

REORGANIZATION MEETING

January 3, 2017

8:00 PM

Mayor Randall called the Special meeting to order at 8:00 PM. The open meeting statement was read.

The Special meeting of the Mayor and Council of the Borough of Ho-Ho-Kus is now in session. In accord with the provisions of the "Open Public Meetings Act", I wish to advise that notice of this meeting has been posted in the front lobby entrance to the Council Chambers of the Borough Hall and that a copy of the schedule of this meeting has also been filed with the Borough Clerk, and further that the required 48 hour notices have been sent to The Record and the Ridgewood News - newspapers with general circulation throughout the Borough of Ho-Ho-Kus

Mayor Randall led all in the Pledge of Allegiance

Reverend Richard Bierwas of The Ho-Ho-Kus Community Church offered the Invocation.

Mayor Randall administered the Oath of Office to Councilmembers Thomas Fiato and Kevin Crossley..

Present at Roll Call:	Mayor Randall	Present
	Councilmember Troast	Present
	Councilmember Rorty	Absent
	Councilmember Shell	Present
	Councilmember Iannelli	Present
	Councilmember Fiato	Present
	Councilmember Crossley	Present

Also present were borough administrator William Jones and borough attorney David Bole

Mayor Randall opened the meeting for nomination of Council President. Councilmember Crossley offered the name of Councilmember Troast as Council President for the year 2017. Councilmember Shell seconds the nomination and moved that the nominations be closed. Mayor Randall calls for a voice vote on the close of nominations.

Mayor Randall instructs the Clerk to record that one vote be cast electing Councilmember Troast as Council President for the year 2017

Mayor Randall read the appointments of the 2017 Council committees subject to Council approval.

Public Safety Unit

Police Commissioner-Troast	Deputy Commissioner-Rorty
Fire Commissioner-Rorty	Deputy Commissioner-Shell
Amb. Commissioner-Crossley	Deputy Commissioner-Rorty

Public Works & Properties Unit

Road Chairperson-Fiato

Water Chairperson-Iannelli

Deputy Chairperson-Iannelli

Deputy Chairperson-Fiato

Finance Unit

Finance Chairperson-Troast

Deputy Chairperson-Shell

Community Relations Unit

Chairperson-Shell

Deputy Chairperson-Fiato

Mayor Randall then states: (on council confirmation) "Honorable members of the Council with your advice and consent, I hereby submit the following list of appointments of Borough employees for the year 2017, or as otherwise provided by statute."

EMPLOYEE	POSITION
William Jones	Borough Administrator Human Resources Director
Laura Borchers	Borough Clerk, RMC Registrar of Vital Statistics Registrar of Elections Liaison/Sec. Board of Health Claims Processor Public Agency Compliance Officer Security Information Officer Municipal Housing Liaison
Elisa Caporale	Sec. Administration Office Sec. Personnel Officer Deputy Registrar of Vital Statistics Secretary Shade Tree/DPW
Jeffrey Kropiewnicki	Tax Collector Payroll Supervisor
Claudette Wahid	Solid Waste Registrar Water Registrar Deputy Purchasing Agent/Tax Collector
Joseph Citro	CFO, QPA, Treasurer
David Males	Financial Assistant
Alison Altano	Accounting Assistant
JoAnn Carroll	Secretary Planning/Zoning Board and Construction Office
Harry Norton	Municipal Court Judge
Rosemarie Novelli-Salyer	Court Administrator, CMCA/Violations Clerk

Susan Maurer	Deputy Violations Clerk
Sherri D'Alessandro	Deputy Court Administrator
Daniel McEldowney	Property Maintenance Officer/Fire Marshall
	Fire Prevention and Fire Inspector
Edward Gartner	Recreation Director
Jose Martinez	Custodian
Michael Freeman	Police Dispatcher/Full Time
Brian Ciavaglia	Police Dispatcher/Full Time
Richard Carruthers	Police Dispatcher/Full Time
Natalia Tello	Police Dispatcher/Full Time
Michael McFarran	Police Dispatcher/Part Time
Chelsea Ferrara	Police Dispatcher/Part Time
Robert Zimmerman	Police Dispatcher/Part Time
Lauren Morgan	Police Dispatcher/Part Time
Allison Minchin	Police Matron
Carol Tyler	Police Matron
Gretchen Kaser	Library Director
Jay Ludwig	Coordinator of OEM

Moved: Councilmember Crossley

Second: Councilmember Troast

All ayes

Absent: Cn Rorty

Mayor Randall administered the Oath of Office to borough administrator William Jones assisted by borough attorney David Bole.

Mayor Randall instructed the Borough Clerk to administer the Oath of office to all other employees during the normal hours of business

Mayor Randall read the following board appointments not subject to Council approval.

<u>PLANNING BOARD</u>	<u>TERM</u>	<u>EXPIRES</u>
William Jones Class II	1/1/2017	12/31/2017
Philip Rorty Class III	1/1/2017	12/31/2017
James Pierson	1/1/2017	12/31/2020
Peter Newman	1/1/2017	12/31/2020
Brett Carrick	1/1/2017	12/31/2020
Dane Policastro (Alternate)	1/1/2017	12/31/2020
<u>ZONING BOARD OF ADJUSTMENT</u>		
Abigail Metzger	1/1/2017	12/31/2020
David Rodger	1/1/2017	12/31/2020
Laura Loew	1/1/2017	12/31/2020
Vacancy Alt I	1/1/2017	12/31/2017

RECREATION COMMISSION

John Buffa	1/1/2017	12/31/2021
Recreation Commission Council	1/1/2017	12/31/2017

BOARD OF HEALTH

(Vacancy)	1/1/2017	12/31/2020
(Vacancy)	1/1/2017	12/31/2020

SHADE TREE COMMISSION

(Vacancy) Unexpired Term	1/1/2014	12/31/2018
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LIBRARY BOARD

John Mongelli	1/1/2017	12/31/2021
Jeffrey Clutterbuck	1/1/2017	12/31/2021

Moved: Councilmember Troast  
 Seconded: Councilmember Shell  
 All ayes  
 Absent: Cn. Rorty

Mayor Randall read the appointment of the Board Liaisons.

Library – Cn Fiato	Zoning Board –Cn Iannelli
Ambulance Corps –Cn Crossley	Insurance- Cn Rorty
Board of Health – Cn Troast	Construction- Cn Troast
Board of Ed Education- Cn. Iannelli	Chamber of Commerce–Cn Shell

All ayes  
 Absent: Cn. Rorty

Introduction of Ordinances:

None

Resolutions

17-01 Professional Services for 2017

WHEREAS, the Borough of Ho-Ho-Kus requires the professional services of engineers, attorneys, a registered municipal accountant, animal control officer, grant writers and laboratory services for the calendar year 2017; and

WHEREAS, it is anticipated that the expenditures for each of such professional services will/may exceed the sum of \$ 21,000 in said calendar year; and

WHEREAS, the Chief Financial Officer in accordance with the Local Contracts Law, has duly executed Certificates of Availability, indicating that adequate funds have been, and additional funds will be appropriated in the 2017 Budgets for fees reasonably required by each of such professionals under the following line items in said Budget:

- |                           |   |
|---------------------------|---|
| FOR ENGINEERING SERVICES: | 1. Engineering Service & Costs – Other Expenses |
|                           | 2. Water Utility – Other Expenses               |
|                           | 3. Capital Ordinances                           |
| FOR LEGAL SERVICES:       | 1. Legal Services & Costs – Other Expenses      |

FOR ACCOUNTING SERVICES:

2. Prosecutor – Salary & Wages
3. Public Defender – Other Expenses
4. Capital Ordinances
1. Financial Administration – Other Expenses
2. Capital Ordinances
3. Water Utility – Other Expenses
4. Solid Waste Utility – Other Expenses

FOR LABORATORY SERVICES:

1. Water Utility – Other Expenses

FOR ANIMAL CONTROL SERVICES:

1. Board of Health – Other Expenses
2. Animal License Trust Funds

WHEREAS, a certification of availability of funds has been received from the Chief Financial Officer or that such funds will be encumbered by Purchase Order on an as needed basis pursuant to the provisions of N.J.A.C. 5:30-5.4 et seq. and

WHEREAS, the above named professionals have completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named persons and/ or entities have not made any reportable contributions to any political or candidate committee including (committee to elect Phil Rorty, Thomas Fiato and Kevin Crossley) Ho-Ho-Kus Republican organization; Ho-Ho-Kus Democratic organization; Bergen County Republican Organization and Bergen County Democratic organization) in the previous one (1) year, and that the contract will prohibit the above named professionals/business entities from making reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ho-Ho-Kus as follows:

1. That the appointment of Garbarini & Co. as Borough Auditor; David B. Bole, as Borough Attorney; Rogut McCarthy, PC, as Bond Counsel; Schwanewede/Hals, Borough Engineer; John S. Guerin, as Borough Prosecutor; and Robert Metzdorf, as Public Defenders; Richard M. Rosa, as Alternate Prosecutor; Maser, as Water/Sewer Engineers; Leggette Brashears & Graham Inc. as Environmental Engineer; Carol Tyler-Tyco Inc. as Animal Control Officer & Cruelty Investigator, and Aqua Pro-tech Laboratories, for Water Laboratory Services, Computer Services Solutions, for Technology Services; and Raymond Wiss, Labor Attorney, Joseph Burgiss as Borough planner for the calendar year 2017, be and the same are hereby ratified, confirmed and approved.

2. That the Mayor and Borough Clerk are authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.

3. Said appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which exempts from competitive bidding "Professional Services" rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law.

4. A copy of this resolution be published in the Ridgewood News within ten days after its passage as required by law.

BE IT FURTHER RESOLVED that the contracts for bond counsel; Borough prosecutor; public defenders; environmental engineers; animal control officer and cruelty investigator; water laboratory services, grants and labor attorney and borough planner are being awarded as a non -fair and open contract, pursuant to the provisions of NJSA 19:44A-20.5 whereas the contracts of Borough auditor, Borough attorney and Borough engineer, Borough Planner are being awarded pursuant to a fair and open process pursuant to law;

BE IT FURTHER RESOLVED that the business disclosure entity certification, as applicable, and the determination of value be placed on file with this resolution.

Moved: Cn. Troast

Second: Cn Shell

All ayes

Absent: Cn. Rorty

17-02 Retain Insurance Advisors for 2017

WHEREAS, the Borough of Ho-Ho-Kus has for several years sought the advice and counsel of Eastern Insurors, Inc., the Bergen County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund (hereinafter called the "Agents") with respect to the various insurance coverages necessary or appropriate to protect the Borough of Ho-Ho-Kus and its properties from the several risks of being a municipality in the State of New Jersey, including fire and extended coverage, liability coverage, Worker's Compensation coverage, and any and all other forms of insurance which are necessary to keep it thoroughly protected; and

WHEREAS, the Agents have served the Borough of Ho-Ho-Kus in a professional manner and obtained appropriate coverages with the several insurance companies authorized to do business in the State of New Jersey; and

WHEREAS, it is anticipated the expenditures for the various insurance coverages will exceed the sum of \$25,000 for the calendar year 2017; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A 11-1 et seq.) requires that, where services are to be performed and are of such a qualitative nature as will not reasonably permit the drawing of specification of the receipt of competitive bids, a resolution of the governing body of the municipality shall be adopted stating the supporting reasons for not submitting said service for competitive bidding; and

WHEREAS, the insurance coverage which is required for the Borough is of such a complex nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids; and

WHEREAS, insurance premiums are subject to control of the Commissioner of Insurance of the State of New Jersey so as to adequately protect the Borough; and

WHEREAS, it is contemplated that the 2017 budget for the Borough of Ho-Ho-Kus will contain the necessary appropriations being reasonably required for the purchase of the aforesaid insurance policies.

WHEREAS, a certification of availability of funds has been received from the Chief Financial Officer or that such funds will be encumbered by Purchase Order on an as needed basis pursuant to the provisions of N.J.A.C. 5:30-5.4 et seq, and

WHEREAS, the above named professionals have completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named persons and/ or entities have not made any reportable contributions to any political or candidate committee including (committee to elect Rorty, Fiato and Crossley), Ho-Ho-Kus Republican organization; Ho-Ho-Kus Democratic organization; Bergen County Republican Organization and Bergen County Democratic organization) in the previous one (1) year, and that the contract will prohibit the above named professionals/business entities from making reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, the Eastern Insurors Inc.

(General & Risk Consultant), Bergen County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund are hereby retained as the insurance advisors for the Borough of Ho-Ho-Kus for the calendar year 2017, and they are further authorized and directed to provide all insurance coverages which are necessary or appropriate to protect the Borough of Ho-Ho-Kus and its properties from the several risks of being a municipality of the State of New Jersey; and BE IT FURTHER RESOLVED, that the purchase of the aforesaid insurance coverage for the Borough of Ho-Ho-Kus is being made without competitive bidding under the provisions of N.J.S.A. 40A: 11-1 et seq. in that the purchase of insurance policies is of such a complex nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids; and BE IT FURTHER RESOLVED, that a copy of this resolution shall be published in the Ridgewood News within ten (10) days of its passage as required by law.

BE IT FURTHER RESOLVED, that this contract is being awarded as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.5

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the determination of value be placed on file with this Resolution.

Moved: Cn. Crossley

Second: Cn. Shell

All ayes

Absent: Cn. Rorty

#### Consent Agenda Resolutions

##### 17-03 By-Laws

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the By-Laws as revised July - 1962 and interpreted for the year 2006 be and they are hereby adopted for the year 2017.

##### 17-04 Investment of Funds

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the Chief Financial Officer is hereby authorized and directed to invest funds, not reasonably required for the payment of any current obligations of the Borough, in legally authorized investments.

##### 17-05 Meeting Nights

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the fourth Tuesday of each month at 7:30 P.M. be and is hereby designated as the official meeting night of the Mayor and Council for the year 2017. (Except December)

BE IT FURTHER RESOLVED that the third Tuesday of each month at 7:30 P.M. be and the same is hereby designated as the official Executive Session meeting night of the Mayor and Council for the year 2017. (Except December); official action may be taken.

BE IT FURTHER RESOLVED that formal action may be taken by the Governing Body at either the Regular Public Meeting or at the Executive Session as set forth herein.

All meetings shall be held in the Council Chambers of the Borough Hall, Ho-Ho-Kus, New Jersey.

Executive

Public

January	17	24
February	21	28
March	21	28
April	18	25
May	16	23
June	20	27
July	18	25
August	15	22
September	19	26
October	17	24
November	21	28
December	19	--

17-06 Official Depositories of Funds

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the following banking institutions be and they are hereby designated as the official depositories for the funds of the Borough of Ho-Ho-Kus for the year 2017

- 1) Oritani Bank

17-07 Official Newspapers

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the Ridgewood Newspapers of Ridgewood, New Jersey and the Record of Hackensack, New Jersey be and are hereby designated as the official newspapers of Ho-Ho-Kus for the year 2017, for the publication of all legal notices required by any law of the State of New Jersey or any Ordinance or Resolution of the Borough of Ho-Ho-Kus.

17-08 Delinquent Tax Charge

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that under N.J.S.A. 54:4-67, the rate of interest to be charged by the Collector of Taxes on all delinquent taxes shall be 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00; and

BE IT FURTHER RESOLVED, that no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which said payment became payable; and

BE IT FURTHER RESOLVED, a penalty of 6% will be charged on any delinquency in excess of \$ 10,000.00 if not paid by the end of the fiscal year unless stated otherwise on the front of this bill. 2017 Real Estate Taxes will be advertised for sale after November 11, 2017; and

BE IT FURTHER RESOLVED, that there will be a \$25.00 service charge on Returned Checks.

17-09 Authorized Signatures on Checks

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that effective January 1, 2017, the authorized signatures of checks of the Borough of Ho-Ho-Kus, with the exception of Coupon, Developers Escrow, Municipal Court, Municipal Court Bail, Payroll, and Recreation Commission Accounts shall be.

The Mayor or President of the Council and two of the following: Chief Financial Officer, Assistant Treasurer, Borough Clerk, Deputy Borough Clerk, and

BE IT FURTHER RESOLVED that the authorized signatures on Payroll Checks shall be: Borough Clerk, Deputy Borough Clerk or Treasurer, and that the authorized signature on the Developer's Escrow, Recreation Commission Checks shall be the Chief Financial Officer or the Assistant Treasurer, and

BE IT FURTHER RESOLVED that the authorized signatures of the Mayor, Chief Financial Officer and Borough Clerk on all checking accounts except the single signature accounts may be impressed by mechanical means, but no more than two (2) facsimile signatures be on any one (1) check.

BE IT FURTHER RESOLVED that the signatures on the Municipal Court and Municipal Court Bail Accounts shall be two of the following: Judge, Court Administrator or Deputy Court Administrator.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to make transfers and wires as a single signature; to be summarized on the monthly report.

#### 17-10 Establishment of Petty Cash Fund

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that a petty cash fund, in the amount of \$300.00 be and is hereby established for the Borough of Ho-Ho-Kus for the year 2017.

#### 17-11 Purchase Agreements Authorization

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the Borough of Ho-Ho-Kus is hereby authorized to enter into joint agreements with the County of Bergen and the State of New Jersey for the purchase of any and all goods and supplies deemed feasible and necessary by said during the year 2017

#### 17-12 Transfer of Interest

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that the Treasurer is hereby authorized and directed to transfer the interest earned on the subsidiary checking accounts of the Borough of Ho-Ho-Kus to the Current Account at least quarterly, and

BE IT FURTHER RESOLVED that the Treasurer also transfer the interest earned on the Capital Account of the Water Department to the Water Trust Account at least quarterly.

#### 17-13 Private Cars

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that those employees who use their own cars for Borough business - properly authorized and substantiated shall be reimbursed at the rate of .56¢ per mile.

#### 17-14 Payroll

WHEREAS, the Mayor and Council of the Borough of Ho-Ho-Kus for the calendar year 2017, have established every 15<sup>th</sup> and the last day of the month as pay day; and

BE IT RESOLVED that partial payrolls are authorized at the beginning of the year to establish the system and at the end of the year to comply with State statutes; and

BE IT FURTHER RESOLVED that the Treasurer is authorized to release all payroll checks at 4:30 P.M. on Thursday.

#### 17-15 Waive Water penalties

WHEREAS, from time to time, for reasons assignable to neither, the property owner nor the Borough, situations arise when it is apparent that penalties in minor amounts for non-payment of water charges should be waived,

WHEREAS, the Borough Council deems it in the best interest of the Borough to authorize such waivers as may be justified and appropriate in the discretion of the Borough Administrator as to individual property owners of properties not to exceed the sum of Forty Dollars (\$40.00).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council that authorization be and is hereby granted to the Borough Administrator to waive minor penalties in respect to the water charges when, in the exercise of sound discretion, the circumstances so warrant. Such waivers are not to exceed the amount of Forty Dollars (\$40.00) in respect to any individual property owner of property.

#### 17-16 Tax Appeals

WHEREAS, the Bergen County Tax Board requires a resolution by the Municipal Governing Body authorizing the Assessor/Tax Collector to file appeals and settlements of stipulations with the Bergen County Tax Board for the purpose of correcting assessments for the year 2017;

NOW, THEREFORE BE IT RESOLVED that the Assessor/Tax Collector be authorized to file such appeals when necessary; and

WHEREAS, the Borough of Ho-Ho-Kus is expected to become involved in tax appeal litigation both at the Bergen County Board of Taxation and the New Jersey Tax Court during the year 2017;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that the Tax Assessor and Municipal Attorney be and they are hereby authorized to review all appeals and to file counterclaims to protect the Borough's interest in those cases, which they deem necessary and appropriate

#### 17-17 Tort Claim Notice Format

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity, and

WHEREAS, the Borough of Ho-Ho-Kus is a public entity covered by the provisions of the New Jersey Tort Claims Act, and

WHEREAS, the Borough of Ho-Ho-Kus deems it advisable, necessary and in the public interest to adopt a Notice of Tort Claim in the form attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, assembled in public session this 3rd day of January, 2017 that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Ho-Ho-Kus, and

BE IT FURTHER RESOLVED, that all persons making claims against the Borough of Ho-Ho-Kus, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:9-1, et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirements of the New Jersey Tort Claims Act

#### 17-18 Inter-local Well Baby Clinic

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, that the Borough is hereby authorized to enter into an Interlocal Services Agreement with the Borough of Waldwick to provide a Well Baby Clinic program in

accord with the terms and conditions of an Interlocal Services Agreement to be entered into and subject to the adoption by the governing body of the Borough of Waldwick of a resolution authorizing the agreement.

17-19 Inter-local Traffic and Fire Signal

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, that the Borough is hereby authorized to enter into an Interlocal Services Agreement with the Village of Ridgewood to provide maintenance for Traffic and Fire Signals in accord with the terms and conditions of an Interlocal Services Agreement to be entered into and subject to the adoption by the governing body of the Village of Ridgewood of a resolution authorizing the agreement.

17-20 Inter-local 911

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus, that the Borough is hereby authorized to enter into an Interlocal Services Agreement with the Borough of Paramus to provide 911 service in accord with the terms and conditions of an Interlocal Services Agreement to be entered into and subject to the adoption by the governing body of the Borough of Paramus of a resolution authorizing the agreement

17-21 Fire Mutual Aid

WHEREAS, the Borough of Ho-Ho-Kus is part of Northwest Bergen County; and

WHEREAS, the Ho-Ho-Kus Volunteer Fire Department is a member of the Northwest Bergen Mutual Aid Association;

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council hereby authorize the Ho-Ho-Kus Volunteer Fire Department to respond to calls as part of the Northwest Bergen Mutual Aid Association.

17-22 Appoint Insurance Representative

WHEREAS, the by-laws of the Bergen County Municipal Joint Insurance Fund requires each municipality to appoint a Commissioner Representative

NOW, THEREFORE, BE IT RESOLVED that Council Member Philip Rorty be elected official to represent the Borough of Ho-Ho-Kus for the term expiring December 31, 2017.

BE IT FURTHER RESOLVED that William Jones, Borough Administrator, be appointed the alternate.

17-23 Inter-local Recreation Director

WHEREAS, N.J.S.A. 40:8A-1, et seq., the Interlocal Services Act, authorizes agreements between municipalities for the provision of services by one to the other; and

WHEREAS, the Borough of Ho-Ho-Kus seeks to utilize the services of the Borough of Upper Saddle River's Recreation Director for its recreational purposes;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Ho-Ho-Kus that it does hereby authorize an Interlocal Service Agreement between Ho-Ho-Kus and the Borough of Upper Saddle River to provide for Recreation Director services through the Upper Saddle River Recreation Dept. commencing effective January 1, 2017, until December 31, 2017;

BE IT FURTHER RESOLVED that the Interlocal Service Agreement currently on file with the office of the Borough Clerk be and the same is hereby approved and a copy of the contract shall be filed and open to public inspection at the office of the Borough Clerk immediately after the introduction of the within resolution;

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk be and are hereby authorized to execute the agreement on behalf of the Borough after legal review;

BE IT FURTHER RESOLVED that the Interlocal Agreement shall take effect upon the adoption of the appropriate resolutions by both municipalities

17-24 Approve LEMC

BE IT RESOLVED by the Mayor and Council of the Borough of Ho-Ho-Kus that they appoint the following members to the Local Emergency Management Council.

Thomas Randall	Mayor
James T. Ludwig Jr.	Emergency Management Coordinator
Christopher Minchin	Police Chief/ Asst. EMC.
William Jones	Administrator
Matthew Menzel	Fire Chief
Jeffrey Pattman	Supervisor/DPW/Roads
Gordon Hamm	EMS Captain
Carol Tyler	A.C.O.
Chris Joy Sr.	Resource Coordinator
Mark Berninger	Construction Code Official
Angela Musella	Health Officer
Richard Bierwas, Reverend	Shelter Co-Coordinator
John Hanlon	Planning Board Chair / Mitigation
Diane Mardy	Superintendent, Lloyd Road School
Stanley Kober	C.E.R.T. Director
Alternates:	
Anthony Grego	Police Captain/P.D. Liaison
Keith Rosazza	Fire Department Representative

17-25 Inter-local Rapid Deployment Force

WHEREAS, N.J.S.A. 40:8A-1, et seq., the Interlocal Services Act, authorizes agreements between municipalities for the provision of services by one to the other; and

WHEREAS, N.J.S.A. 2B:12-1c authorizes two or more municipalities to provide jointly for supplies and employees for the municipal courts without establishing a joint municipal court;

WHEREAS, the Borough of Allendale seeks to utilize the services of the Borough of Ho-Ho-Kus Municipal Court Administrator for its municipal court;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Ho-Ho-Kus that it does hereby authorize an Interlocal Service Agreement between Ho-Ho-Kus and the Borough of Allendale to provide for municipal court administrator services through the Ho-Ho-Kus Municipal Court to the Allendale Municipal Court commencing effective January 1, 2017, until December 31, 2017;

BE IT FURTHER RESOLVED that the Interlocal Service Agreement currently on file with the office of the Borough Clerk be and

the same is hereby approved and a copy of the contract shall be filed and open to public inspection at the office of the Borough Clerk immediately after the introduction of the within resolution;

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk be and are hereby authorized to execute the agreement on behalf of the Borough after legal review;

BE IT FURTHER RESOLVED that the Interlocal Agreement shall take effect upon the adoption of the appropriate resolutions by both municipalities.

#### 17-26 Inter-local Vehicle Repairs

WHEREAS, the Borough of Ho-Ho-Kus is continually seeking ways to reduce costs while improving efficiency and services to the community; and

WHEREAS, it has been found that the costs involved with the repair and maintenance of Ho-Ho-Kus Borough Vehicles can be greatly reduced through an inter-local agreement with the neighboring Borough of Paramus; and

WHEREAS, such an agreement for repairs and maintenance would include: parts, tires, motor oil, hydraulic oil, transmission fluid, anti-freeze, coolant, gear oil, Freon, scheduled repairs and maintenance, and unscheduled repairs,

BE IT FURTHER RESOLVED that the Interlocal Agreement shall take effect upon the adoption of the appropriate resolutions by both municipalities.

#### 17-27 Temporary Budget – Regular & Capital

Motioned: Cn. Troast

Second: Cn. Iannelli

#### New Business

None

#### Public Comments

None

#### Council Comments and Mayor's Remarks

This is a year of change on the council. I want to congratulate and welcome back Mr. Fiato again for another term. Mr. Crossley it's been a couple of years since we've seen you, welcome back and we look forward to having your knowledge and experience on the Council once again. We say goodbye to Councilman Shea who was a very active and important member of council and appreciate his contribution over his time. We remember some of our families we have lost, Former Councilman Flemming and Wahlberg. We also remember our former Police Captain Bud Minchin. The past year was challenging for us. Finally, after several years we have our surplus and budget in a good place. Everything is moving in the right direction with our town and our Council. We were able to resolve our housing litigation, which was quite an enormous task. I would like to thank our borough professionals, our borough attorney Mr. Bole, Planning Board and Mr. Jones for staying on top of the many negotiations and settlement agreements. Thank you Bill for a job well done in your first year as borough administrator. Members of the Council thank you for your support and all that you've done, we've tried to share the load and responsibilities evenly over the year and your contributions are greatly appreciated. Lastly I would like to take this time to thank my family for their support and understanding as I attend to the duties as your Mayor.

Benediction:

Father Frank Delprete of St. Gabriel's Church offered the Benediction.

CLOSED SESSION

None

ADJOURNMENT

With no more business to come before the Council, and on a motion by Councilmember Troast, seconded by Councilmember Iannelli, Mayor Randall adjourned the meeting at 8:32PM.

Respectfully submitted

Laura Borchers RMC/CMR

Borough Clerk

