

**MAYOR and COUNCIL of the
BOROUGH of HO-HO-KUS
BERGEN COUNTY, NEW JERSEY
Resolution # 15-112**

Subject: Appt. Admin Asst. Elisa Caporale

Dated: September 22, 2015

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that they accept the recommendation of the Administrator, Lisa Caporale. as follows:

Deputy Registrars of Vital Statistics, Administrative Assistant, Secretary to the DPW, Secretary to the Shade Tree Commission

BE IT FURTHER RESOLVED that said positions shall be paid of the annual salary adopted by the 2015 Salary Ordinance;

BE IT FURTHER RESOLVED that said appointment and employment shall be subject to a six-month probationary period;

That the duties for the aforesaid positions shall be as set forth in the job description and functions of the Borough of Ho-Ho-Kus;

That said appointments shall be subject to revised Chapter 42 of the Borough Code: Personnel Policies, Practices and Regulations, as well as applicable State agencies having jurisdiction;

BE IT FURTHER RESOLVED that this Resolution shall be subject to the appointee/employee herein acknowledging and accepting a copy of this Resolution, the Borough Employee's Handbook and the municipality's policy statement on sexual harassment.

	Moved	Second	Ayes	Nays	Absent	Abstain
Mayor Randall						
Councilmember Troast	X		X			
Councilmember Shea			X			
Councilmember Rorty			X			
Councilmember Weiss					X	
Councilmember Shell		X	X			
Councilmember Iannelli			X			