

Borough of Ho-Ho-Kus
County of Bergen
Mayor and Council Combined Meeting
August 18th , 2020 7:30 p.m.

The Combined Meeting of the Municipal Council of the Borough of Ho-Ho-Kus was held in the Municipal Building at 333 Warren Avenue, Ho-Ho-Kus on August 18, 2020 in the Council Chambers and via teleconference to the Public. The meeting was called to order at 7:30 p.m. by Mayor Randall who asked the Municipal Clerk to read the open public meeting statement:

The Public Meeting of the Mayor and Council of the Borough of Ho-Ho-Kus is now in session in accordance with the provisions of Section 5 of the “Open Public Meetings Act”, adequate notice of this meeting has been posted in the front lobby entrance to the Borough Hall and Council Chambers, a copy has been filed with the Borough Clerk, and copies of the Annual Notice of Meetings, of which this is a part, have been heretofore sent to the Record and the Ridgewood News.

ROLL CALL:

Mayor.....	Thomas W. Randall
Council President.....	Douglas Troast (remotely)
Councilman.....	Steven Shell
Councilman.....	Edward Iannelli
Councilman.....	Kevin Crossley
Councilman.....	Dane Policastro
Councilwoman.....	Kathleen Moran

Also, in attendance David Bole, Borough Attorney; William Jones, Borough Administrator (**remotely**) and Joan Herve, Borough Clerk.

FLAG SALUTE

Mayor Randall led those present in the salute to the American Flag.

Mayor Randall asked for a motion to change the order of the Agenda to have the Administrator report first. Motion was offered by Councilman Crossley and seconded by Councilwoman Moran. Motion Carried by voice vote – all present voting “Aye”.

ADMINISTRATOR REPORT

Old Business

Library – Nothing new too report.

1-9 North Franklin Turnpike Issues – Case is still on-going, going to court next week.

DOT Train Station Project – no new updates.

Parking APP – The APP is up and running.

BC United Way/Madeline Partnership Affordable Housing Project – Project has begun and is well underway.

HHK Crossing Project – The Planning Board at the last meeting moved forward with recommending the Borough Planner to prepare the re-development plan.

New Business

Mr. Jones reported tonight will be accepting the audit findings and the corrective action plans for the audit of 2019. Resolution #20-92- Cancel Unexpended & Dedicated Balances – General Capital Appropriations, this is where we had many old ordinances for bonding where not all the monies were spent or the project never happened. This was authorizing debt that was never spent; therefore, those monies will offset a grant we did not receive for Blauvelt Paving back in 2012/2013. We never got the grant from the DOT for that project; therefore, we have to settle that debt now as a result of the audit. That is part of our corrective action plan. Mr. Jones continued, we have resolution #20-96 for Chapter 159 Lloyd Road Resurfacing-2019, this was for the work that was done last year . We where awarded a grant for \$117,000, which we just received.

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Storm Damage – Due to a recent storm, there was extensive damage done through-out the town with down trees and wires. DPW has been working overtime to clean-up the town. Shade tree has compiled their list and have contractors coming in to do the more dangerous clean-up. We are expected to get reimbursed as this was considered a State of Emergency.

Movie Night – Scheduled for September 11, 2020.

APPROVAL OF MINUTES

A motion was offered by Councilman Shell and seconded by Councilwoman Moran to approve the minutes of July 21, 2020 Closed and Public Meeting of the Mayor and Council. Motion carried on a roll call vote – all present voting “Ayes, with the exception of Councilman Iannelli who abstained.

DEPARTMENT REPORTS

Reports on file in the Clerk’s Office

Police Report – July 2020

Court Report – July 2020

Library Report - August 2020

PUBLIC COMMENTS

Mayor opened the meeting to the public. He stated if anyone desired to be heard, state your name and address for the record.

Hearing none, Mayor closed the meeting to the public.

CORRESPONDENCE

- a) Village of Ridgewood Notice of Action Taken regarding the Amendment to the Third Round Housing Element & Fair Share Plan
- b) Resignation of Board of Health Member, Kristine Nylund (*Mayor thanked her for services*)
- c) North Arlington Resolution – Urging State Government to Choose Financial Solutions without imposing a State Property Tax.

ADOPTION OF ORDINANCES and PUBLIC HEARING - None

INTRODUCTION OF ORDINANCES - None

CONSENT AGENDA RESOLUTIONS (20-91 thru 20-97)

Resolution #20-91- Introduced by Councilman Crossley

A Resolution – Payment of Bills for August

WHEREAS, claims have been submitted to the Borough of Ho-Ho-Kus in the amount of \$3,017,491.30; and WHEREAS, such claims have been listed according to Department and account number with corresponding vouchers to be reviewed and approved by the Mayor and Council; and,

WHEREAS, the CFO has determined that the funds have been properly appropriated for such purposes and are available, in the Borough of Ho-Ho-Kus and that the claims specified on the schedule attached hereto, following examination and approval by the Mayor and Council, be paid and checks issued accordingly; and, NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ho-Ho-Kus that the claims totaling \$3,017,491.30 be approved and ratified respectively

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BILL LIST

20-00158	01/29/20	01910	E M GRANT	INSTALL SOFTWARE-FUEL TANKS	Open	2,830.00	0.00
20-00822	06/11/20	03036	GRAYBAR	FIBER OPTIC PARTS-ARBOR SCADA	Open	2,425.15	0.00
20-00883	06/24/20	03036	GRAYBAR	CONTROL BOX-ARBOR DRIVE DPW	Open	240.30	0.00
20-00885	06/24/20	00001	HOME HARDWARE	JULY 2019 PURCHASES	Open	435.90	0.00
20-00886	06/24/20	00056	TYCO ANIMAL CONTROL SERVICES	ANIMAL CONTROL SVC JULY	Open	595.00	0.00
20-00889	06/24/20	02686	ONE CALL CONCEPTS	ONE CALL MESSAGES - JULY 2020	Open	74.36	0.00
20-00891	06/24/20	02590	AMERICAN WEAR, INC.	JULY 2020 UNIFORMS - ROADS 2/3	Open	361.75	0.00
20-00892	06/24/20	02590	AMERICAN WEAR, INC.	JULY 2020 UNIFORMS - WATER 1/3	Open	180.88	0.00
20-00959	07/10/20	03297	AUTO POLISHING CENTER	REPAIRS/DETAIL-FD CHEVY TAHOE	Open	550.00	0.00
20-01009	07/17/20	01958	VERIZON WIRELESS	POLICE/FIRE CDMA 6/10-7/9	Open	80.02	0.00
20-01015	07/22/20	03223	EAGLE EQUIPMENT, INC.	MAINTENANCE ON VAC TRUCK-DPW	Open	3,642.45	0.00
20-01016	07/22/20	00095	TRAFFIC SAFETY & EQUIPMENT	STREET SIGN-CHESTNUT PL/GORDON	Open	112.50	0.00
20-01017	07/22/20	02285	HAWTHORNE HITCH & TRAILER	TIRES FOR AIR COMPRESSOR-DPW	Open	331.38	0.00
20-01018	07/22/20	00936	PATTMAN, JEFFREY	LIGHTNING DETECTOR BATTERIES	Open	39.40	0.00
20-01019	07/22/20	02288	CEDAR HILL NURSERY INC	TOPSOIL & GRASS SEED	Open	86.00	0.00
20-01020	07/22/20	00208	W E TIMMERMAN	DEFLECTOR RUBBER - DPW	Open	133.92	0.00
20-01021	07/22/20	03239	AT&T MOBILITY	IPAD/CELL PHONE SVC 6/12-7/11	Open	397.20	0.00
20-01022	07/22/20	02899	OFFICE CONCEPTS GROUP	DISINFECTANT/WIPES/BLEACH	Open	368.49	0.00
20-01023	07/22/20	00886	SCHWANWEDE/HALS ENGINEERING	INSPECTION-BROOKSIDE PAVING	Open	2,432.50	0.00
20-01024	07/23/20	00106	M G L PRINTING SOLUTIONS	PURCHASE ORDERS-LASER VERSION	Open	1,680.00	0.00
20-01025	07/23/20	02712	OPTIMUM **	OPTONLINE SVC DPW- 7/16-8/15	Open	119.80	0.00
20-01026	07/23/20	00157	TREASURER - STATE OF NJ	DEP-NJ SAFE DRINKING WATER FEE	Open	720.00	0.00
20-01027	07/23/20	03118	REDICARE LLC	FIRST AID SUPPLIES - DPW	Open	30.55	0.00
20-01028	07/23/20	02285	HAWTHORNE HITCH & TRAILER	2 5/16" PINTLE HITCH BALL-DPW	Open	24.77	0.00
20-01029	07/23/20	02429	GRAINGER	24 PLEATED AIR FILTERS-WATER D	Open	52.32	0.00
20-01030	07/23/20	03224	ALS GROUP USA CORP.	COLIFORM WATER TESTS 7/16	Open	64.00	0.00
20-01031	07/23/20	02624	SHERWIN-WILLIAMS CO.	ROAD PAINT & STRAINER - DPW	Open	230.24	0.00
20-01032	07/23/20	02380	I.D.M. MEDICAL GAS CO	HYDRO TEST/REFILL OXYGEN CYLDR	Open	122.35	0.00
20-01033	07/23/20	01051	V.E. RALPH & SON	NITRILE GLOVES/GAUZE PADS-AMBU	Open	129.71	0.00
20-01037	07/23/20	00030	HO-HO-KUS BOARD OF EDUCATION	SCHOOL TAX - MONTH OF AUGUST	Open	1,529,399.20	0.00
20-01042	07/23/20	02899	OFFICE CONCEPTS GROUP	4 CTNS-DISINFECTING WIPES-POL	Open	239.60	0.00
20-01045	07/24/20	01051	V.E. RALPH & SON	THERMOMETER PROBE COVERS-AMBUL	Open	15.00	0.00
20-01046	07/24/20	03158	WM RECYCLE AMERICA	RECYCLING PICKUPS JUNE -DPW	Open	268.39	0.00
20-01047	07/24/20	02489	FELDMAN BROTHERS ELEC SUPPLY	WIRE FOR SEWER TRUCK-DPW	Open	73.01	0.00
20-01048	07/24/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG. PLAN REVIEW 1003/17	Open	400.00	0.00
20-01049	07/24/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG. PLAN REVIEW - 1005/2	Open	400.00	0.00
20-01050	07/27/20	02723	CLARKE CATON HINTZ	AFFORD HOUSING PLANNING-JUNE	Open	3,682.22	0.00
20-01051	07/28/20	03294	CARUCCI, LAURA A.	TRANSCRIBE 7-9-20 ZONE BD MTG	Open	733.50	0.00
20-01052	07/28/20	01446	ROGUT MC CARTHY	CAPITAL ORDINANCES PREPARATION	Open	848.64	0.00
20-01053	07/28/20	03256	THE ALAIMO GROUP, INC.	SITE CHECK/COORD 802/10.01	Open	388.45	0.00
20-01054	07/28/20	00144	BORO OF H-H-K PAYROLL ACCT	DCRP JULY 2020	Open	231.00	0.00
20-01055	07/28/20	00144	BORO OF H-H-K PAYROLL ACCT	CURRENT SOCIAL SECURITY - JULY	Open	13,443.75	0.00
20-01056	07/28/20	00144	BORO OF H-H-K PAYROLL ACCT	WATER DPT SOCIAL SECURITY-JULY	Open	1,289.82	0.00
20-01057	07/28/20	00144	BORO OF H-H-K PAYROLL ACCT	SOL WASTE SOCIAL SECURITY-JULY	Open	785.08	0.00
20-01058	07/28/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL CURRENT 1/2 MNTH 7/31	Open	166,081.60	0.00
20-01059	07/28/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-WATER 1/2 MONTH 7/31	Open	7,538.40	0.00
20-01060	07/28/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-S WASTE 1/2 MNTH 7/15	Open	5,454.17	0.00
20-01061	07/29/20	00497	GENERAL CODE PUBLISHERS CORP.	BORO CODE BOOK UPDATES	Open	2,952.28	0.00
20-01062	07/29/20	80278	ALBES, JAMES	RETURN ZONE OFFICER APPLIC FEE	Open	50.00	0.00
20-01063	07/30/20	00105	P S E & G	JUN-JUL 20 GAS/ELECT.- CURRENT	Open	6,757.17	0.00
20-01064	07/30/20	00105	P S E & G	JUN-JUL 20 GAS/ELECT.- WATER	Open	9,369.55	0.00

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20-01065	07/30/20	00886	SCHWANENEDE/HALS ENGINEERING	ENG. SITE PLAN REV 810/3	Open	125.00	0.00
20-01067	07/31/20	00160	CERTIFIED SPEEDOMETER	CALIBRATION FOR 5 POLICE CARS	Open	205.00	0.00
20-01068	07/31/20	01607	BURGIS ASSOCIATES, INC.	PL BD PRESENTATION-CROSSINGS	Open	1,860.15	0.00
20-01069	07/31/20	01607	BURGIS ASSOCIATES, INC.	AMENDMENTS TO MASTER PLAN	Open	375.00	0.00
20-01070	08/03/20	00329	RG GROUP	HYDRAULIC HOSE ASSEMBLY - DPW	Open	171.02	0.00
20-01071	08/03/20	02705	COMMERCIAL RECREATION SPECIAL.	SVC. CALL LIGHTNING DETECTOR	Open	550.00	0.00
20-01072	08/03/20	00012	PROSTOCK MIDLAND	SEMI MET BRAKE PADS - DPW	Open	37.99	0.00
20-01073	08/03/20	03027	SAMR	COMPUTER/ELECTRONIC RECYCLING	Open	1,850.00	0.00
20-01074	08/03/20	02965	CORE & MAIN LP	PLASTIC SERVICE BOXES-WATER DP	Open	1,600.00	0.00
20-01075	08/03/20	03048	QUALITY FORD	WIRE/FILTER/SWITCH-VEH PARTS	Open	99.22	0.00
20-01076	08/03/20	01580	MCMASTER-CARR	WIRE FERRULE/TUBING - WATER DP	Open	77.48	0.00
20-01077	08/03/20	03224	ALS GROUP USA CORP.	COLIFORM TESTS - WATER DEPT	Open	66.00	0.00
20-01078	08/03/20	80224	VANDERZEE, JOHN F.	STEEL TIP BOOTS - DPW	Open	300.00	0.00
20-01079	08/03/20	02484	RACHLES/MICHELE'S OIL CO.	2090 GALS GAS DELIVERED 7/9	Open	2,929.28	0.00
20-01080	08/03/20	02711	OPTIMUM *	OPTIMUM SVC BORO HL 8/1-8/31	Open	29.95	0.00
20-01081	08/03/20	03208	MONMOUTH TELECOM	TELECOM SERVICE JULY-AUG	Open	887.63	0.00
20-01082	08/04/20	02478	QUENCH USA	8/1-10/31 WATER COOLER MAINT.	Open	91.77	0.00
20-01084	08/06/20	03166	SJS LAWN CARE SERVICES, LLC	PROPERTY CLEAN-UP-325 WEARIMUS	Open	930.00	0.00
20-01086	08/07/20	00029	BERGEN COUNTY DEPT OF ADM/FIN	EST. 3RD QTR 2020 COUNTY TAXES	Open	759,224.00	0.00
20-01087	08/07/20	01485	COUNTY OPEN SPACE TRUST FUND	EST. 2020 Q3 COUNTY OPEN SPACE	Open	32,803.27	0.00
20-01088	08/07/20	80279	RIGOGLIOSO, ROBERT	RETURN SEWER ESCROW BALANCE	Open	1,104.00	0.00
20-01089	08/07/20	00106	M G L PRINTING SOLUTIONS	BORO HALL RECEIPT PADS	Open	424.00	0.00
20-01090	08/07/20	00160	CERTIFIED SPEEDOMETER	GROSS OF FLARES/POLICE TAPE	Open	413.00	0.00
20-01091	08/10/20	00208	W E TIMMERMAN	SWEEPER MAINTENANCE-DPW	Open	2,851.42	0.00
20-01092	08/10/20	01457	A-VAN ELECTRICAL SUPPLY INC	LAWN SPRINKLER TIMER & FIXTURE	Open	78.90	0.00
20-01093	08/10/20	02271	H2M ASSOCIATES INC	HYDROLOGICAL ENG SVCS-WATER D	Open	5,630.50	0.00
20-01094	08/10/20	00452	BERGEN COUNTY CLERK	PRIMARY ELECTION EXPS 7/7/20	Open	4,256.76	0.00
20-01095	08/10/20	03224	ALS GROUP USA CORP.	VARIOUS WATER TESTS - 5/21/20	Open	456.00	0.00
20-01096	08/10/20	02288	CEDAR HILL NURSERY INC	MULCH - DPW	Open	27.00	0.00
20-01097	08/10/20	00012	PROSTOCK MIDLAND	BRAKE PADS & ROTORS = DPW	Open	391.94	0.00
20-01098	08/10/20	00936	PATTMAN, JEFFREY	WOOD CHIPS DUMPING FEE-ABMA'S	Open	180.00	0.00
20-01099	08/10/20	02703	NORTHEAST WATER TECHNOLOGY	WATER LEAK SURVEY SVCS-3RD QTR	Open	6,300.00	0.00
20-01100	08/10/20	02965	CORE & MAIN LP	PIPE FITTING - WATER DPT	Open	505.00	0.00
20-01101	08/10/20	01609	JESCO, INC.	GAS PEDAL FOR DPW VEHICLE	Open	538.71	0.00
20-01102	08/10/20	00821	AT&T	JULY 2020 FAX/LONG DISTANCE	Open	110.69	0.00
20-01103	08/10/20	02671	SUBURBAN DISPOSAL INC.	SOLID WASTE/RECYCLING JUL 2020	Open	72,115.71	0.00
20-01104	08/10/20	02484	RACHLES/MICHELE'S OIL CO.	1662 GALS DIESEL DEL 7/20/20	Open	2,132.72	0.00
20-01105	08/11/20	03261	KONICA MINOLTA BUS. SOLUTIONS	POLICE COPIER- COPIES 7/4-8/3	Open	21.36	0.00
20-01106	08/11/20	02690	VERIZON WIRELESS*	WIRELESS CHARGES 7/4-8/3	Open	641.19	0.00
20-01107	08/11/20	02331	WISS & BOUREGY P.C.	LABOR ATTORNEY SVCS- JULY	Open	114.00	0.00
20-01108	08/11/20	00144	BORO OF H-H-K PAYROLL ACCT	MEDICAL/PRESCRIPT/DENTAL - AUG	Open	76,117.92	0.00
20-01109	08/11/20	01088	DEPOSITORY TRUST COMPANY	GENERAL BOND INTEREST 8/20	Open	62,687.50	0.00
20-01110	08/11/20	00046	RUTHERFORD, DAVID L.,ESQ.	APPLIC REV/RESOLUTION-809/8	Open	687.50	0.00
20-01111	08/11/20	01208	TREASURER, STATE OF NEW JERSEY	RENEWAL - UCC CODE UPDATES	Open	50.00	0.00
20-01112	08/11/20	00016	PETTY CASH - JOAN HERVE	REIMBURSE PETTY CASH - AUG	Open	163.92	0.00
20-01114	08/12/20	03048	QUALITY FORD	REPAIR TO POL VEH #712	Open	1,060.93	0.00
20-01115	08/12/20	01779	OUTSTANDING SERVICE	CHECK WATER TANKS/BIOCIDES TRTM	Open	182.90	0.00
20-01116	08/12/20	00008	AIRGAS, INC.	RENEW CYLINDER LEASE 9/1-8/31	Open	560.89	0.00
20-01117	08/12/20	00022	STONE INDUSTRIES, INC.	FABC TOP ASPHALT - WATER DPT	Open	66.45	0.00
20-01118	08/12/20	03223	EAGLE EQUIPMENT, INC.	HOSES/SWIVELS/CLAMPS-DPW VEH	Open	911.35	0.00
20-01119	08/12/20	00541	MINCHIN, CHRISTOPHER	2020 CLOTH. ALLOW. 2ND PAYMENT	Open	575.00	0.00
20-01120	08/12/20	00886	SCHWANENEDE/HALS ENGINEERING	ENG FEE RD OPENING-20 PRESCOTT	Open	250.00	0.00

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20-01121	08/12/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG SITE PLAN REVIEW 702/12	Open	400.00	0.00
20-01122	08/12/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG PLAN REV/SOIL MOVE 1202/19	Open	650.00	0.00
20-01123	08/12/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG PLAN REV REVISIONS-1003/17	Open	125.00	0.00
20-01124	08/12/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG FEE RD OPENING 403/3.01	Open	250.00	0.00
20-01125	08/12/20	00886	SCHWANWEDE/HALS ENGINEERING	ENG ROAD OPENING FEE-405/1	Open	250.00	0.00
20-01126	08/12/20	03300	ABMA'S FARM	WOOD CHIPS DUMPING FEE	Open	360.00	0.00
20-01127	08/12/20	03301	TRI UTILITY COST REDUCTIONS	FEE FOR PSEG SAVIGS REDUCTION	Open	94.48	0.00
20-01128	08/12/20	00166	BOLE, DAVID B., ESQ.	GEN. BORO ATTORNEY SVCS - JULY	Open	2,129.00	0.00
20-01129	08/12/20	00166	BOLE, DAVID B., ESQ.	ATTORNEY SVCS- NWB RESURFACING	Open	418.00	0.00
20-01130	08/12/20	00166	BOLE, DAVID B., ESQ.	ATTY SVCS-DECLARATORY JUDGMENT	Open	429.00	0.00
20-01131	08/13/20	03296	KIVU CONSULTING, INC.	ENDPOINT DETECTION & RESPONSE	Open	1,500.00	0.00
20-01132	08/13/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL CURRENT 1/2 MNTH 8/14	Open	167,354.38	0.00
20-01133	08/13/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-WATER 1/2 MONTH 8/14	Open	7,783.96	0.00
20-01134	08/13/20	00144	BORO OF H-H-K PAYROLL ACCT	PAYROLL-S WASTE 1/2 MNTH 8/14	Open	5,214.99	0.00
20-01135	08/13/20	02484	RACHLES/MICHELE'S OIL CO.	1019 GALS GAS DELIVERED 7/23	Open	1,379.08	0.00
20-01136	08/13/20	01831	COMPUTER SERVICE CENTER	IT TECH SERVICES - JULY	Open	4,672.50	0.00
20-01137	08/13/20	00255	NORTH JERSEY MEDIA GROUP	LEGAL AD - BOR JULY	Open	33.06	0.00
20-01138	08/13/20	00255	NORTH JERSEY MEDIA GROUP	LEGAL NOTICES-ZONING BD -JULY	Open	304.25	0.00
20-01139	08/13/20	00255	NORTH JERSEY MEDIA GROUP	LEGAL ADS ZBA NOTIFICATIONS	Open	266.04	0.00
20-01140	08/14/20	00555	P S E & G *	ELECT. SVC-EASTGATE THRU 8/7	Open	100.42	0.00
20-01141	08/14/20	01662	AAA EMERGENCY SUPPLY	REPLACE LED BATTERY -FIRE DPT	Open	69.07	0.00
20-01142	08/14/20	03302	STRASSER & ASSOC, P.C.	TAX APPEAL REFUND - 2019	Open	7,958.42	0.00
20-01143	08/14/20	01051	V.E. RALPH & SON	10 TYVEK COVERALLS - OEM	Open	57.20	0.00
20-01144	08/14/20	00038	VERIZON	WATER DEPT PHONES AUG-SEPT	Open	82.26	0.00
20-01145	08/14/20	00038	VERIZON	JULY-AUG PHONE - DEPTS.	Open	393.75	0.00
20-01148	08/17/20	03183	HERVE, JOAN	REIMBURSE - EYE CARE	Open	192.00	0.00
20-01149	08/17/20	02474	KONICA MINOLTA	BORO H COPIER MAINT 8/12-11/11	Open	312.65	0.00

Resolution #20-92- Introduced by Councilman Crossley

A Resolution – Cancel Unexpended & Dedicated Balances – General Capital Appropriations

WHEREAS; certain General Capital Improvement appropriation balances remain dedicated to projects now completed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective Capital Improvement Fund or credited to Surplus, and unused debt authorizations may be canceled;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of Ho-Ho-Kus that the following unexpended and dedicated balanced of General Capital Appropriations be canceled;

<u>Ord. No.</u>	<u>Date Authorized</u>	<u>Project Description</u>	<u>Amount Cancelled</u>
852	2002	Various Equipment	\$ 3,408.27
928	2007	Various Equipment	\$ 4,253.41
941	2008	Sheridan Ave. Streetscape	\$12,544.71
955	2009	Town Green – Re-Design	\$33,082.56
967	2010	Various Equipment	\$ 6,445.12
991	2011	Traffic Controllers etc.	\$32,839.67
1021	2013	Generator etc.	\$34,960.99
1037	2015	Various Equipment	\$29,735.51

Resolution #20-93- Introduced by Councilman Crossley

A Resolution – Approving the By-Laws of the BC Municipal Joint Fund

WHEREAS, The Borough of Ho-Ho-Kus is a member of the Bergen County Municipal Joint Insurance fund,

hereinafter the “FUND; and

WHEREAS, Recent changes were made to the FUND’S bylaws; and

WHEREAS, after a public hearing conducted on March 19,2020 the Executive Committee of the FUND distributed the proposed bylaw amendment to the membership for their considerations; and

WHEREAS, these revised bylaws must be ratified by at least three fourths of the member towns before they can become effective.

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of Ho-Ho-Kus that the revised bylaws are hereby ratified.

Resolution #20-94- Introduced by Councilman Crossley

A Resolution – Accept and Comply Audit Findings for 2019

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2019 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations, and;

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and;

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and;

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and;

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to with: R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Mayor and Council of the Borough of Ho-Ho-Kus, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Resolution #20-95- Introduced by Councilman Crossley

A Resolution – 2019 Corrective Action Plan

WHEREAS, Local Finance Notice 92-15 issued by the Division of Local Government Services requires all municipalities to prepare a Corrective Action Plan as a part of their annual audit process; and

WHEREAS, The Chief Financial Officer has prepared the attached 2019 Corrective Action Plan in conjunction with the appropriate department heads;

NOW THEREFORE BE IT RESOLVED that the attached 2019 Corrective Plan is approved by the Borough Council of the Borough of Ho-Ho-Kus as required by Local Finance Notice 92-15.

BE IT FURTHER RESOLVED that the Borough Clerk is directed to send a certified copy of this resolution to the Director of Local Government Services;

Resolution #20-96- Introduced by Councilman Crossley

A Resolution – Forgiveness of Solid Waste 3rd Qtr. 2020 bill

WHEREAS, 4 Brookview Ct., 6 Saddle Ridge Rd., 1 Powderhorn, 20 N. Saddle Brook Dr., 19 North Saddle Brook Dr., which are lots under construction; and
WHEREAS, forgiveness of Solid Waste for 2nd & 3rd Quarter 2020 Bills for 19 Addison Place, new home construction.

WHEREAS, the above residential structures will be credited accordingly and then will be reviewed for the balance.

NOW THEREFORE, be it resolved that the bills in question be cancelled.

Resolution #20-97- Introduced by Councilman Crossley

A Resolution – Chapter 159 Lloyd Road Resurfacing-2019

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and
WHEREAS, the Borough received \$117,093.00 from the NJ Department of Transportation and wishes to amend its 2020 Budget to the entire portion of this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Ho-Ho-Kus, in the County of Bergen, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Budget of the year 2020 in the sum of \$117,093.00 which is now available as a revenue from the NJ Department of Transportation:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of

Local

Government Services:

Public and Private Revenues Offset with Appropriations (continued)

NJ Department of Transportation, and;

BE IT FURTHER RESOLVED that a like sum of \$117,093.00 be and the same is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from Caps

Public and Private Programs Offset by Revenues: NJ Department of Transportation:

BE IT FURTHER RESOLVED, that the Borough Clerk forward two copies of this resolution to the Director of Local Government Services.

A motion was offered by Councilman Crossley and seconded by Councilman Shell to approve Resolutions #20-91 through #20-97. Motion carried on a roll call vote – All present voting “Aye”.

LIAISON REPORTS

Recreation – Councilman Iannelli reported Summer Travel Baseball was a success. Fall sports are scheduled to move forward, there is a board meeting scheduled for tomorrow to discuss the logistics.

Library – Councilman Policastro reported the facility remains open to the public at a limited capacity with an optional curbside pick-up program. Employees continue to work staggered shifts. More information can be found on Facebook and as well their website www.ho-ho-kuslibrary.com.

Board of Education – Councilman Policastro reported the Board of Education with the assistance Pandemic Response Committee has developed and formally submitted a 74-page Restart and Recovery Plan consistent with NJDOE to the County of Bergen. The plan includes locally developed protocol to ensure school(s) in the district re-open safely and are prepared to accommodate staff and students’ unique needs during this unrepresented time. The Pandemic Response Committee will continue to meet through-out the re-start of the 2020/2021 school year. More information can be found on www.ho-ho-kus.org.

Ambulance Corp. – no report.

Fire Department – Councilman Shell reported the Fire Department continues to meet in the parking lot as well as Zoom and is well attended. They did an amazing job through the storms there were approximately 27 calls that came in and more that came in the following day without injuries. Councilman stated he met with the Chief and they are still undecided about having an Open-House regarding Fire Safety Month. More information to follow.

Chamber of Commerce – Councilman Shell reported the Chamber of Commerce would like to be involved with the movie night which is scheduled for September 11th , 2020. They are also proposing a “Tent Sale” for all business in town as well as home base business where they would be a tent up on the Town Green. They might want to align that event with the re-opening Ho-Ho-Kus event. More information to follow. Ho-Ho-Kus Inn will be opening for outdoor dining on September 10, 2020. Lastly, Councilman Shell reported that September is Turn the Towns Teal month for “A National Awareness Campaign for Ovarian Cancer” and asked for Board approval.

Resolution #20-98- Introduced by Councilman Shell

A Resolution – Permission to Turn the Town Teal

WHEREAS, Turn the Towns Teal is a national campaign to create awareness of ovarian cancer and its symptoms which are often subtle; and

WHEREAS, the campaign consists of volunteers tying ribbons primarily in town centers, stores, health clubs, spas, libraries, etc. with symptom cards and information pertaining to ovarian cancer during the month of September, National Ovarian Cancer Month; and

WHEREAS, the campaign also includes lawn signs for more impact;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Ho-Ho-Kus authorizes the Mayor to sign the letter granting the campaign permission to Turn the Town Teal.

Motion by Councilman Shell, seconded by Councilwoman Moran to approve resolution #20-98, motion carried on a roll call vote – All present voting “Aye”.

DPW Report – Jeff Pattman reported due to the storm he has had 730-man hours, they are just over 42 cubic yards of debris. They are almost done with the clean-up; the first round should be done by Thursday and then go around one-more time from district to district. Councilman Shell asked when DPW has time to look at the potholes on Valley Forge. Jeff stated he is aware, however there is still some drainage work being done in the next few months.

MAYOR REMARKS

Mayor and Councilman Crossley thanked and commended the DPW staff for all their hard work. Questions was asked if we were still having the 911 Memorial Service, Mayor stated he still plans on having some sort of Ceremony.

Borough of Ho-Ho-Kus
County of Bergen
Mayor and Council Combined Meeting
August 18th , 2020 7:30 p.m.

ADJOURNMENT

On a motion by Councilman Crossley, seconded by Councilwoman Moran, the meeting was adjourned at 8:00 p.m. Motion Carried by voice vote – all present voting “Aye”.

Respectfully submitted,

Joan Herve, RMC/CMR
Borough Clerk