

**Borough of Ho-Ho-Kus  
Bergen County, New Jersey  
Planning Board Minutes  
December 10, 2015  
Combined Session**

**Meeting Called to Order at 7:30 PM by Chairman Hanlon**

**Open Public Meetings Statement: Read into the record by the Board Secretary.**

**Roll Call:** Messrs. Berardo (absent), Pierson (absent), Reade, Corriston (absent), Newman, McVey, Jones, Councilman Rorty, Chairman Hanlon, Mayor Randall (absent; arrived at 7:40PM)

**Also in Attendance:** Gary J. Cucchiara, Esq., Board Attorney; Ms. JoAnn Carroll, Board Secretary

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**New Business: Ms. Gabrielle Wile, Wile Events Design, 17 Sheridan Avenue, Block 1007, Lot 6:** new business application and sign application.

**Ms. Gabrielle Wile/Ms. Lorraine Wile:** co-founders/co-partners of the business.

**Ms. G. Wile:** stated the business is a design studio for event planning; will meet clients at the office; no retail at the present time; may want to do custom invitations in the future; primary function at this time is for event planning.

**Chairman Hanlon:** asked how many employees would be on site.

**Ms. G. Wile:** stated two; herself and L. Wile (her sister).

**Chairman Hanlon:** confirmed with Ms. G. Wile that there are two parking spots available per the landlord.

**Chairman Hanlon:** asked the applicant to explain their sign application.

**Ms. L. Wile:** stated the sign is made by a small California company; it is made of a composite, weatherproof material; sign with their company name will be affixed to another backing of composite; name of company to be in gold and the background will look like dark wood; estimated size is 32" x 48".

**Mr. McVey:** stated the sign was compliant; asked if there would be lighting.

**Mr. McVey:** asked the types of events the applicants would handle.

**Ms. G. Wile:** stated there would be no lighting element.

**Ms. G. Wile:** stated they handle social events, charity functions, kid's parties, etc.

**Mr. Reade:** asked what would be the hours of operation.

**Ms. G. Wile:** stated they would have fixed hours during the week; 10AM-4PM; on weekends they would open by appointment only; initially would like to open on weekends when they have no events planned; the business would be closed on Sundays.

**Councilman Rorty:** asked if the applicant's make items on site.

**Ms. G. Wile:** stated they only produce decorative items for events; nothing substantial; no big items such as furniture.

**Motion to approve new business and sign application:** Councilman Rorty, Reade

**Ayes:** Reade, Newman, McVey, Jones, Councilman Rorty, Chairman Hanlon

**Chairman Hanlon:** stated he would let the Chairman of the Chamber of Commerce know of their business; in addition, and for the record, a letter from the applicant's landlord was received as part of their new business application.

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**Please note: Mayor Randall has arrived at this point of the meeting; 7:40PM.**

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**Discussion:**

**Nominating Committee:**

**Nomination of Chairman**

**Nomination of Vice Chairman**

**Chairman Hanlon:** stated the Nominating Committee will report to the Board on January 14, 2016; the Committee Chairman is not in attendance this evening to give an update.

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**Approval of Minutes:** McVey, Reade

November 19, 2015

**Ayes:** Reade, Newman, McVey, Chairman Hanlon

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**Chairman Hanlon:** stated a Closed Session is listed on the agenda; Chairman Hanlon, Mr. Cucchiara and Mr. Jones were part of a meeting which took place the day before; were directed not to discuss; another meeting will be held on January 4, 2016.

**Mr. Cucchiara:** stated all he could comment was the meeting was productive.

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### **2016 Meeting Dates**

**Chairman Hanlon:** stated the Board had received a copy of the proposed meeting dates for 2016; all the dates seem to be in order; January 14, 2016 confirmed for the Board's Reorganization Meeting date followed by a regular meeting; the 2016 meeting dates will be adopted at the Reorganization Meeting.

**Mr. Cucchiara:** stated there will also be a regular meeting of the Board on January 21, 2016, a notice for which will be published.

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**Motion to adjourn:** Councilman Rorty, McVey  
**All in Favor**

**Meeting adjourned at 7:45PM.**

Respectfully submitted by:

JoAnn Carroll  
Planning Board Secretary  
December 14, 2015