	PITNEY BOWES RESERVE ACCOUNT	POSTAGE-REIMBURSE METER-WATER	Open	266.65	0.00
20-00565	04/22/20	02612	PITNEY BOWES RESERVE ACCOUNT	POSTAGE-REIMBURSE METER-S WAST	Open	206.50	0.00
20-00566	04/22/20	02612	PITNEY BOWES RESERVE ACCOUNT	POSTAGE-REIMBURSE METER-4/16	Open	1,209.50	0.00
20-00567	04/22/20	01565	MINUTEMAN PRESS	BROCHURE PRINTNG-RECYCLING APP	Open	629.19	0.00
20-00568	04/23/20	00229	BORO OF H-H-K WATER DEPARTMENT	1ST QTR WATER BILLING TO DEPTS	Open	493.48	0.00
20-00569	04/23/20	00010	FRANKLYN'S PHARMACY	14 THERMOMETERS - POL DEPT	Open	153.86	0.00
20-00570	04/23/20	03224	ALS GROUP USA CORP.	COLIFORM TESTS 4/16 WATER DPT	Open	88.00	0.00
20-00571	04/23/20	02288	CEDAR HILL NURSERY INC	TOP SOIL - DPW	Open	87.00	0.00
20-00572	04/23/20	00233	ROHSLERS ALLENDALE NURSERY	GRASS SEED/FERTILZER- DPW	Open	127.98	0.00
20-00573	04/23/20	00105	P S E & G	MAR-APR 20 GAS/ELECT.- CURRENT	Open	7,037.68	0.00
20-00574	04/23/20	00105	P S E & G	MAR-APR 20 GAS/ELECT-WATER DPT	Open	6,714.34	0.00
20-00575	04/23/20	00886	SCHWANENEDE/HALS ENGINEERING	ENG SITE PLAN REV-405/6	Open	250.00	0.00
20-00576	04/23/20	03256	THE ALAIMO GROUP, INC.	ENG SITE PLAN CHECK- 802/01	Open	169.71	0.00
20-00577	04/23/20	03256	THE ALAIMO GROUP, INC.	ENG EASEMENT REV/LETTER 2/2/20	Open	165.00	0.00
20-00578	04/23/20	03256	THE ALAIMO GROUP, INC.	PROJ ADMIN/COORDN. - HOLLOWES	Open	165.00	0.00
20-00579	04/24/20	03108	JPMONZO MUNICIPAL CONSULTING	INT. CONTROLS SEMINAR-J. CITRO	Open	50.00	0.00
20-00580	04/24/20	03205	NORTH JERSEY PUMP & CONTROLS	INSTALL NEW SEWER PUMP - DPW	Open	5,231.50	0.00
20-00583	04/24/20	01840	OPTIMUM	POLICE/CAD CABLE 5/16-6/15	Open	131.47	0.00

20-00584	04/24/20	00030	HO-HO-KUS BOARD OF EDUCATION	SCHOOL TAX - MONTH OF MAY	Open	1,181,902.16	0.00
20-00588	04/24/20	02899	OFFICE CONCEPTS GROUP	OFFICE SUPPLIES - POL DEPT	Open	38.60	0.00
20-00589	04/24/20	03239	AT&T MOBILITY	IPAD/CELL PHONE SVC 3/12-4/11	Open	435.30	0.00
20-00590	04/27/20	02484	RACHLES/MICHELE'S OIL CO.	1729 GALS GAS DELIVERED 4/3	Open	459.51	0.00
20-00591	04/27/20	02484	RACHLES/MICHELE'S OIL CO.	1124 GALS DIESEL DEL 4/8/20	Open	1,233.59	0.00
20-00592	04/27/20	03048	QUALITY FORD	PULLEY & V-BELT-POL VEH PART	Open	98.19	0.00
20-00593	04/27/20	00936	PATTMAN, JEFFREY	REIMB-CORDLESS PAINT SPRAYER	Open	140.96	0.00
20-00594	04/27/20	01609	JESCO, INC.	ALTERNATOR & TIGHTENER-DPW	Open	434.42	0.00
20-00595	04/27/20	02723	CLARKE CATON HINTZ	AFFORD HOUSING-FAIR SHARE-MAR	Open	64.00	0.00
20-00596	04/27/20	00201	GARBARINI & CO PC	2020 BUDGET "FAST" REPORTING	Open	2,000.00	0.00
20-00597	04/27/20	80068	MALES, CHRIS	FOLD/INSERT/STUFF WATER BILLS	Open	400.00	0.00
20-00598	04/27/20	02304	PERSONNEL CONCEPTS	WORKPLACE GOVT/LABOR POSTERS	Open	204.95	0.00
20-00599	04/27/20	00106	M G L PRINTING SOLUTIONS	ENVELOPES & EST. TAX BILLS	Open	1,004.00	0.00
20-00600	04/28/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG SOIL INSPECTION 502/3 & 8	Open	47.50	0.00
20-00601	04/28/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG FINAL PLAN REVIEW 202/2.01	Open	165.00	0.00
20-00602	04/28/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG SOIL INSPECTION 501/7	Open	285.00	0.00
20-00603	04/28/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG PL REV & SOIL M Ving 811/1	Open	625.00	0.00
20-00604	04/28/20	03256	THE ALAIMO GROUP, INC.	PROJ ADMIN/COORD- 806 WSRR	Open	165.00	0.00
20-00605	04/29/20	03158	WM RECYCLE AMERICA	RECYCLING PICKUPS-MAR-DPW	Open	627.29	0.00
20-00606	04/29/20	02855	POWERDMS, INC.	ANNUAL SERVICE CONTRACT-POL DP	Open	2,871.50	0.00
20-00607	04/29/20	00886	SCHWANWEDE/HALS ENGINEERING	PLAN REV/INSPECTION/MTG 905/5	Open	595.00	0.00
20-00608	04/30/20	00144	BORO OF H-H-K PAYROLL ACCT	DCRP - APRIL 2020	Open	488.83	0.00
20-00609	04/30/20	00144	BORO OF H-H-K PAYROLL ACCT	CURRENT SOCIAL SECURITY - APR	Open	13,963.44	0.00
20-00610	04/30/20	00144	BORO OF H-H-K PAYROLL ACCT	WATER DPT SOCIAL SECURITY-APR	Open	1,126.52	0.00
20-00611	04/30/20	00144	BORO OF H-H-K PAYROLL ACCT	SOL WASTE SOCIAL SECURITY-APR	Open	716.00	0.00
20-00612	04/30/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL CURRENT 1/2 MNTH 4/30	Open	164,760.53	0.00
20-00613	04/30/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-WATER 1/2 MONTH 4/30	Open	6,745.58	0.00
20-00614	04/30/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-S WASTE 1/2 MNTH 4/30	Open	4,377.27	0.00
20-00615	04/30/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG INSPECT WALL/PIT 501/10	Open	237.50	0.00
20-00616	04/30/20	00886	SCHWANWEDE/HALS ENGINEERING	CREATE MAP-STORMWATER MGT PLAN	Open	375.00	0.00
20-00617	04/30/20	00886	SCHWANWEDE/HALS ENGINEERING	BRANDYWINE DRAINAGE-PLANS PH 3	Open	4,330.00	0.00
20-00618	05/01/20	03159	BOSWELL ENGINEERING. INC.	WATER ASSET MGT PLAN-THRU 4/10	Open	404.00	0.00
20-00619	05/01/20	01534	HACH COMPANY	CHLORINE REAGENT SET-WATER DPT	Open	1,547.31	0.00
20-00620	05/01/20	02558	JASON J. SZAPKA	2 JUMPSTARTERS - DPW	Open	524.90	0.00
20-00621	05/01/20	01580	MCMASTER-CARR	SOCKET & WRENCH SET WATER DPT	Open	165.67	0.00
20-00622	05/01/20	00201	GARBARINI & CO PC	AUDIT-19 FIN. STATEMENTS-CURR	Open	4,250.00	0.00
20-00623	05/01/20	00201	GARBARINI & CO PC	AUDIT-19 FIN STATEMNTS-WATER	Open	3,800.00	0.00
20-00624	05/01/20	00201	GARBARINI & CO PC	AUDIT-19 FIN STATEMNTS-S WASTE	Open	3,800.00	0.00
20-00625	05/01/20	02564	PENGUIN MANAGEMENT INC.	VOICE NOTIFICATION SYST-AMBUL	Open	774.00	0.00
20-00627	05/04/20	03048	QUALITY FORD	VEHICLE PART - DPW	Open	285.90	0.00
20-00628	05/04/20	02779	FASTENAL	GLOVES - DPW	Open	113.71	0.00
20-00629	05/04/20	02285	HAWTHORNE HITCH & TRAILER	PIN PLUG-GREEN CHIPPER BOX-DPW	Open	13.64	0.00
20-00630	05/05/20	00130	WATER WORKS SUPPLY CO INC	FLANGE ADAPTORS/CURB BOX EXTEN	Open	837.46	0.00
20-00631	05/05/20	03205	NORTH JERSEY PUMP & CONTROLS	NEW WEG FREQUENCY DRIVE-WELL #	Open	1,639.82	0.00
20-00633	05/05/20	03208	MONMOUTH TELECOM	TELECOM SERVICE APR-MAY	Open	870.83	0.00
20-00635	05/05/20	02564	PENGUIN MANAGEMENT INC.	VOICE NOTIFICATION SYST-FIRE D	Open	864.00	0.00
20-00636	05/05/20	01662	AAA EMERGENCY SUPPLY	DISINFECT EQUIP/TYVEK SUITS-FD	Open	810.00	0.00
20-00637	05/05/20	01662	AAA EMERGENCY SUPPLY	AIR COMPRESSOR SYST SVC-FIRE D	Open	769.50	0.00
20-00638	05/05/20	01662	AAA EMERGENCY SUPPLY	AIR COMPRESSOR SERVICE	Open	892.50	0.00
20-00639	05/05/20	01123	ELECTRONIC SERVICE SOLUTIONS	RADIO REPAIR MODEL #XTS1500-FD	Open	541.10	0.00
20-00640	05/05/20	03212	ESS, INC.	FRONTPLATE MOUNTING BRACKET-FD	Open	168.00	0.00
20-00641	05/05/20	02711	OPTIMUM *	OPTIMUN SVC BORO HL 5/1-5/31	Open	29.95	0.00

20-00642	05/06/20	03286	JPMONZO MUNICIPAL CONSULTING *	SEMINAR-ETHICS KROP/PATTMAN	Open	100.00	0.00
20-00643	05/06/20	01652	ATLAS BUSINESS SOLUTIONS, INC.	SCHEDULE ANYWARE LICENSE-POLIC	Open	696.00	0.00
20-00644	05/06/20	03179	MIKE FITZPATRICK & SON, INC	2019 RD RESURFACING PROG-V #3	Open	5,052.97	0.00
20-00646	05/06/20	03048	QUALITY FORD	AC KIT - POL VEHICLE	Open	341.25	0.00
20-00647	05/06/20	02489	FELDMAN BROTHERS ELEC SUPPLY	4 ELECTRIC FUSES - DPW	Open	39.20	0.00
20-00648	05/06/20	00166	BOLE, DAVID B., ESQ.	BORO ATTORNEY SVCS-APRIL	Open	3,350.00	0.00
20-00649	05/06/20	00886	SCHWANENEDE/HALS ENGINEERING	ENG PLAN REV/SOIL MOV 706/15	Open	1,300.00	0.00
20-00650	05/07/20	03261	KONICA MINOLTA BUS. SOLUTIONS	POLICE COPIER- COPIES 4/4-5/3	Open	30.24	0.00
20-00651	05/07/20	01607	BURGIS ASSOCIATES, INC.	BORO PLANNER SVCS -JAN & FEB	Open	360.00	0.00
20-00652	05/07/20	03256	THE ALAIMO GROUP, INC.	SITE PLAN/SUBDIVISION REV-JAN	Open	1,485.00	0.00
20-00653	05/07/20	03256	THE ALAIMO GROUP, INC.	SITE PLAN/SUBDIVISION REV-FEB	Open	1,187.50	0.00
20-00654	05/07/20	03209	ROBERT E. SPIOTTI, ESQ.	TAX APPEAL REFUND 1301/10	Open	6,379.00	0.00
20-00655	05/08/20	01580	MCMASTER-CARR	16 GASKETS-BOGART SEWER REPAIR	Open	152.89	0.00
20-00656	05/08/20	03048	QUALITY FORD	AIR BAG DIAGNOSTIC - DPW	Open	169.95	0.00
20-00657	05/08/20	02288	CEDAR HILL NURSERY INC	GRASS SEED & TOPSOIL - DPW	Open	204.00	0.00
20-00658	05/08/20	02779	FASTENAL	100 DISPOSABLE FACE SHIELD-AMB	Open	700.00	0.00
20-00659	05/08/20	00012	PROSTOCK MIDLAND	BRAKE FLUID/GUMCUTTEVEH MAINT.	Open	71.52	0.00
20-00660	05/08/20	00427	WATER WORKS LABORATORY	HYMAX COUPLING - WATER DEPT	Open	805.11	0.00
20-00661	05/08/20	02331	WISS & BOUREGY P.C.	LABOR ATTORNEY SVCS - APR	Open	104.50	0.00
20-00662	05/08/20	01831	COMPUTER SERVICE CENTER	NETWORK INFRAS/DATA RECOVERY	Open	17,902.50	0.00
20-00663	05/08/20	02963	COMPUTER SERVICE CENTER *	SOFTWARE/HARDWARE PURCHASES	Open	364.66	0.00
20-00664	05/08/20	03148	NFIP DIRECT	FLOOD COVERAGE-188 E FRANKLIN	Open	10,736.00	0.00
20-00665	05/08/20	02478	QUENCH USA	5/1-7/31 WATER COOLER MAINT.	Open	91.77	0.00
20-00666	05/11/20	03108	JPMONZO MUNICIPAL CONSULTING	SEMINAR - ETHICS J CITRO	Open	50.00	0.00
20-00667	05/11/20	02703	NORTHEAST WATER TECHNOLOGY	WATER LEAK SURVEY SVCS-2ND QTR	Open	6,300.00	0.00
20-00668	05/11/20	02484	RACHLES/MICHELE'S OIL CO.	1034 GALS GAS DELIVERED 4/20	Open	733.97	0.00
20-00669	05/12/20	00106	M G L PRINTING SOLUTIONS	6250 ENVELOPES - SOLID WASTE	Open	366.25	0.00
20-00670	05/12/20	00821	AT&T	APR 2020 FAX/LONG DISTANCE	Open	97.70	0.00
20-00671	05/12/20	00106	M G L PRINTING SOLUTIONS	6250 ENVELOPES - WATER DEPT	Open	366.25	0.00
20-00672	05/12/20	00144	BORO OF H-H-K PAYROLL ACCT	MEDICAL/PRESCRIPT/DENTAL-MAY	Open	77,341.38	0.00
20-00673	05/12/20	00255	NORTH JERSEY MEDIA GROUP	BORO LEGAL ADS - APRIL	Open	372.21	0.00
20-00674	05/12/20	00255	NORTH JERSEY MEDIA GROUP	LEGAL ADS-PLAN & ZONE BDS-APR	Open	81.53	0.00
20-00675	05/12/20	02690	VERIZON WIRELESS*	WIRELESS CHARGES 4/4-5/3	Open	634.47	0.00
20-00676	05/12/20	80272	SUZANNE SCHILLER, INC.	REFUND PLAN BD APPLICATION FEE	Open	150.00	0.00
20-00677	05/13/20	01620	NOVELLI-SALYER, ROSEMARIE	REIMB. VIDEO WEBCAM- COURT	Open	178.81	0.00
20-00678	05/13/20	00233	ROHSLERS ALLENDALE NURSERY	8 BALES OF STRAW - DPW	Open	89.52	0.00
20-00679	05/13/20	00555	P S E & G *	ELECT. SVC-EASTGATE THRU 5/8	Open	86.84	0.00
20-00681	05/13/20	03289	PRIME LUBE, INC.	1 DRUM DIESEL FLUID - DPW	Open	135.00	0.00
20-00682	05/13/20	02271	H2M ASSOCIATES INC	HYDROLOGICAL ENG SVCS-WATER D	Open	1,457.00	0.00
20-00683	05/13/20	03205	NORTH JERSEY PUMP & CONTROLS	REBUILD SEWER PUMP-BOGERT ROAD	Open	7,011.70	0.00
20-00684	05/13/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL CURRENT 1/2 MNTH 5/15	Open	163,105.61	0.00
20-00685	05/13/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-WATER 1/2 MONTH 5/15	Open	7,641.89	0.00
20-00686	05/13/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-S WASTE 1/2 MNTH 5/15	Open	4,577.27	0.00
20-00687	05/13/20	80273	FLATT, CHRISTINE	REFUND - JR POLICE ACADEMY	Open	175.00	0.00
20-00688	05/13/20	80274	GRANAS, MARY KATE	REFUND - JR POLICE ACADEMY	Open	175.00	0.00
20-00689	05/13/20	80275	MORRIS, JULIA	REFUND - JR POLICE ACADEMY	Open	175.00	0.00
20-00690	05/13/20	80276	CLAPPI, KRISTIN	REFUND - JR POLICE ACADEMY	Open	175.00	0.00
20-00691	05/13/20	80277	ST. PIERRE, MELANIE	REFUND - JR POLICE ACADEMY	Open	175.00	0.00
20-00692	05/14/20	00886	SCHWANENEDE/HALS ENGINEERING	ENG PLAN REV REVISION-706/15	Open	125.00	0.00
20-00693	05/14/20	00031	T.C.T.A. OF NJ	TAX COLLECTORS WEBINAR 6/16-17	Open	200.00	0.00
20-00695	05/14/20	02671	SUBURBAN DISPOSAL INC.	SOLID WASTE/RECYCLING APR 2020	Open	78,026.39	0.00
20-00696	05/14/20	00209	WORTH PINKHAM MEMORIAL LIBRARY	QUARTER 2 CASH TRANSFER	Open	45,989.63	0.00

20-00697	05/15/20	02474	KONICA MINOLTA	BORO H COPIER MAINT 5/12-8/11	Open	394.65	0.00
20-00698	05/15/20	00038	VERIZON	WATER DEPT PHONES APR-MAY	Open	79.13	0.00
20-00699	05/15/20	00038	VERIZON	APRIL-MAY PHONE - DEPTS.	Open	376.39	0.00
20-00700	05/15/20	01051	V. E. RALPH & SON	GERMICIDE WIPES-AMBUL	Open	42.96	0.00
20-00701	05/15/20	03288	GLOBAL INTERACTIVE SOLUTIONS	ZOOM PRO CONTRACT 5/20 TO 5/21	Open	329.76	0.00
20-00702	05/15/20	03277	ETD DISCOUNT TIRE CENTERS	8 TIRES - P245/55R18 - POLICE	Open	1,080.00	0.00
20-00703	05/18/20	00936	PATTMAN, JEFFREY	3 ACRYLIC BARRIER SHIELDS	Open	593.44	0.00
20-00704	05/18/20	02712	OPTIMUM **	OPTONLINE SVC DPW- 5/16-6/15	Open	119.80	0.00

**Resolution #20-65- Introduced by Council President Troast**

A Resolution – Authorizing the Auctioning of a Tub Grinder

WHEREAS, pursuant to the provisions of N.J.S.A. 40A:11-36 the Borough of Ho-Ho-Kus may sell any personal property; and,

WHEREAS, the Mayor and Council of the Borough of Ho-Ho-Kus have determined that said property is not needed for public purposes and wishes to divest same; and,

WHEREAS, this sale will be in “as is” condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, as follows:

1. The surplus property to be sold, as identified in Schedule A, shall be sold in an “as is” condition without express or implied warranties.
2. The successful bidder will be required to pay in cash or certified check made out to the Borough of Waldwick at the time of pick-up of the item. The Borough will not deliver any items to the successful bidder.
3. The items must be taken off our site within (72) hours after the conclusion of the sale.

Number	Item Description	Minimum Bid
1	Morbark War Hog Model 2600 Tub Grinder	\$125,000

WHEREAS, the Borough of Waldwick and the Borough of Ho-Ho-Kus jointly purchased the aforementioned equipment at a 50-50 split and all proceeds from the auction will be split 50-50 between the two Boroughs. BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

**Resolution #20-66- Introduced by Council President Troast**

A Resolution – Authorizing the Tax Collector to issue estimated tax bills for 3<sup>rd</sup> Qtr. Taxes

WHEREAS, the Governing Body has determined that there will be insufficient case flow to support operation in late July 2020 unless third quarter revenue is received on time, and,

WHEREAS, The Tax collector and the Chief Financial Officer have reviewed and computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3,

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Ho-Ho-Kus, County of Bergen, State of New Jersey, hereby authorizes that:

The Tax Collector is directed to prepare and issue estimated tax bills using a rate of 2.255 for the Municipality of Ho-Ho-Kus for the third quarter 2020, in accordance with the provisions of N.J.S.A. 54:4-66.2 et seq.

The Tax Collector may take any additional steps necessary to immediately implement this resolution.

**Resolution #20-67- Introduced by Council President Troast**

A Resolution – Permission to allow a Congratulatory Banner for the 2020 Northern Highlands Graduates

WHEREAS, on March 16, 2020 the Governor of New Jersey issued Executive Order 104 which, in part, prohibits gatherings of individuals for in-person graduation ceremonies related to the Covid-19 pandemic; and

WHEREAS, the HO-Ho-Kus Inn is requesting to install a temporary Congratulatory banner to recognize the 2020 Northern Highlands Graduates without zoning approval;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Ho-Ho-Kus grants permission for the Ho-Ho-Kus Inn to install a temporary Congratulatory Banner recognizing the 2020 Northern Highlands Graduates without zoning approval per sign ordinance 85-37 Article VII.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

A motion was offered by Council President Troast and seconded by Councilman Crossley to approve Resolutions 20-64 through 20-67. Motion carried on a roll call vote – All present voting “Aye”.

## **INTRODUCTION OF ORDINANCES**

### **ORDINANCE 2020-37**

#### **AN ORDINANCE TO ESTABLISH CHAPTER 71 OF THE CODE OF THE BOROUGH OF HO-HO-KUS TO REGULATE TEMPORARY STORAGE UNITS**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Ho-Ho-Kus, County of Bergen, State of New Jersey, as follows:

#### **Section 71-1. Definitions: Temporary Storage Unit.**

An outdoor unit commonly referred to as a “pod,” “temporary garage,” “soft-side storage unit” or similar unit used to store home furnishings and/or personal items on a temporary basis during a time of home repair, construction, renovation or relocation.

#### **Section 71-2. Regulations Governing Temporary Storage Units.**

- A. No person shall place upon any property in the Borough of Ho-Ho-Kus a temporary storage unit unless the owner of the property has obtained a temporary storage unit permit from the Building Department or Zoning Department.
- B. Application for such temporary storage unit shall be in writing on a form provided by the Borough and shall be presented to the Building Department or Zoning Department.
- C. Temporary storage units shall not exceed 160 square feet in foot print.
- D. The temporary storage unit shall be placed on the driveway or on alternative approved location as directed by the Borough Building Department or Zoning Department.
- E. The application shall be submitted to the Borough Building Department or Zoning Department, which shall review the application for completeness and issue said permit.
- F. The temporary storage unit shall be temporary in nature, and no temporary storage unit shall be placed or remain on the same premises more than 60 days cumulatively in a calendar year. The start date of the time period shall be the date of delivery, as shown on the delivery ticket, which must be supplied to the Building Department or Zoning Department Officer upon request.

- G. An initial temporary storage unit permit shall be issued for 30 days, provided however, that two extensions of up to 15 days for each extension of the permit may be granted. No more than two extensions may be granted. Any application for an extension shall be required to be submitted at least 14 days prior to the expiration of the initial permit or of the first extension.

- H. No more than one temporary storage unit may be placed upon any single residential property at one time.

#### **Section 71-3. Fees.**

The permit application and review fee shall be \$50 for the initial temporary storage unit permit and \$25 for each extension not to exceed two extensions.

#### **Section 71-4. Enforcement; Issuance Permit.**

- A. The Police Department, Construction Official, Zoning Enforcement Officer and Property Maintenance Officer or their duly authorized designated persons are hereby authorized as enforcement officers of this Ordinance.
- B. It shall be the responsibility of the Borough Construction Official or Zoning Officer to issue temporary storage unit permits.

#### **Section 71-5. Violation and Penalties.**

Any person, firm, corporation and/or entity violating or neglecting to comply with any provision of this Ordinance shall be subject to a fine of up to \$500 for the first offense and \$750 for each and every subsequent offense. Each

and every day such violation or non-compliance exists shall constitute a separate offense and an additional fine shall be imposed as set forth herein. If any conditions/regulations are violated, the Borough can revoke the permit and request its removal immediately.

**Section 71-6. Severability.**

If any portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not affect or invalidate the remainder of this ordinance, but shall be confined in its effect to the provision directly involved in the controversy in which such judgment shall have been rendered.

**Section 71-7. Repealer.**

All ordinances or parts of ordinances which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 71-8. Effective Date.**

This ordinance shall take effect upon passage and publication as required by law.

A motion was offered by Councilman Crossley and seconded by Councilman Iannelli to Introduce Ordinance #2020-37. Motion carried on a roll call vote – All present voting “Aye”.

**LIAISON REPORTS**

Recreation – Councilman Iannelli reported travel baseball is looking to start a short season in the month of July as things start opening up. All other sports are still on hold. Councilman Iannelli added as things start opening up, he would like to look into doing possibly a pop-up drive-in movie or a concert. He will provide more information as the Governor starts easing the restrictions.

Library – Councilman Policastro reported he participated in the Library monthly Zoom meeting last night. The Library remains closed until further notice; however, they continue to offer virtual services and resources on-line. The Library Construction Bond Act Grant Application was submitted on Monday and as he previously stated this is a non-binding grant application requiring matching funds. If successfully awarded the Borough will evaluate and make a determination on funding at that time.

Board of Education – Councilman Policastro reported he remains in close contact with school officials. On May 4<sup>th</sup> Governor Murphy announced all schools will remain closed for in-person instruction for the remaining of the school year, therefore, remote learning will be continuing through the 2019/2020 school year.

Ambulance Corp. – Councilman Crossley spoke to Captain Hamm last week since there has not been a meeting since everything shut down. He stated there is not much to report as they have not been on many calls as they are not first responders when it comes to our community. Councilman Crossley suggested to him we should have some sort of meeting for some housekeeping and other various issues. Captain Hamm will consider.

Fire Department – Councilman Shell report the Fire Department had their monthly meeting about 2 weeks ago. The department is in good spirits. All the people in the department that test positive for COVID-19 have recovered.

Chamber of Commerce – Councilman Shell reported they are having every other week calls to share ideas to help business be successful in spite of the situation they are in. The Chamber has waived the annual membership dues to alleviate some financial issues on the businesses. They are reaching out on the Ho-Ho-Kus Mom’s FB page to let some business who may have suspended their membership informing them about the waiving of the membership fee and also to let at home business know they are eligible to join the chamber. Since the Taste of Ho-Ho-Kus is cancelled they are doing a virtual Taste of Ho-Ho-Kus, details can be found on their website. <https://hohokuschamberofcommerce.com/> which will link you to their social media pages. The focus on the Ho-Ho-Kus campaign with the signs around town, the Go Fund Me fund is up to \$27,000.00, their originally goal was \$20,000.00. The first round of these donations by gift certificates from local HHK Businesses was donated to Valley Hospital Foundations, which in turn they use those donations to purchase goods from the HHK Merchants. This week they will be giving these give cards to the first responders, DPW in town as well as the employees of the post office. Councilman continue stated there was some question whether Richard Run is scheduled to take place. Councilman stated the date is reserved,

however since it's not until October, further information will follow as to when things start being back to some sort of normalcy. Take out Tuesday still is continuing. Questions came up regarding outdoor dining when restaurants start re-opening, some concerns are if you have seating outside will pedestrians be able to walk on the sidewalk while be socially distancing. He will keep everyone posted when we get more information from the State, County and Health Officials going forward. Mayor added he has seen some restaurants installing plexiglass and suggested maybe that is something we can do between tables and pedestrians.

Borough Clerk – Borough Clerk reported the Primary Day Election had been moved to July 7<sup>th</sup>. She stated all registered voters will be sent a mail-in ballot. Every voter who appears on election day will have to vote provisionally with the exemption of voters with disabilities may vote on an ADA-accessible voting machine. More information to follow.

### **MAYOR REMARKS**

Mayor stated he has been on the phone with the Governor's Office and the County Officials on a regular basis. There have been some good signs with the number of cases in this area not increasing. Our OEM team has been meeting via teleconference every three days; however, we went down to once a week. Mayor acknowledged two long term residents of their passing of Chip Delray and Frank Burr and sends condolences to their families.

### **ADJOURNMENT**

On a motion by Councilman Crossley, seconded by Councilwoman Moran, the meeting was adjourned at 8:15 p.m. Motion Carried by voice vote – all present voting "Aye".

Respectfully submitted,

Joan Herve, RMC/CMR  
Borough Clerk

Borough of Ho-Ho-Kus  
County of Bergen  
Mayor and Council Reorganization Meeting  
January 7, 2019 7:00 p.m.

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